



Sisters School District

“Home of the Outlaws”

Board of Directors Meeting

<https://us02web.zoom.us/j/7415887593?pwd=ZkdJL1hnbUhnQnFnSjREQnl0TFZDZz09>

Meeting ID: 741 588 7593

April 6, 2022

Sisters Elementary School

Passcode: 9fLtpP

6:00pm

MEETING MINUTES

ATTENDEES:

Board: Don Hedrick, Jeff Smith, Edie Jones, David Thorsett, Jenica Cogdill

Superintendent: Curt Scholl

Supervisors: Sherry Joseph, Todd Pilch

CALL TO ORDER / FLAG SALUTE

Don Hedrick called the meeting to order at 6:00 p.m.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Addition – Add April 13, 2022 Budget Meeting to Announcements

David Thorsett moved and Jeff Smith seconded that the board adopt the April 6, 2022 agenda with the above additions. Vote was unanimous in favor, motion passed 5-0

AVANZA AWARDS CELEBRATION

Principal Joan Warburg introduced 2 elementary students and 2 middle school students along with recently graduated students who were awarded with attaining a level of proficiency in English Literacy comparable to native English speakers.

COMMUNITY COMMENTS

Rodney Cooper, 69274 Stetson, Sisters, OR

Mr. Cooper congratulated the Ski Team for their success. He recounted his experience at the March 2, 2022 Board meeting where he was asked to leave for not wearing a mask. He then asked the Board Chair if they could explain why the School Board meeting was invite only.

BUSINESS/FINANCE

Sherry Joseph shared the General Fund Statement of Revenues, Expenditures and Ending Fund Balance. She reported that the year is moving along and the district is moving forward with planning for next school year's budget.

ADMINISTRATORS REPORT

SES ~ Joan Warburg

Principal Warburg elaborated on the Avanza Award presentation explaining that Avanza means to “move forward”. The hope is to annually honor the students who in June, exit the English learner program.

SMS ~ Tim Roth

Principal Roth shared with the Board positive influence Sisters Folk Festival has recently had on middle school students. SMS art teacher Judy Fuentes, along with local artists, are instructing the students on making glass tiles that will be used to build a totem pole. The totem pole will eventually be on display at the Sisters Art Works building. This was one example of the community partnerships the middle school is proud of. Tim also shared examples of partnerships with students. A handful of 6th grade students approached staff members to address bullying and negativity in the building. They are working with Molly Pearing to help address these issues with all students. Lastly, Tim expressed his excitement for getting parents and volunteers back in the buildings.

SHS ~ Steve Stancliff

Principal Stancliff reported on SHS professional development for staff. The focus is on 4 themes: building a community of leaders, shifting mindsets to enhance learning, building rapport through learning partnerships, and building intellectual capacity through information processing.

Special Programs Director ~ Lorna Van Geem

Lorna reported on the summer work program with the Youth Transition Program (YTP). A few of the job sites for student's this past summer were Laird Foods, Sisters Farmers Market, and SSD. Amy Johnson presentation of the summer work program at the Oregon State Transition Conference was very well received with other districts sharing their enthusiasm for what Amy and the Sisters community has for the program.

SUPERINTENDENT REPORT

Enrollment Update ~

SSD enrollment is stable and moving in the right direction.

Budget ~

The 2022-2023 budget process begins this month with first budget meeting on April 13, 2022.

Bond/New Elementary School ~

The district is still in the development phase with land use permits in process, continuing ongoing meetings to plan and determine interiors, and also working with ODOT to determine best traffic flow options. The district has the most recent images of the new elementary school on the district website. The district continues to work with Citizens4Community (C4C) to help to determine the best option for the old building and are expecting a report at the May Board meeting.

District Website ~

The district is hoping to update the SSD website to optimize it and make it a more mobile friendly site.

Staffing ~

Joe Hosang and Curt Scholl attended the Portland Job Fair to recruit new staff members.

Superintendents Coffee Hour ~

Superintendent Scholl held the first coffee hour since the start of the pandemic and it was well attended with some great dialogue with community members.

BOARD BUSINESS

- Elect HDESD Board of Directors, SSD representative. Board director Edie Jones has expressed interest and is excited for the opportunity to join the Board.

Jeff Smith moved and Don Hedrick seconded that the Board appoint Edie Jones Board Representative for SSD to HDESD Board of Directors. The votes was unanimous in favor, motion carried 5-0.

➤ **Board Policies**

The Board reviewed and discussed the following policies.

- EA – Support Services Goals
- EBAC – Safety Committee
- EBB – Integrated Pest Management
- EBBB – Injury/Illness Report
- EBCB – Emergency Drills
- EBCD – Emergency School Closures
- ECAAA – Employee Identification Badge System
- ECC – Custodial Services
- EEA – Student Transportation Services
- EEAB – School Bus Scheduling & Routing
- EEAC – School Bus Safety Program
- EEACC – Student Conduct on School Busses
- EEACD – Use of District Vehicles for Student Transportation
- EEAE – Student Transportation in Private Vehicle
- EEAG – Student Transportation Records and Reports
- EEBC – Student Transportation Insurance
- EF – Management of Nutrition Services
- EFAA – District Nutrition and Food Services
- EFD – Food Preparation
- EGAAA – Reproduction of All Copyrighted Materials
- EIA – Insurance Program
- EIB – Liability Insurance

David Thorsett moved and Edie Jones seconded that the Board readopt the above policies. The vote was unanimous in favor, motion carried 5-0.

The Board reviewed the following policies for 1st reading

- EB – Safety Program
- EBBA – First Aid
- EBC/EBCA – Emergency Procedures and Disaster Plans
- EDC/KGF – Authorized Use of District Equipment and Materials
- EEACE – Loading and Unloading
- EEBA – Use of Private Vehicle for District Business
- EFA – Local Wellness Program
- EHA – Health Insurance Portability and Accountability Act

The Board reviewed and discussed the following policies for 2nd reading

- DA - Fiscal Management Goals

- DBC – Budget Calendar
- DBD – Budget Priorities
- DBE – Budget Preparation
- DBEA – Budget Committee
- DBK – Budget Transfer Authority
- DD- Funding Proposals and Applications
- DFC – Grants from External Sources
- DFEA – Admissions to District Events
- DFG – Income from Program-Related Sales and Services
- DG – Depository of Funds
- DH – Loss Coverage
- DID – Fixed Asset Inventories
- DIE – Audits
- DJ- District Purchasing
- DJB – Petty Cash Accounts
- DJC – Bidding Requirements
- DJCA – Personal Services Contracts
- DK – Payment Procedures
- DLA – Payday Schedule
- DLC – Expense Reimbursements
- DM – Cash in District Buildings
- DN – Disposal of District Property

Jeff Smith moved and David Thorsett seconded that the Board approve the policies as amended. The vote was unanimous in favor, motion carried 5-0.

CONSENT AGENDA:

- March 2, 2022 Board Meeting Minutes Tab K
- Resignation, Tyler Cranor, SHS Teacher Tab J
- Resignation, Elizabeth DeFranco, SHS Counselor Tab J
- Resignation, Elisbeth Miller, SMS Teacher Tab J
- Resignation, Karen Williams, SES Teacher Tab J
- New Hire, Kelsey Jaeckel, SMS Counselor Tab J
- New Hire, Hattie Tehan, SHS Teacher Tab J

Jeff Smith moved and Edie Jones seconded that the Board approve the consent agenda. Vote was unanimous in favor, motion carried 5 -0.

ANNOUNCEMENTS

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
05/04/2022	Official Budget Meeting	6:00pm	TBD
05/04/222	Regular Board Meeting	7:00pm	TBD

ADJOURNMENT

The meeting was adjourned at 6:54p.m.

Don Hedrick, Co-Board chair

Lynne Fendall, Secretary