

Sisters School District

"Home of the Outlaws"



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
January 09, 2019

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King

Superintendent: Curtiss Scholl

Administrators: Joe Hosang, Mark Stewart, Alison Baglien and Joan Warburg

Supervisors: Sherry Joseph, Todd Pilch, Ryan Stock

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Addition – Proposed Resolution from OSBA ~ In Support of Education Funding to the Level Recommended by the Quality Education Model.

Jay Wilkins moved and Amanda Clark seconded the Board approve the January 9, 2019 agenda. Vote was unanimous in favor, motion passed 5-0.

COMMUNITY COMMENTS

Steven Swisher, 69339 Ox Yoke, Sisters, OR. Steven addressed informed the board that the City will be finalizing their Mission/Vision process. He encouraged the board to be aware of the vision and action plan. He also encouraged the board to adopt the resolution that OSBA is recommending in support of educational funding to the level recommended by the quality education model.

BUSINESS/FINANCE ~ Sherry Joseph ~ Tab H

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance.

SUPERINTENDENT REPORT

In recognition of School Board Appreciation Month, Curt Scholl publicly thanked the board for their service to the district. Sisters Middle School Leadership class provided the board with handwritten cards. Sisters Elementary School created a poster thanking the board for their service.

Enrollment Report ~ Tab D

Curt reported that the district is above projection but did lose a few students over the holiday break.

Bond Update ~

Projects are still being completed in some of the buildings. Brett reported that Phase 2 is at about 90% complete. The balance of projects are being finished during breaks and while students aren't in the building. Phase 3 (Transportation Building) is moving forward. Brett is finalizing land use permits and

46 suggested that the district go through a consideration of exemption from the competitive bidding process
47 for the design process.

48
49 Bond Oversight Committee ~

50 Jay Wilkins and Amanda Clark both feel that the Bond Oversight Committee could be resolved at this
51 time since projects are close to completion. Jay suggested that the district host a “Bond Completion”
52 celebration/open house.

53
54 Curt has invited Cory Misley, Sisters new city manager, to present the city’s mission/vision document to
55 the board.

56
57 Mission/Vision Update ~
58 There is a meeting tomorrow; Curt will have more to report next month.

59
60 **ADMINISTRATOR REPORTS**

61 No reports.

62
63 **BOARD BUSINESS**

64 2019-2020 Student Calendar ~ Joe Hosang

65 Joe Hosang presented the board with the proposed 2019-2020 student calendar. Spring break needs to
66 coincide with other schools in the state so the committee will adjust the calendar to reflect this needed
67 change. Stephen King requested that the revised calendar have two additional student contact days added.
68 Amanda Clark would like the ½ days on the calendar revisited and possibly replace them with adjusted
69 full days. Curt informed the board that the district will be sending out a survey regarding a later start time
70 for school days.

71
72 Amanda Clark would like the board to consider supporting the proposed OSBA resolution in support of
73 educational funding to the level recommended by the Quality Education Model. The board will review
74 the resolution at the February board meeting.

75
76 **CONSENT AGENDA:**

77 ➤ December 12, 2018 Regular Board Meeting Minutes

78 **Amanda Clark moved and Jay Wilkins seconded the Board approve the Consent Agenda as noted.**
79 **Vote was unanimous in favor, motion carried 5-0.**

80
81 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
84 01/15/19	Board Work Session	3:30pm	DO
85 02/06/19	Regular Board Meeting	5:00pm	DO

86
87 **ADJOURNMENT**

88 The meeting was adjourned at 6:09 p.m.

89
90 _____
Jeff Smith, Chair

Melanie Petterson, Board Secretary

Sisters School District

"Home of the Outlaws"



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
February 06, 2019

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg

Absent: Stephen King

Superintendent: Curtiss Scholl

Administrators: Joe Hosang, Alison Baglien and Joan Warburg

Absent: Mark Stewart

Supervisors: Sherry Joseph, Todd Pilch, Ryan Stock

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Delete – 1st Reading Policy KL

Jay Wilkins moved and Amanda Clark seconded the Board approve the February 6, 2019 agenda with the above changes. Vote was unanimous in favor, motion passed 4-0.

COMMUNITY COMMENTS

Michele Hammer, Tiffany Tisdell, and Deb Riehle ~ The Certified Union, SEA, addressed the board to present a proposed resolution for the board to adopt in regards to education funding. They presented the board a petition from the teachers in support of this resolution.

Jay Wilkins moved and Amanda Clark seconded the Board approve the SEA resolution regarding education funding. Vote was unanimous in favor, motion passed 4-0.

PAULY ROGERS and CO PC ~

Representatives from Pauly Rogers presented the board with the financial audit for the 2017-2018 school year.

LOCAL SERVICE PLAN ~ Paul Andrews

Paul Andrews presented the board the 2019-2020 Local Service Plan contract through High Desert Education Service District.

Amanda Clark moved and Jeff Smith seconded the Board approve the 2019-2020 Local Service Plan. Vote was unanimous in favor, motion passed 3-0. Nicki Gregg abstained due to conflict of her position as a substitute for HDES.

45 **Jeff Smith declared the board in a Local Contracting Board Meeting**

46

47 Brett Hudson reported to the board the Facts and Findings for Exemption from Competitive Budding and
48 the Use of Design-Build for the Construction of the Sisters School District Transportation Center
49 document.

50

51 **Adjournment of Local Contracting Board Meeting**

52

53 **Reconvene regular session**

54

55 **Resolution 18-19-04 Design Build Exemption**

56

57 **Amanda Clark moved and Jay Wilkins seconded the Board approve Resolution 18-19-04 Design**
58 **Build Exemption. Vote was unanimous in favor, motion passed 4-0.**

59

60

61 **BUSINESS/FINANCE** ~ Sherry Joseph ~ Tab H

62 Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund
63 Balance.

64

65 **SUPERINTENDENT REPORT**

66 Enrollment Report ~ Tab D

67 The district lost a few students at the high school due to early graduation, GED and a few moved out of
68 state. Good news is that the district is still above projection.

69

70 Bond Update ~

71 The Bond Oversight Committee will hold an Open House next week, Feb. 13th, at the district. They will
72 celebrate the success of the bond projects. Bond projects are at 99% completion. Jay Wilkins and
73 Amanda Clark created a survey that has been sent out to staff for feedback in regards to the bond and
74 building process.

75

76 Mission/Vision Update ~

77 There was a district wide staff meeting today. The staff worked the district goal Belong, as well as the
78 action items and performance indicators for this goal. The district will hold another staff work session in
79 March. They hope to have a draft for the board before the budget season begins.

80

81 **ADMINISTRATOR REPORTS**

82 SHS ~ Joe Hosang

83 Joe Hosang presented the board with a slideshow.

84

85 SMS ~ Alison Baglien

86 Alison Baglien shared the Sisters Middle School goal tracking data with the board.

87

88 SES ~ Joan Warburg

89 Joan Warburg presented the board with a slideshow.

90 Special Programs ~ Mark Stewart
91 Mark was not in attendance.

92
93 **BOARD BUSINESS**
94 2019-2020 Student Calendar

95
96 **Amanda Clark moved and Nicki Gregg seconded the board approve the 2019-2020 student**
97 **calendar. Vote was unanimous, motion passed 4-0.**

98
99 **Jay Wilkins moved and Jeff Smith seconded the board approve policy JECBD ~ Homeless**
100 **Students. Vote was unanimous, motion passed 4-0.**

101
102 **Jay Wilkins moved and Jeff Smith seconded the board approve policy EFAA ~ District Nutrition**
103 **and Food Services. Vote was unanimous, motion passed 4-0.**

104
105 **Jay Wilkins moved and Jeff Smith seconded the board approve policy GCL ~ Staff Development –**
106 **Licensed (Version 1). Vote was unanimous, motion passed 4-0.**

107
108 **Jay Wilkins moved and Jeff Smith seconded the board approve policy GBC ~ Staff Ethics. Vote**
109 **was unanimous, motion passed 4-0.**

110
111 **Jay Wilkins moved and Jeff Smith seconded the board approve policy IGBAJ ~ Special Education.**
112 **Vote was unanimous, motion passed 4-0.**

113
114 **1st Reading Policy ~ EFA – Local Wellness Plan**

115
116 **Jay Wilkins moved and Jeff Smith seconded to delete policy EFAE, EFAH, EFAL and GCL. Vote**
117 **was unanimous, motion passed 4-0.**

118
119 **Resolution 18-19-05**

120 **Jay Wilkins moved and Jeff Smith seconded the board approve Resolution 18-19-05 In Support of**
121 **Education Funding to the Level Recommended by the Quality Education Model and the SEO**
122 **Resolution. Vote was unanimous, motion passed 4-0.**

123
124
125 **CONSENT AGENDA:**

126 ➤ January 9, 2019 Regular Board Meeting Minutes

127 **Amanda Clark moved and Jay Wilkins seconded the Board approve the Consent Agenda. Vote**
128 **was unanimous in favor, motion carried 4-0.**

133 **ANNOUNCEMENTS**

134

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
136 02/11/19	Board Work Session	3:30pm	DO
137 03/06/19	Executive Session	4:00pm	DO
138 03/06/19	Regular Board Meeting	5:00pm	DO

139

140 **ADJOURNMENT**

141 The meeting was adjourned at 6:59p.m.

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144 _____
Jeff Smith, Chair

Melanie Petterson, Board Secretary

Sisters School District

"Home of the Outlaws"



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
March 06, 2019

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Jay Wilkins, Nicki Gregg, Stephen King,

Absent: Amanda Clark

Superintendent: Curtiss Scholl

Administrators: Joe Hosang, Alison Baglien, Joan Warburg, Mark Stewart

Supervisors: Sherry Joseph and Todd Pilch

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Additions – Consent Agenda – Resignation, Kevin Feist and Danielle Pulliam. New Hire, Angela Fricilone.

Delete – 2nd Reading Policy ~ EFA – Local Wellness Plan

Jay Wilkins moved and Nicki Gregg seconded the Board approve March 6, 2019 agenda with the above changes. Vote was unanimous in favor, motion passed 4-0.

COMMUNITY COMMENTS

Chris Frye, 14718 Bluegrass Loop, Sisters, OR.

Chris Frye addressed the board and shared how other school districts are counting extra-curricular activities as PE or other elective credits. He questioned whether the board would consider this for the Sisters School District.

SISTERS COUNTRY – MISION/VISION ~ Cory Misley, Sister City Manager

Cory Misley presented the board with an overview of the Sisters Country Mission/Vision plan. He would like the board to implement and approve the future of the mission/vision plan. The mission/vision committee will also create an implementation team to carry the implementation process forward.

STARRY NIGHTS ~

Curt Scholl presented Susan Ahrens, Jeri Fouts, and Novella Swisher each a plaque from the Sisters School Board and Sisters School District thanking them for 22 years of their time and fundraising efforts for the district.

BUSINESS/FINANCE ~ Sherry Joseph ~ Tab H

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance.

46 **SUPERINTENDENT REPORT**

47 Enrollment Report ~ Tab D

48 There was a small enrollment adjustment to enrollment; it declined due to some HOC students un-
49 enrolling. The district did get a couple of new students at the elementary school.

50
51 Bond Update ~

52 Brett Hudson met yesterday with six contractors to award the project for the new transportation center.

53
54 Mission/Vision Update ~

55 During all district meeting, staff worked on the district goal Belong, as well as the action items and
56 performance indicators for this goal. The district will hold another staff work session on March 8th. They
57 hope to have a draft for the board before the budget season begins.

58
59 Curt shared parent and staff survey results regarding changing to a later start time for school. He would
60 like to have later board discussions about the proposal and possibly vote on it at a later board meeting.

61
62 Curt shared about the success of the SHS boys basketball, SHS swimming, SHS wrestling and chess club
63 participants. Stephen King would like to see the school district embrace Chess as a school co-curricular
64 activity, not a volunteer ran organization.

65
66 Curt addressed the three snow days that the district needs to make up. He proposed that the district make
67 up snow days on May 31st, June 20th (already built into the student calendar as a provisional day) and
68 have the board approve forgiveness for the additional student contact day.

69
70 **Jay Wilkins moved and Jeff Smith seconded the board approve changing the 2018-2019 Student**
71 **Calendar to reflect May 31st and June 20th as snow make up days and for the board to forgive the**
72 **additional student contact makeup day. Vote was unanimous in favor, motion passed 4-0.**

73
74 **ADMINISTRATOR REPORTS**

75 Special Programs ~ Mark Stewart

76 Mark Stewart shared information about new hire, Angela Fricilone, as the new full-time School
77 Psychologist for the Sisters School District. Last month 17 staff members attended training in Bend on
78 Collaborative Problem Solving.

79
80 SES ~ Joan Warburg

81 Joan Warburg shared with the board how SES is going through the process of choosing a new Math
82 program.

83
84 SMS ~ Alison Baglien

85 Alison Baglien shared an overview of a proposed change for next year's testing. The district is proposing
86 to move from DIBELS and EasyCBM to NWEA Map Growth. She shared the pros of this new testing
87 procedure.

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90

91 SHS ~ Joe Hosang
92 Joe Hosang presented the board with a few slides. He presented some opportunities about accelerated
93 learning, mainly dual credit and AP classes at Sisters High School.
94

95 **BOARD BUSINESS**

96 The district received three applicants for the two budget committee positions. The board will hold the
97 budget committee interviews on Wednesday, April 17th. The board will move the budget committee
98 meeting to Wednesday, April 24th, as Curt Scholl will be attending a conference during the week of April
99 17th.

100
101 **CONSENT AGENDA:**

- 102 ➤ February 6, 2019 Regular Board Meeting Minutes
- 103 ➤ Certified Contract Renewals
- 104 ➤ Resignation, Kevin Feist
- 105 ➤ Resignation, Danielle Pulliam
- 106 ➤ New Hire, Angela Fricilone, Full-time School Psychologist

107
108 **Jay Wilkins moved and Nicki Gregg seconded the Board approve the Consent Agenda. Vote was**
109 **unanimous in favor, motion carried 3-0. Stephen King abstained from vote.**

110
111 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
114 04/10/19	Regular School Board Meeting	5:00pm	DO

115
116 **ADJOURNMENT**

117 The meeting was adjourned at 6:59p.m.

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120 _____
Jeff Smith, Chair

Melanie Petterson, Board Secretary

Sisters School District

“Home of the Outlaws”



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
April 10, 2019

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King

Superintendent: Curtiss Scholl

Administrators: Alison Baglien and Joan Warburg

Absent: Mark Stewart and Joe Hosang

Supervisors: Sherry Joseph and Ryan Stock

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Delete – 2nd Reading ~ Policy EFA – Local Wellness Program

Jay Wilkins moved and Amanda Clark seconded the Board approve the April 10, 2019 agenda with the above changes. Vote was unanimous in favor, motion passed 5-0.

COMMUNITY COMMENTS

No comments.

BUSINESS/FINANCE ~ Sherry Joseph ~ Tab H

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance.

Resolution #18-19-07 Tax and Revenue Anticipation Promissory Note ~

Amanda Clark moved and Jay Wilkins seconded the Board approve Resolution #18-19-07 Tax and Revenue Anticipation Promissory Note. Vote was unanimous in favor, motion passed 5-0.

SUPERINTENDENT REPORT

Enrollment Report ~ Tab D

Enrollment is up slightly from last month. Enrollment continues to stay stable and moving in a positive direction.

Bond Update ~

The district has received proposals for the transportation facility. The district continues to tackle deferred maintenance items and getting them completed. High efficiency lighting has been placed throughout the district. Schools are now operating more effectively and efficiently.

46 Mission/Vision Update ~
47 An all staff meeting was held to work on the goal Inspire. There will be one more wrap up meeting to
48 hone all of the goals. The plan is to have the document done before the end of this year, in hopes to have
49 it as a guiding document to start the new school year.

50
51 Next Year School Start Time ~
52 The district conducted a survey from parents and staff in regards to a new school day start time. Curt
53 shared that the district will compile more data and feedback from multiple platforms.

54
55 Division 22 Assurances ~
56 Curt shared with the board that the district is meeting all but 2 of the Division 22 Assurances. He gave an
57 explanation why the district was not meeting the two assurances.

58
59 **ADMINISTRATOR REPORTS**

60 Sara Miller ~ SES Music Specialist

61 Sara Miller shared a presentation of SES students participating in Kids Choir Festival in Bend.

62
63 Carol Packard ~ SMS Science Teacher

64 Carol Packard presented the board with the highlights from the recent Science Fair held at Sisters High
65 School.

66
67 Larry Holeman ~ SHS Internship Coordinator

68 Larry Holeman presented the Youth Career Connect program to the board.

69
70 **BOARD BUSINESS**

71 Budget Committee Positions ~

72 The board will conduct budget committee interviews on Wednesday, April 17, beginning at 5:00pm.

73
74 PACE Form of Joinder to Trust Agreement for Members ~

75 **Jay Wilkins moved and Amanda Clark seconded the Board approve the PACE Form Joinder to**
76 **Trust Agreement for Members. Vote was unanimous in favor, motion carried 5-0.**

77
78 PACE Declaration of Trust ~

79 **Jay Wilkins moved and Amanda Clark seconded the Board approve the PACE Declaration of**
80 **Trust. Vote was unanimous in favor, motion carried 5-0.**

81
82 Resolution 18-19-06 ~ Sisters Country Horizons Community Vision and Action Plan ~

83 **Jay Wilkins moved and Jeff Smith seconded Resolution #18-19-06 Sisters Country Horizons**
84 **Community Vision and Action Plan. Vote was unanimous in favor, motion carried 5-0.**

85
86 **1st Reading Policy ~ GCAB – Personal Electronic Devices and Social Media – Staff**

87
88 **CONSENT AGENDA:**

- 89 ➤ March 6, 2019 Special Session Meeting Minutes
90 ➤ March 6, 2019 Regular Board Meeting Minutes

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Amanda Clark moved and Jay Wilkins seconded the Board approve the Consent Agenda. Vote was unanimous in favor, motion carried 4-0. Amanda Clark abstained due to her absence at the prior meeting.

ANNOUNCEMENTS

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
04/17/19	Budget Committee Candidate Interviews	5:00pm	DO
04/24/19	Official Budget Meeting	5:00pm	DO
05/08/19	School Board Meeting	5:00pm	DO

ADJOURNMENT

The meeting was adjourned at 6:17p.m.

Jeff Smith, Chair

Melanie Petterson, Board Secretary

Sisters School District

“Home of the Outlaws”



Budget Committee Meeting
Sisters School District Administration Building
April 24, 2019 5:00pm

MEETING MINUTES

ATTENDEES:

Board and Budget Committee: Jeff Smith, Regan Roberts, Jay Wilkins, Amy Terebesi, Nicki Gregg, Steve Swisher, Darek Olson

Superintendent: Curt Scholl

Supervisor: Sherry Joseph

CALL TO ORDER

The meeting was called to order by Board chair Jeff Smith at 5:00 p.m. who led the Pledge of Allegiance.

WELCOME AND OVERVIEW

Jeff Smith welcomed the Budget Committee and had members make brief introductions.

DISCUSS AND ELECT CHAIR AND VICE-CHAIR

Regan Roberts nominated Steve Swisher for Budget Chair, all were in favor.

Jeff Smith nominated Regan Roberts for Vice Chair, all were in favor.

SUPERINTENDENT’S BUDGET MESSAGE – Curt Scholl

Curt shared an overview of Mission/Vision work that has been done in the district and where it is in process. He shared the Superintendent’s Message.

OVERVIEW OF BUDGET DOCUMENT

Sherry Joseph reviewed the budget document with the committee.

BUDGET COMMITTEE MEMBERS REQUEST FOR INFORMATION

Steve Swisher asked that committee members send all questions to him via email by Wednesday, May 1st.

ADJOURNMENT

At 6:10p.m. the Budget Committee meeting recessed until May 8th at 5:00 p.m. in the District Office conference room.

Steve Swisher, Budget Committee Chairman

Melanie Petterson, School Board Secretary

Sisters School District

"Home of the Outlaws"



Budget Committee Meeting
Sisters School District Administration Building
May 08, 2019 5:00pm

MEETING MINUTES

ATTENDEES:

Board and Budget Committee: Amanda Clark, Jeff Smith, Stephen King, Regan Roberts, Darek Olson, Nicki Gregg, Jay Wilkins, Steve Swisher, Amy Terebesi

Superintendent: Curt Scholl

Supervisors: Sherry Joseph

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Committee Chair Steve Swisher at 5:00 p.m. who led the Pledge of Allegiance.

AGENDA REVISIONS

No revisions.

APPROVE AGENDA

Regan Roberts moved and Jeff Smith seconded the committee approve the May 8, 2019 agenda. Vote was unanimous in favor, motion carried.

APPROVE MEETING MINUTES

Darek Olson moved and Regan Roberts seconded to approve the April 24, 2019 Budget Meeting minutes. Vote was unanimous in favor, motion carried. Amanda Clark and Stephen King abstained.

SUPERINTENDENT OVERVIEW

Curt gave an overview of the revised budget.

QUESTIONS AND ANSWERS ABOUT BUDGET

The committee previously presented questions to Sherry and Curt, they reviewed those questions and answered others that were posed. Sherry provided the committee with updated budget information.

OPPORTUNITY FOR COMMUNITY MEMBERS TO COMMENT

No comments.

MOTION TO APPROVE SSD BUDGET

Regan Roberts moved and Amy Terebesi seconded that the budget committee of Sisters School District approve the Sisters School District budget for 2019-2020 fiscal year in the amount of \$26,068,851.00. Vote was unanimous, motion carried.

Sisters School District

“Home of the Outlaws”



Board of Directors Regular Board Meeting 5:00pm
 Sisters School District Administration Building
 May 08, 2019

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King

Superintendent: Curtiss Scholl

Administrators: Alison Baglien, Joan Warburg, Joe Hosang, Mark Stewart

Supervisors: Sherry Joseph and Ryan Stock

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Addition – Business/Finance ~ Plan of Action to adopt the suggestions by auditors

Addition – Board Business ~ Set Executive Session for Superintendent Scholl evaluation.

Jay Wilkins moved and Amanda Clark seconded the Board approve the May 08, 2019 agenda with the above changes. Vote was unanimous in favor, motion passed 5-0.

COMMUNITY COMMENTS

No comments.

BUSINESS/FINANCE ~ Sherry Joseph ~ Tab H

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance.

Plan Action to Implement Auditors Suggestions ~

Amanda Clark moved and Jay Wilkins seconded the Board approve implementing the Plan of Action that was proposed by the auditors. Vote was unanimous in favor, motion passed 5-0.

SUPERINTENDENT REPORT

Enrollment Report ~ Tab D

Enrollment is up and continues to increase.

Bond Update ~

The district is still trying to get completion on Phase 1 and Phase 2.

Mission/Vision Update ~

Another meeting was held to help hone down the goals and how to be accountable for the goals.

46 2019-2020 School Start Time ~
47 Curt shared with the board that he held two “listening sessions” for parents to comment on their concern
48 with the district moving to a later start time for school. He informed that the building principals have
49 created schedules using the later start time and will share those with families. The district is moving
50 forward with a later start time.

51
52 SHS Astronomy Club – RECON
53 Ramsey Schar and Delsie McCrystal shared a presentation about the RECON project they are
54 participating in.

55
56
57 **ADMINISTRATOR REPORTS**

58 Joan Warburg presented the board with the new math program, Ready, that will be implemented in the
59 elementary school next school year.

60
61 **BOARD BUSINESS**

62
63 2nd Reading Policy ~ EFA – Local Wellness Plan

64 **Amanda Clark moved and Jay Wilkins seconded the Board approve Policy EFA – Local Wellness**
65 **Plan. Vote was unanimous in favor, motion carried 5-0.**

66
67 2nd Reading Policy ~ GCAB – Personal Electronic Devices and Social Media - Staff

68 **Amanda Clark moved and Jay Wilkins seconded the Board approve Policy GCAB – Personal**
69 **Electronic Devices and Social Media. Vote was unanimous in favor, motion carried 5-0.**

70
71 Board set an executive session for Thursday, May 16th, 3:30 – 5:00pm.

72
73 Stephen King would like to schedule a work session to make a strategic plan for board members that are a
74 representative in partnering organizations. The board will reconvene after the executive session on May
75 16th and hold a work session.

76
77 **CONSENT AGENDA:**

- 78 ➤ April 10, 2019 Special Session Meeting Minutes
79 ➤ April , 2019 Regular Board Meeting Minutes
80 ➤ Resignation, Mary Jo Martinez, SES School Counselor
81 ➤ Resignation, Jennifer Trout, Speech Language Pathologist
82 ➤ New Hire, Anne Reid, SES Teacher
83 ➤ New Hire, Taylor McCord, SES Teacher

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85 **Jay Wilkins moved and Amanda Clark seconded the Board approve the Consent Agenda. Vote was**
86 **unanimous in favor, motion carried -0.**

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92 **ANNOUNCEMENTS**

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94	<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
95	06/05/19	Budget/Hearing School Board Meeting	5:00pm	DO

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97 **ADJOURNMENT**

98 The meeting was adjourned at 7:30p.m.

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101 _____
Jeff Smith, Chair

Melanie Petterson, Board Secretary



Sisters School District

“Home of the Outlaws”

Board of Directors Budget Hearing/Board Meeting 5:00pm
Sisters School District Administration Building
June 04, 2019

MEETING MINUTES

ATTENDEES:

Board: Amanda Clark, Jay Wilkins, Nicki Gregg, Jeff Smith

Absent: Stephen King

Superintendent: Curtiss Scholl

Administrators: Joe Hosang, Mark Stewart, Michele Hammer

Supervisors: Sherry Joseph and Todd Pilch

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:18 p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Additions – Consent Agenda – New Hire, Tim Roth

New Hire – Dawna Spencer

Retirement – David Perkins

Jay Wilkins moved and Amanda Clark seconded the Board approve the June 4, 2019 agenda with the noted revisions. Vote was unanimous in favor, motion passed 4 -0.

PUBLIC HEARING FOR 2019-2020 BUDGET

Jeff Smith declared the public hearing open.

COMMUNITY COMMENTS

No community comments.

Jeff Smith declared the public hearing closed.

Jay Wilkins moved and Amanda Clark seconded the Board approve Resolution #FY18-19-07 Resolution to Adopt the Budget, Make Appropriations, Categorize and Levy Taxes Fiscal year 2019-2020. Vote was unanimous in favor, motion passed 4-0.

BUSINESS/FINANCE ~ Sherry Joseph ~ Tab H

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance. She also presented a resolution to approve appropriation transfers.

44 **Jay Wilkins moved and Amanda Clark seconded the Board approve Resolution – Appropriation**
45 **Transfers #18-19-08. Vote was unanimous in favor, motion passed 4-0.**

46
47
48 **SUPERINTENDENT REPORT**

49 Enrollment Report ~ Tab D

50 Enrollment is down a little but the district is still above projection and maintaining the same enrollment as
51 the end of last school year.

52
53 Bond Update ~

54 Work will begin on the transportation center sometime next week. The estimated completion for the
55 transportation is late December 2019.

56
57 Vision/Mission ~

58 The will be a work session with the board in July. The mission/vision will be presented to the staff in
59 August.

60
61 **ADMINISTRATORS REPORTS**

62 Special Programs ~ Mark Stewart

63 Mark Stewart stated how excited he was for the new hires in the counseling department and an ELL
64 specialist. This summer the rest of the administration will be trained in Collaborative Problem Solving
65 (CPS) and hoping to get more teachers trained. Mark hopes to increase graduation rate above 90%. He
66 touched on ideas how to improve programs that will help decrease the dropout rates.

67
68 SES ~ Joan Warburg

69 Joan Warburg shared her reflection of 2018-2019 SES goals and the progress that the team has made on
70 those goals. She also touched on some SES highlights of the year.

71
72 SMS ~ Alison Baglien

73 Alison Baglien gave her overview of SMS 2018-2019 goals and the staff success in completing those
74 goals. She outlined what the “tentative next steps” will be for the goals going into the 2019-2020 school
75 year.

76
77 SHS ~ Joe Hosang

78 Joe Hosang also reviewed and shared the success of SHS 2018-2019 goals and how they were achieved.
79 He also shared how the staff plans to move forward with the goals for 2019-2020.

80
81 **BOARD BUSINESS**

82 1st Reading Policy ~ KBA-Public Records

83
84 **SUPERINTENDENT CONTRACT RENEWAL**

85 **Amanda Clark moved and Jay Wilkins seconded the board approve Superintendent Curtiss**
86 **Scholl’s three year contract. Vote was unanimous in favor, motion passed 4-0.**

- 89 **CONSENT AGENDA:**
- 90 New Hire, Lindy Weddel, SHS School Counselor
- 91 New Hire, Kate Kuitert, SES School Counselor
- 92 New Hire, Erika Velikonia, Instructional Coach K-8
- 93 New Hire, Elisabeth Halemeier, SMS Science Teacher
- 94 New Hire, Dawna Spencer, ELL /Spanish Teacher
- 95 New Hire, Tim Roth, Student Success Coordinator
- 96 May 8, 2019 Budget Meeting Minutes
- 97 May 8, 2019 Regular Board Meeting Minutes
- 98 May 16, 2019 Special Session Meeting Minutes
- 99

100 **Amanda Clark and Nicki Gregg seconded the Board approve the above Consent Agenda. Vote was**
 101 **unanimous in favor, motion carried 4-0.**

102

103 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
104 07/10/2019	Organizational Board Meeting	3:00pm	DO
105 07/19-7/21/19	OSBA Summer Conference		Bend

106

107

108 **ADJOURNMENT**

109 The meeting was adjourned at 6:22p.m.

110

111 _____

112 Jeff Smith, Board Chair

Melanie Petterson, Board Secretary



Sisters School District

“Home of the Outlaws”

Board of Directors Organizational Board Meeting
Sisters School District Administration Building
July 10, 2019 1:00 p.m.

MEETING MINUTES

ATTENDEES:

Board: Don Hedrick, Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg

Superintendent: Curt Scholl

Supervisors: Sherry Joseph

CALL TO ORDER / FLAG SALUTE

Curt Scholl called the meeting to order at 1:00 p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Additions – Consent Agenda – New Hire, Jeff Larson

Additions – Board Business - 1st Reading Policy – IKH – Credit for Proficiency

Jay Wilkins moved and Amanda Clark seconded that the board adopt the July 10, 2019 agenda. Vote was unanimous in favor, motion passed 4-0.

COMMUNITY COMMENTS

No comments.

SWEARING IN OF NEW BOARD MEMBER

Curt Scholl swore in Don Hedrick as a new board member.

ELECTION OF OFFICERS

Jeff Smith nominated Jay Wilkins to serve as Board Chair and Don Hedrick seconded the nomination. Jay Wilkins accepted the nomination. Vote was unanimous in favor, motion passed 5-0.

Jeff Smith nominated Don Hedrick to serve as Vice Chair and Jay Wilkins seconded the nomination. Don Hedrick accepted the nomination. Vote was unanimous in favor, motion passed 5-0.

APPOINTMENT OF STANDING COMMITTEES

Board Committee Organization

- Facility and Master Planning – Jay Wilkins and Don Hedrick
- Bargaining – Jay Wilkins and Don Hedrick
- Sisters Country Leadership Group – Jeff Smith
- Sisters School Foundation – Nicki Gregg
- Mission/Vision – Amanda Clark and Nicki Gregg

- Superintendent Evaluation – Jeff Smith and Don Hedrick
- Student Calendar Committee – Amanda Clark and Nicki Gregg
- Bond – Amanda Clark and Don Hedrick

APPROVE BOARD MEETING CALENDAR

Jeff Smith moved and Don Hedrick seconded the Board approve the 2019-2020 School Board Meeting schedule, Tab A. Vote was unanimous in favor, motion passed 5-0.

ANNUAL ORGANIZATIONAL APPOINTMENTS

Clerk	Curt Scholl
Business Manager	Sherry Joseph
Budget Officer	Curt Scholl
Official Auditor	Pauly Rogers & Co. PC
Depository of School Funds	Bank of the Cascades/First Interstate Local Government Investment Pool, BOTC Investment Pool
Business Insurance Broker	Mike McGowan, PayneWest Insurance
Bond Counsel	Ann Sherman, Hawkins, Delafield & Wood, LLP
Authorized Representative for Application for Federal Funds	Sherry Joseph, Curt Scholl
Authorized Representative to Engage in Contracts	Board Chair, Vice-Chair, Designated Board Rep., Curt Scholl or Sherry Joseph
Contract Review Board	Board will serve as Contract Review Board
Official Legal Representative	Lauren Lester, Greg Colvin and Melinda Thomas, Attorneys, HDESD

Jeff Smith moved and Don Hedrick seconded that the Board approve annual organizational appointments as presented. The vote was unanimous in favor, motion carried 5-0.

ANNUAL RE-ADOPTION OF BOARD POLICY DFA – INVESTMENT OF FUNDS - (Tab M)

Jeff Smith moved and Amanda Clark seconded that the Board readopt policy DFA – Investment of Funds with the year changes noted in the heading. The vote was in favor, motion carried 5-0.

BUSINESS/FINANCES

- Approve 2019-2020 Student Pay-to-Play Fees (Tab G-1)
- Approve 2019-2020 Mileage Rates (Tab G-1)
- Approve 2019-2020 Per Diem Rates (Tab G-1)
- Approve 2019-2020 Nutrition Services Prices (Tab G-1)
- Approve 2019-2020 Substitute Teacher Salary Rate (Tab G-2)

Amanda Clark moved and Nicki Gregg seconded that the Board approve the 2019-2020 Student Pay-to-Play Fees, 2019-2020 Mileage Rates, 2019-2020 Per Diem Rates, 2019-2020 Nutrition Services Prices, Tab G-2. The vote was unanimous in favor, motion carried 5-0.

Don Hedrick moved and Jeff Smith seconded that the Board approve the 2019-2020 Substitute Teacher Salary Rate, Tab G-2. The vote was unanimous in favor, motion carried 4-0. Nicki Gregg abstained from the vote.

SUPERINTENDENT REPORT

Curt reported that an ADA access was added to the SMS parking lot area. The district is moving forward with the bus barn and has all the permits and approvals to start breaking ground. SSD received grants from ODOT and Volkswagen to purchase new buses.

He presented the conceptual master planning for the district. He also shared that the district is in current discussions regarding land being donated to the district for environmental classroom use. Curt also shared an updated draft of the mission/vision document. The next mission/vision meeting will be held Aug. 7th.

BOARD BUSINESS

1st Reading Policy ~ IKH – Credit for Proficiency

CONSENT AGENDA: (Tab K)

- June 4, 2019 Special/Executive Session Board Meeting Minutes Tab K
- June 4, 2019 Budget Hearing/Regular Board Meeting Minutes Tab K
- June 7, 2018 Special/Executive Session Board Meeting Minutes Tab K
- Leave of Absence, Brook Jackson Tab K
- New Hire, Rick Krotzy Tab K
- Resignation, Mark Stewart Tab K
- Resignation, Heather Johnson Tab K
- New Hire, Jeff Larson Tab K

Jeff Smith moved and Amanda Clark seconded the Board approve the consent agenda. The vote was unanimous in favor, motion carried 4-0. Don Hedrick abstained from the vote.

ANNOUNCEMENTS

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
08/07/19	Regular School Board Meeting	3:00pm	District Office

ADJOURNMENT

The meeting was adjourned at 2:49p.m.

Jay Wilkins, Chairman

Melanie Petterson, Secretary

Sisters School District

“Home of the Outlaws”



Board of Directors Regular Board Meeting 1:00pm
Sisters School District Administration Building
August 7, 2019

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg, Don Hedrick

Superintendent: Curtiss Scholl

Administrators:

Supervisors:

CALL TO ORDER / FLAG SALUTE

Jay Wilkins called the meeting to order at 1:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Addition – New Hire, Jeffrey Husamnn, SMS Teacher.

Don Hedrick moved and Jeff Smith seconded the Board approve the August 7, 2019 agenda. Vote was unanimous in favor, motion passed 5 -0.

COMMUNITY COMMENTS

Steve Swisher, 69339 Ox Yoke, Sisters, OR

Steve Swisher suggested that the board consider holding their budget committee interviews and committee appointments earlier in the school year than the previous years, which has typically been held in February/March.

SUPERINTENDENT REPORT

Curt informed the board that the district still has some positions to fill for the upcoming school year. But he has been pleased with the new hires that the district has secured.

Mission/Vision Update ~

The mission/vision committee reviewed the rough draft. There were some good ideas and suggested changes to be made to the document. Curt will work to update the draft so it is ready for the August 19th board work session. He also provided that the transportation center is ready to go. The district is just waiting to get approval from the state fire marshal on the potential of a fire hydrant having to be put into place.

BOARD BUSINESS

OSBA Conference ~ Nicki Gregg, Amanda Clark, Jeff Smith and Don Hedrick attended the OSBA Summer Conference. Don Hedrick reported that OSBA shared information about the Student Success Act, HB3427. Amanda Clark also shared her take away information from the conference.

46 **2nd Reading ~ Policy IKH – Credit for Proficiency**

47 **Jeff Smith moved and Don Hedrick seconded the Board approve policy IKH – Credit for**
48 **Proficiency. Vote was unanimous in favor, motion passed 5-0.**

49

50 **CONSENT AGENDA:**

- 51 ➤ July 10, 2019 Organizational Board Meeting Minutes
52 ➤ New Hire, Jeffrey Husmann
53

54 **Amanda Clark moved and Nicki Gregg seconded the Board approve the Consent Agenda with the**
55 **added new hire. Vote was unanimous in favor, motion carried 5 -0.**

56

57 **ANNOUNCEMENTS**

58

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
08/19/19	Board Work Session	10:00am	District Office
08/27/19	All Staff In-Service	7:30am	High School
09/11/19	Regular School Board Meeting	5:00pm	District Office

63

64 **ADJOURNMENT**

65 The meeting was adjourned at 1:53 p.m.

66

67

68 _____
Jay Wilkins, Chair

Melanie Petterson, Board Secretary

69

Sisters School District

"Home of the Outlaws"



Board of Directors Special Session
Sisters District Office
August 19, 2019 10:00 a.m.

MEETING MINUTES

ATTENDEES:

Board: Nicki Greg, Jeff Smith, Jay Wilkins, Don Hedrick

CALL TO ORDER / FLAG SALUTE

Jay Wilkins called the meeting to order at 10:00 am and led the Pledge of Allegiance.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ADOPTION OF AGENDA

No revision.

Don Hedrick moved and Jeff Smith seconded the Board approve the August 19, 2019 agenda. Vote was unanimous in favor, motion passed 4-0.

BOARD BUSINESS

Mission/Vision ~

Curt presented the board with another draft of the mission/vision. Nicki Gregg asked when the document will be sent out to the community. Curt hopes to send it out after the start of school and the board approves. Curt's goal is to present the final document to the board at the September meeting and have it approved at that time. He is going to work with Kennan O'Hearn on the graphic designs for the product. Curt is also looking into having the mission/vision document sent out in coordination with the City of Sisters and their billing cycle. Jay voiced the importance of being consistent with the document and its content as the district moves forward and the obligation the board has to share the mission/vision information with the community and parents. Jay and Don both commended the committee for their excellent work on the project. The board reviewed and discussed the document in detail. Curt reiterated the importance of messaging the information to the community. Jay also stressed the importance of regular Strategic Planning Team meetings to help supervise the plan. He would also like to conduct surveys with teachers and staff to see how much the strategic plan is being adopted. Curt would like any feedback from board members on the mission/vision document.

Outreach/PR Plan ~

Curt reported that The Nugget will have an education reporter, Charlie Kanzig, who will attend school board meetings and other district events. The main discussion and goal of the outreach/PR plan is to attract students to come here and also educate our current student/parent base. Curt agrees that the district website needs to be made current and updated, an ongoing project. He continues to always look for the best ways to communicate with parents and community. Nicki Gregg suggested that two board members meet with students to educate them about what the board does and listen to items that they would like to present to the board. She also suggested the board use January, Board Appreciation Month, as an opportunity to educate the community and parents about what the school board does for the district. Sam

47 Thorsett will join the board this school year and serve as the Student Representative. Curt shared that
48 Alison Baglien, SMS principal, and Joe Hosang, SHS principal, do hold special meetings with students to
49 hear their concerns and ideas; student voices are being heard. Jay suggested that the board look at future
50 budgets and potentially budget for marketing.

51
52 Superintendent Goals ~

53 Curt shared information about each of the superintendent goals and where things are at in process of
54 achieving the goals. He reiterated how goals one and two are incorporated into the mission/vision
55 document. He feels executing the mission/vision is the key goal right now. Leadership and
56 communication is where he feels he there needs to be a major focus. He will continue to work to build
57 by-in of the district and the movement forward. Jeff Smith suggested that the board hold a board work
58 session to work on superintendent goals and superintendent evaluation.

59
60 Board Goals ~

61 Don Hedrick shared a suggestion from the OSBA conference session which is to listen to community
62 concerns, engage the community, and represent the value and expectations the community holds for the
63 district. Jay listed some ideas for board goals:

- 64 Start on time
- 65 Listen to community
- 66 Engage the community
- 67 Represent values and expectations
- 68 Facts – yes, proactively
- 69 Issues – refer to person in charge
- 70 Be visible at events
- 71 Effective two way communications with superintendent

72
73 Jay pointed out that board members have a copy of the board policies regarding board governance. He
74 suggested that the board adhere to the board policies that are in place and feels the board doesn't need a
75 formal board operating agreement.

76
77 Jay suggested the board advertise the budget committee positions early this year, possibly November. Jay
78 Wilkins will reach out to Steve Swisher and Derrick Olsen to see if they have interest in serving again on
79 the Budget Committee. He also questioned Curt when would be a good time to start organizing the PAC
80 for the upcoming bond after the roll-off of the high school bond. Curt felt that the district should hold off
81 campaigning for the bond election until after the mission/vision is rolled out.

82
83 Jay Wilkins adjourned meeting at 12:07pm.

84
85
86 _____
Jay Wilkins, Chairman

Melanie Petterson, Secretary

Sisters School District

“Home of the Outlaws”



Board of Directors Regular Board Meeting 5:00pm
 Sisters School District Administration Building
 September 11, 2019

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg, Don Hedrick

Superintendent: Curtiss Scholl

Administrators: Alison Baglien, Joan Warburg

Supervisors: Sherry Joseph

CALL TO ORDER / FLAG SALUTE

Jay Wilkins called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Addition – Add contract renewal.

Delete – Mission/Vision – it will be approved at October meeting.

Jeff Smith moved and Don Hedrick seconded the Board approve the September 11, 2019 agenda with the above revisions. Vote was unanimous in favor, motion passed 5 -0.

COMMUNITY COMMENTS

No comments.

CIRCLE OF FRIENDS

Nicki Merrit gave an overview of the Circle of Friends which is a mentoring program for youth. She presented the board with printed information as well.

CLASSIFIED AND CERTIFIED COLLECTIVE BARGAINING AGREEMENTS

Jayel Hayden, Sisters Human Resource Manager, reviewed with the board both the classified and certified collective bargaining agreements. He recommended that the board approve both contracts as presented.

Don Hedrick moved and Amanda Clark seconded the Board approve the Classified and Certified Collective Bargaining Agreements as presented. Vote was unanimous in favor, motion passed 5-0.

BUSINESS/FINANCE ~ Sherry Joseph

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance.

46 **SUPERINTENDENT REPORT**

47 Enrollment ~

48 Curt asked the principals to share some information regarding enrollment at their schools.

49
50 Alison Baglien ~ SMS ~ Alison shared that SMS is up a total of nine students. 6th and 7th grade are both
51 large classes. She reported that a few students who have left the district, they enrolled with Baker Web
52 and RPA.

53
54 Joan Warburg ~ SES ~ Joan informed the board that SES is up 30 students. There were a few students
55 that choose homeschool options. The kindergarten count is now 72 students. They have seen an increase
56 of higher need students coming into the school this year.

57
58 Joe Hosang ~ SHS ~ Curt gave the high school report for Joe. Joe reported that that the Link Crew did a
59 great job helping the freshman navigate their first day of school. SHS hosted a parent information night
60 about vaping. He said that the first day of school for 10-12th grade was a huge success, as was the first
61 week, thanks to the ASG students. The high school numbers are down from the end of last year, however,
62 the district is starting off at a higher enrollment than projected.

63
64 **MISSION/VISION ~**

65 Curt continues to work with Keenan O’Hern on graphics to finish up the final draft. He is also having
66 Matt Bradley proof the document. He will have a final draft for the board to approve at the October board
67 meeting.

68
69 **SUPERINTENDENT GOALS ~**

70 Curt is finishing up his goals and will provide them to the board prior to the next board meeting. The
71 goals will be approved at the October board meeting.

72
73 **BOND UPDATE ~**

74 The district has completed most of the bond projects. The district was also able to replace gym lights
75 with high efficiency lighting, upgraded sound systems in commons areas, and install a new projector in
76 the auditorium.

77
78 Curt is excited about all the new hires the district has made, not only this year, but the last two years. He
79 is extremely excited about the new facilities and the new mission/vision philosophy, especially were
80 district is headed. The district is hoping to sign contracts soon to start construction on the new
81 transportation center.

82
83 **BOARD BUSINESS**

84 Jay Wilkins reached out to both Darek Olson and Steve Swisher about continuing on with the budget
85 committee for a three year term. They both accepted the invitation and appointment. As of today, the
86 budget committee has four members and one vacancy which will be filled by appointment at the
87 beginning of the year.

88
89 Jeff Smith applauded Curt and staff in their presentation of mental health awareness at the all staff
90 in-service.

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CONSENT AGENDA:

- August 7, 2019 Regular Board Meeting Minutes
- August 19, 2019 Board Work Session Meeting Minutes

Amanda Clark moved and Don Hedrick seconded the Board approve the Consent Agenda. Vote was unanimous in favor, motion carried 5 -0.

ANNOUNCEMENTS

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
09/30/19	Board Best Practice Webinar	12-12:30pm	
10/02/19	Regular School Board Meeting	5:00pm	DO
10/17/19	OSBA Fall Regional Meeting (Dinner @ 5pm)	5:30pm	HDESD

Curt invited the board to the all staff meeting which will be held Wednesday, October 2.

ADJOURNMENT

The meeting was adjourned at 6:03 p.m.

Jay Wilkins, Chair

Melanie Petterson, Board Secretary

Sisters School District

"Home of the Outlaws"



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
October 02, 2019

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg, Don Hedrick

Superintendent: Curtiss Scholl

Administrators: Alison Baglien, Joan Warburg, Joe Hosang

Supervisors: Sherry Joseph, Ryan Stock

CALL TO ORDER / FLAG SALUTE

Jay Wilkins called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Addition – Executive Session

Jeff Smith moved and Amanda Clark seconded the Board approve the October 02, 2019 agenda with the above revisions. Vote was unanimous in favor, motion passed 5 -0.

COMMUNITY COMMENTS

Joey Hougham, 69725 Goodrich Road, Sisters, OR. Joey shared that both him and his wife are very active in the community. He stated that he and his wife had filed a torte claim against the girls' basketball coaches. Jay Wilkins reminded him that he must not address personnel issues in a public meeting. He also informed Joey that the board will be reviewing the claim and his letter to the board during the executive session at the end of the today's regular board meeting.

Jennifer Hills, 18277 Goldcoach Road, Sisters, OR. Jennifer has recently been appointed to the Citizen's Advisory Board for Deschutes County Behavioral Health. She wanted to introduce herself to the board. She is hoping to understand more of how the school district operates; policy, procedures and who is involved in that process.

Laurie Farley, 17257 Kent Road, Sisters, OR. Laurie addressed the board regarding her concerns about the health classes at the high school. She is concerned that many CTE programs have gone away and she hopes that the school board will look at bringing back the programs for students. Joe Hosang advised her that the only CTE class that went away was the EMT class which was going to be discontinued.

BUSINESS/FINANCE ~ Sherry Joseph

She announced that the auditors were here last week and they should have the audit wrapped up by early December. Sherry asked if the board would like the auditors to report to the board. The board would like the auditors to present their audit. Jay would like to invite the budget committee to attend during the audit presentation to the board. She presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance.

46 Jay Wilkins, Don Hedrick and Jeff Smith commended the district staff on sharing their goals, ideas and
47 commitment today at the district all staff meeting.

48
49 SHS, SMS, SES ~ Joe Hosang, Alison Baglien, Joan Warburg, Tim Roth
50 Joe shared the Sisters High School's Improvement Plan, Focus and Professional Development Plan
51 document with the board. And the other site principal's asked if the board had any questions from the
52 presentation this morning. Jeff Smith voiced his concern with poor attendance in the schools. Tim Roth
53 also shared that the district is trying to formulate a plan to help with the chronic absenteeism throughout
54 the district. Deschutes County Sheriff's office will be hosting an attendance rally, Doughnuts with Cops,
55 at SES next week. The district continues to work students in regards to emotional/social connections. Curt
56 also added that the district partners closely with Deschutes County Mental Health. The district is
57 contracting with the Child Center to bring on an additional mental health care worker into the district and
58 be available to students. The Youth Truth Survey will be administered to students and will eventually be
59 administered to parents as well. Both the SES and SMS have seen an increase in students coming forward
60 using counselors for mental health issues.

61
62
63 **SUPERINTENDENT REPORT**

64 ENROLLMENT ~
65 Enrollment slightly grew. It is following the trend which the district has historically experienced.

66
67 MISSION/VISION ~
68 Curt shared with board the timeline and how much community and staff input helped create the
69 document. The content of the mission/vision is complete but Curt and Keenan continue to work on the
70 graphic design. It will then be placed on the website and communicate it to the community. Curt will
71 continue to look at other ways to help promote and get the information out to the larger Sisters
72 community.

73
74 SUPERINTENDENT GOALS ~
75 Curt shared his goals which correlate with the district mission/vision strategic plan. Curt also informed
76 the board that the district is being proactive about getting good information about the hazards of vaping.
77 Ryan Stock added that cameras have been added to all of the school buses.

78
79
80 **BOARD BUSINESS**

81 The board agreed that they support the Mission/Vision Strategic Plan for 2019-2024 as well as the
82 superintendent goals that were presented.

83
84
85 **CONSENT AGENDA:**

86 ➤ September 11, 2019 Regular Board Meeting Minutes

87
88 **Don Hedrick moved and Amanda Clark seconded the Board approve the Consent Agenda with**
89 **noted changes. Vote was unanimous in favor, motion carried 5 -0.**

90

91 **ANNOUNCEMENTS**

92

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
94 10/17/19	OSBA Fall Regional Meeting (Dinner @ 5pm)	5:30pm	HDESD
95 11/06/19	Regular Board Meeting	5:00pm	DO

96

97 **Jay Wilkins declared the board in Executive Session in accordance with ORS 192.660. 2(f) and ORS**
98 **192.660.2(h)**

99
100 The board reviewed the tort claim that was filed against the district and sought legal advice from council.

101
102 **Adjournment of Executive Session**

103
104 **Reconvened to Regular Session**

105
106 **ADJOURNMENT**

107 The meeting was adjourned at 6:50 p.m.

108
109
110 _____
Jay Wilkins, Chair

Melanie Petterson, Board Secretary

Sisters School District

"Home of the Outlaws"



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
November 06, 2019

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Don Hedrick

Superintendent: Curtiss Scholl

Administrators: Alison Baglien, Joan Warburg, Joe Hosang

Supervisors: Sherry Joseph, Ryan Stock

CALL TO ORDER / FLAG SALUTE

Jay Wilkins called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Addition – Consent Agenda – New Hire, Nicole Gregg, SES Kindergarten Temporary Teacher

Amanda Clark moved and Don Hedrick seconded the Board approve the November 06, 2019 agenda with the above revisions. Vote was unanimous in favor, motion passed 4 -0.

COMMUNITY COMMENTS

Joey Hougham, 69725 Goodrich Road, Sisters, OR. Joey feels that the girls' basketball coaches investigation is not being open and transparent for those involved. He also shared that his children will not be playing basketball this year if the same staff is coaching.

Stacy Stabil Hougham, 69725 Goodrich Road, Sisters, OR. Stacy spoke about a safety plan that was developed for her daughter who is a member of the basketball team. One of her children is on a 504 plan and they have been informed that the district has hired a monitor be with their daughters while they are at basketball practice. The family feels that the investigation is not being transparent because they are unaware of what is happening behind the scenes.

Charlotte Huber, 1629 West Carson Ave, Sisters, OR. Charlotte shared that her granddaughter had a difficult year last year with the basketball coaches and that she will not be playing basketball this year.

BUSINESS/FINANCE ~ Sherry Joseph

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance.

ADMINISTRATION REPORTS

SHS ~ Joe Hosang

Joe Hosang shared some of the ways the high school is implementing ideas to reach their mission/vision goals. Kristy Rawls presented and explained how team learning walks in the high school take place and the positive outcome from the learning walks.

46 **SUPERINTENDENT REPORT**

47 Niche reports were shared in the board packets. From the report the Sisters School District was
48 recognized as the best school district in Deschutes County. Curt reported that he's received positive
49 feedback in regards to the new later school start time. The district continues to learn how to capitalize on
50 the Student Success Act campaign. The district's mission/vision process aligns strongly with the process
51 that the SSA has in place.

52
53 Enrollment ~

54 The report shows the typical dip in enrollment as the district heads into Christmas break.

55
56 KL-AR – Curt informed the board of the changes that will be made to policy KL-AR. It will be posted to
57 the website immediately.

58
59 Mission/Vision ~

60 Curt continues to fine tune the document. There are some edits that need to be made to text and graphics.
61 Once it is finalized it will be published on the website. He is still working on the best mode to distribute
62 the document to the community.

63
64 Curt informed the board that the land is being cleared to start constructing the bus barn. The hope is that
65 the new transportation building will be complete around spring break or shortly thereafter.

66
67 **BOARD BUSINESS**

68 OSBA Elections ~

69 **Jeff Smith move and Don Hedrick seconded that the Board vote in favor of Courtney Snead,**
70 **Jefferson County 509J. Vote was unanimous in favor, motion passed 4-0.**

71
72 OSBA Fall Regional Meeting ~

73 Jay Wilkins reported that the entire board, as well as Curt and Sherry attended the fall regional meeting.
74 The board learned much in regards to the Student Success Act.

75
76 School Board Appointment Interviews – Open Board Positions

77 Jay informed the board that the deadline for board applications is November 8th. The board will hold
78 interviews for the appointed position on November 20th, beginning at 5pm. He asked the board to review
79 the interviews questions that will be posed to the applicants during their interviews.

80
81 The board rescheduled the December board work session to Tuesday, December 17th at 9:00am.

82
83 First Reading ~

84 Policy GCDA/GDDA – Criminal Records Checks/Fingerprinting

85
86 **CONSENT AGENDA:**

- 87 ➤ October 2, 2019 Regular Board Meeting Minutes
88 ➤ New Hire, Julee Davies, SMS Temporary, 1.0 FTE PE/Health Teacher
89 ➤ New Hire, Nicole Gregg, SES Temporary, 1.0 FTE, Kindergarten Teacher

90

91 **Amanda Clark moved and Don Hedrick seconded the Board approve the Consent Agenda. Vote**
92 **was unanimous in favor, motion carried 4 -0.**

93
94 **ANNOUNCEMENTS**

95
96

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
97 11/20/19	School Board Vacancy Position Interviews	5:00pm	DO
98 12/11/19	Regular Board Meeting	5:00pm	DO
99 12/17/19	Board Work Session	9:00am	DO

100
101 **Jay Wilkins declared the board in Executive Session in accordance with ORS 192.660.2 (b)(h)**

102
103 The board discussed public complaints that have been filed with the board against district employees.

104
105 **Adjourned executive session**

106
107 **Reconvene regular session**

108
109 **Jay Wilkins moved and Jeff Smith seconded the board respond to the complaint from Mrs. Soleim**
110 **as per the specifics that were discussed in executive session and that Curt will give the board a Title**
111 **IX update at the January board meeting. With the help of the attorney, Jay will send her a letter**
112 **addressing her concerns and informing her of the January board meeting. Vote was unanimous in**
113 **favor, motion carried 4 -0.**

114
115
116 **Jay Wilkins moved and Amanda Clark seconded the board respond to Mr. Sakagawa's complaint**
117 **in the ways that were discussed in the executive session, declining his request for a hearing based on**
118 **timeliness and offer him and alternative path for remedy. Vote was unanimous in favor, motion**
119 **carried 4 -0.**

120
121 The board discussed the operational process of how the board responds to public complaints from
122 community members. The board agreed that their formal complaint response process in regards to public
123 complaints, that do not fall under an executive session, is that board members will refer the complainant
124 to complaint policy, KL and KL-AR.

125
126 **Jay Wilkins declared the board in Executive Session in accordance with ORS 192.660.2 (f)**

127
128 Board had further discussion regarding the public complaints filed again district employees.

129
130 **Adjourned executive session**

131
132 **Reconvene regular session**

136 **ADJOURNMENT**

137 The meeting was adjourned at 6:44 p.m.

138

139

140 _____
Jay Wilkins, Chair

Melanie Petterson, Board Secretary

141

Sisters School District

"Home of the Outlaws"



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
November 20, 2019

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Jay Wilkins, Don Hedrick

Superintendent:

Administrators:

Supervisors:

CALL TO ORDER / FLAG SALUTE

Jay Wilkins called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

No revisions.

Jeff Smith moved and Don Hedrick seconded the Board approve the November 20, 2019 agenda. Vote was unanimous in favor, motion passed 3 -0.

COMMUNITY COMMENTS

No community comments.

BOARD BUSINESS

School Board Applicant Interviews ~

The board interviewed five applicants. They posed the same six questions to each applicant.

Kirk Schlemlein, 67996 Peterson Burn Road, Sisters, OR.

Darek Olson, 16037 Cattle Drive, Sisters, OR

Eddie Jones, P.O. Box 775, Sisters, OR

Jeffrey Stolasz, 69111 Camp Polk Road, Sisters, OR

David Thorsett, P.O. Box 2156, Sisters, OR

Declare in Executive Session in accordance with ORS 192.660(2)(i)

Jeff Smith and Don Hedrick reported on their progress of the superintendent evaluation.

Adjourned executive session

Reconvene regular session

46 Board discussed applicants and their responses.

47

48 **Don Hedrick moved and Jeff Smith seconded the Board appoint David Thorsett to fill the school**
49 **board vacancy. Vote was unanimous in favor, motion passed 3-0.**

50

51 Jay will call David Thorsett and offer him the school board vacancy position. He will also call the other
52 candidates and inform them about the board's decision.

53

54 **ANNOUNCEMENTS**

55

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
57 12/11/19	Regular Board Meeting	5:00pm	DO
58 12/17/19	Board Work Session	9:00am	DO

59

60

61 **ADJOURNMENT**

62 The meeting was adjourned at 7:46p.m.

63

64

65 _____
Jay Wilkins, Chair

66

Melanie Petterson, Board Secretary

Sisters School District

"Home of the Outlaws"



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
December 11, 2019

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, David Thorsett, Jay Wilkins, Don Hedrick

Superintendent: Curtiss Scholl

Administrators: Alison Haney, Joan Warburg, Joe Hosang

Supervisors: Sherry Joseph, Ryan Stock, Todd Pilch

CALL TO ORDER / FLAG SALUTE

Jay Wilkins called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Addition – Board Business – 1st Reading Policies, GCA, GCAB, IICC, JHFE, JHFE-AR, JHFF/GBNNA, JHFF/GBNNA-AR, KL

Jeff Smith moved and Don Hedrick seconded the Board approve the December 11, 2019 agenda with the above revisions. Vote was unanimous in favor, motion passed 4 -0.

SWEAR IN NEW APPOINTMENT SCHOOL BOARD MEMBER

Jay Wilkins swore in David Thorsett as the new appointed board member for position #2.

COMMUNITY COMMENTS

Joey and Stacy Hougham, 69725 Goodrich Road, Sisters, OR. Joey Hougham asked if the district has received the completed investigation from the private investigator. Curt said that he just received the completed investigation and will be reviewing that the next couple of days.

Dena Salisbury, 69180 Hurtlely Ranch Road, Sisters, OR. Dena feels that the district failed her daughter by not reaching out and supporting her regarding the basketball season last year.

Leah Solof, 15765 Serano Lane, Powell Butte, OR. She has a concern that the board is reviewing a new policy which does not allow pets in the district. Her classroom does have a bearded dragon name Puff that has been used as a therapy animal for the students. She was assured that the class pet did not fall under the restrictions that the policy may include.

SISTERS FOLK FESTIVAL ~ Brad Tisdell, Debbie Newport, Krista Monroe, Shawn Diez, Marion Jordon

The Sisters Folk Festival gave a presentation regarding the grant that the festival and Sisters School District received from Oregon Community Foundation. The Studio to School grant was a five year music and art initiative between the Sisters Folk Festival and Sisters School District. They also shared some of the outcome and successes of the grant for the district, as well as students.

46
47 **BUSINESS/FINANCE** ~ Sherry Joseph
48 Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund
49 Balance.

50
51
52 **ADMINISTRATION REPORTS**
53 SHS ~ Joe Hosang
54 Joe gave a presentation and review of the Sisters Educational Options program. He also touched on the
55 Heart of Oregon program and the Expanded Options at Central Oregon Community College. Joe shared
56 that the district has be creative in ways to keep students enrolled and engaged so that they can earn their
57 diplomas.

58
59 SMS ~ Alison Haney
60 Alison has now taken over the position of TAG Coordinator for the district and gave on update on her
61 work with this program. She has been meeting with the individual TAG coordinators in each of the
62 schools, making sure they feel supported. She is also taking charge of the district calendar committee.

63
64 SES ~ Joan Warburg
65 Joan delivered an update on the EL (English Learners) program and as well as Title 1 programs which she
66 now oversees for the district. She shared what progress has been made and ensured that the district is in
67 compliance with the state. Joan is in her 2nd year of monitoring title programs. The district has hired
68 Gabriel Cobos as the Hispanic Community Liaison.

69
70 Special Programs ~ Martha Hinman
71 Martha Hinman, Special Programs Director, gave an overview and update on the district's special
72 programs. 11% of the district's population is identified in special education.

73
74
75 **SUPERINTENDENT REPORT**
76 Enrollment ~
77 The district has seen a positive movement in enrollment. There has been strong growth in the elementary
78 and middle schools.

79
80 Mission/Vision ~
81 The mission/vision document has been posted on the website and has been submitted to the state as part
82 of the consolidated improvement plan. In compliance with the Student Success Act program, the district
83 sent out follow up survey questions to parents. The board will need to approve an SSA budget in January.

84
85 The transportation building arrived today, work will begin immediately. The district is still working on
86 closeout projects with the bond.

87
88 Through a private donation, the district is receiving mental health support via a partnership with the
89 ChildCenter. The district now has an in-house certified mental health clinician.

90

91 **BOARD BUSINESS**

92 The board accepted Amanda Clark’s school board resignation, Position #5

93
94 1st Reading ~

- 95 ○ ING – Animals in District Facilities
- 96 ○ AC – Nondiscrimination
- 97 ○ AC-AR Nondiscrimination
- 98 ○ EEA – Student Transportation Services
- 99 ○ GBA – Equal Employment Opportunity
- 100 ○ JED – Student Absences and Excuses
- 101 ○ IGBBA – Talented and Gift Students
- 102 ○ GCA – License Requirements
- 103 ○ GCAB – Personal Electronics Devices and Social Media
- 104 ○ IICC – Volunteers
- 105 ○ JHFE – Reporting of Suspected Abuse of a Child
- 106 ○ JHFE-AR – Reporting Suspected Abuse of a Child
- 107 ○ JHFF/GBNAA – Reporting of Suspected Sexual Conduct with Students
- 108 ○ JHFF/GBNAA-AR – Suspected Sexual Contact Report Procedures and From
- 109 ○ KL – Public Complaints

110
111 2nd Reading ~

- 112 ○ GCDA/GDDA – Criminal Records Checks/Fingerprinting

114 **Jeff Smith moved and Don Hedrick seconded the Board approve policy GCDA/GDDA – Criminal**
115 **Records Checks/Fingerprinting. Vote was unanimous in favor, motion passed 4-0.**

116
117 **CONSENT AGENDA:**

- 118 ➤ November 5, 2019 Regular Board Meeting Minutes
- 119 ➤ November 20, 2019 Board Work Session Meeting Minutes

121 **Jeff Smith moved and Don Hedrick seconded the Board approve the Consent Agenda. Vote was**
122 **unanimous in favor, motion carried 3 -0. David Thorsett abstained.**

123
124 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
127 12/19/19	Board Work Session	3:00pm	DO
128 01/08/20	Regular Board Meeting	5:00pm	DO

129
130 **ADJOURNMENT**

131 The meeting was adjourned at 6:50p.m.

132
133
134 _____
Jay Wilkins, Chair

134 _____
Melanie Petterson, Board Secretary

Sisters School District

“Home of the Outlaws”



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
December 19, 2019

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Jay Wilkins, Don Hedrick, Dave Thorsett

Superintendent: Curt Scholl

Administrators:

Supervisors:

CALL TO ORDER / FLAG SALUTE

Jay Wilkins called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Addition – Resignation of Becky Aylor, SMS Teacher

Addition - Policies

David Thorsett Jeff Smith seconded the Board approve the December 19, 2019 agenda with changes noted above. Vote was unanimous in favor, motion passed 4 -0.

COMMUNITY COMMENTS

No community comments.

BOARD BUSINESS

New Board Member On-Boarding ~

David Thorsett has started working on his new member training from OSBA. David had questions regarding how policies are vetted and reviewed for the board. Jay addressed his questions.

The board discussed how they would approach the large number of 2nd readings of policies at the January board meeting. Mel will prioritize the order of policies and provide the board with that information via email.

School Board Open Position – Applicants and Next Steps

The board received three applications. The three applicants had also applied for seat #2 and would now like to be considered for position #5. David Thorsett will review the applications and listen to the audio of the previous interviews so he can form his opinion of the best candidate.

SSA Application Process

Curt updated the board on the latest publication for the Student Success Act. He will have a budget to present to the board at the January meeting.

46 Long-term Financial Planning (School bond, master campus plan)
47 Jay Wilkins gave an overview of the long-term master campus plan for the school district. The board
48 discussed the potential of a new elementary school. The district would need to go out for another bond in
49 2021 to fund the new school. The board will prepare an outline/timeline for the 2021 bond and present to
50 the Bond PAC. The bond 2021 vote will take place May 2021.

51
52 Curt Scholl updated the board on the status of a public complaint.

53
54 **David Thorsett moved and Jeff Smith seconded the board approve the resignation of Becky Aylor,**
55 **SMS teacher. Vote was unanimous in favor, passed 4-0.**

56
57 **ANNOUNCEMENTS**

58

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
01/08/20	Regular Board Meeting	5:00pm	DO

61
62
63 **ADJOURNMENT**

64 The meeting was adjourned at 4:30p.m.

65
66
67 _____
68 Jay Wilkins, Chair

Melanie Petterson, Board Secretary