

Sisters School District

"Home of the Outlaws"



Board of Directors Board Meeting 5:00pm
Sisters School District Administration Building
January 10, 2018

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King

Superintendent: Curtiss Scholl

Administrators: Becky Stoughton and Mark Stewart

Supervisors: Sherry Joseph, Ryan Stock, Todd Pilch

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

No revisions.

Jay Wilkins moved and Jeff Smith seconded the Board approve the January 10, 2018 agenda with the noted revisions. Vote was unanimous in favor, motion passed 5 -0.

COMMUNITY COMMENTS

No comments.

BEND INVENTI-PRIZE WINNER

Rameen Vadhat, 4th grader at SES, was the Bend Research Inventerprise winner. This is a science project contest that is sponsored by Bend Research. He designed a suit that would help the body withstand extreme cold temperatures at remote places such as Antarctica. He was also awarded the Sisters Elementary School Cool Scientist Award.

BUSINESS/FINANCE ~ Sherry Joseph ~ Tab H

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance. She informed the board that it is becoming hard to keep open balances on the district credit cards as many purchases are being made throughout the district, especial online. She requested that the board increase the collective credit limit for all the cards to \$35,000.

Jay Wilkins moved and Amanda Clark seconded that the board approve to raise the district credit cards limits collectively to \$35,000. Vote was unanimous in favor; motion passed 5-0.

SUPERINTENDENT REPORT

Enrollment Report ~

Curt informed the board that district enrollment has increased by 18 students since the Christmas Break.

46 Bond Update ~
47 Good progress was made over the holiday break. The entry at SHS continues to be a work in progress.
48 District is finalizing final plans for the middle school remodel. Curt suggested that the board and the bond
49 oversight facility committee conduct another facilities walkthrough and invite the community to
50 participate. Curt is planning a February 5th work session with Jerry Colona to begin working on the
51 mission/vision and strategic planning for the district. Curt will be reaching out to community members
52 to participate in this project. He has asked the board to share names of community members they feel
53 would be good representatives to work on this committee. John Pierson, Incident Commander of Incident
54 Management Team 2, had previously presented Curt with a certificate of recognition expressing their
55 gratitude and appreciation to Sisters High School for their support and assistance during the Milli fire
56 summer of 2017. Curt will present the certificate to Joe Hosang. Curt has been meeting with Sisters
57 community agency leaders. The leaders are looking at possible roundabout ideas that the city plans to
58 build in the future. Sisters School District was gifted a flight simulator for the flight science program. It
59 will be housed at the Outlaw Aviation hanger.
60

61 **ADMINISTRATORS REPORTS**

62 SHS ~ Joe Hosang

63 Joe Hosang was not able to attend. Curt reported for Joe. Sisters High School is gearing up for finals
64 next week as well as creating schedules for next semester.
65

66 SMS ~ Tara Reis

67 Tara Ries was not able to attend. Curt was in the building on Monday and students were excited to be
68 back at school after the winter break. SMS staff has really stepped up and helped during Principal Reis'
69 absence due to sickness. Next week the entire middle school will be attending the Golden Dragon's
70 Acrobats at the Tower Theater in Bend. Sisters Folk Festival is paying for all students to attend this
71 presentation.
72

73 SES ~ Becky Stoughton

74 Becky acknowledged Rameen Vahdat and congratulated him on his great award. SES Sock Drive raised
75 over 600+ pairs of socks to donate to FAN. SES is excited to get back into the swing of things after the
76 long break.
77

78 Jay Wilkins pointed out that the SMS 5th graders scored in the 98% of the 2017 state science testing.
79

80 SEO/Transitions ~ Mark Stewart

81 Mark thanked the board for their work and hours serving on the school board. Suzie Werts, along with
82 Kellen Werts and Jaxon Wetherall, presented their class project on bats. The students have studied about
83 bats and their critical role in pollination. The students have also created seven bat houses that will be
84 donated to the United States Forest Service and will be placed along waterways. Mark commended Suzie
85 on her creativity for getting students to take interest in reading and improving their literacy.
86

87 **BOARD BUSINESS**

88 Organizational Committee Reports –

89 Sisters School Foundation is funding the Chess Club at a chess tournament in Redmond. Stephen and
90 Curt continue to work with Sisters Park and Recreation to complete the lease agreement between them
91 and the district.

92
93 Local Option –
94 Jeff announced that the board must make a formal motion to move forward with the local option
95 campaign. Jay posed the question about how the board can participate in the Local Option campaign.
96 Curt did remind the board that they cannot violate public meeting laws and to be mindful of that.
97 However, the board can encourage people to simply vote and inform them about Local Option.
98

99 **Jay Wilkins moved and Amanda Clark seconded the board approve and endorse an election**
100 **campaign for the renewal of Local Option. Vote was unanimous in favor, motion passed 5-0.**

101
102 Budget Committee Position -
103 Nicki Gregg’s election to the school board last May created a vacancy on the district’s budget committee.
104 Regan Roberts’ term has also expired so that will create another vacancy on the budget committee. Curt
105 suggested that the board use the same process they have in the past to appoint someone to the budget
106 committee. The board would like to have the advertisement posted then hold interviews in either
107 February or March.

108
109 Curt will coordinate what board members will serve on the different committees; Local Option PAC,
110 Bond Oversight Facility Committee, and the Mission/Vision Committee.

- 111
112 **CONSENT AGENDA:**
113 ➤ December 13, 2017 Regular Board Meeting Minutes
114 ➤ December 20, 2017 Board Work Session Meeting Minutes
115

116 **Amanda Clark moved and Jay Wilkins seconded the Board approve the above Consent Agenda**
117 **with revisions as noted. Vote was unanimous in favor, motion carried 4-0. Stephen King abstained**
118 **due to his absence at the December meeting.**

119
120 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
121 02/10/2018	122 Regular School Board	123 5:00pm	124 DO

125 **ADJOURNMENT**
126 The meeting was adjourned at 6:15 p.m.

127
128 _____
Jeff Smith, Chair
Melanie Petterson, Board Secretary

Sisters School District

"Home of the Outlaws"



Board of Directors Board Meeting 5:00pm
Sisters School District Administration Building
February 7, 2018

MEETING MINUTES

ATTENDEES:

Board: Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King

Absent: Jeff Smith

Superintendent: Curtiss Scholl

Administrators: Becky Stoughton, Joe Hosang, Mark Stewart, Tara Ries

Supervisors: Sherry Joseph, Ryan Stock, Todd Pilch

CALL TO ORDER / FLAG SALUTE

Amanda Clark called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

No revisions.

Jay Wilkins moved and Nicki Gregg seconded the Board approve the February 7, 2018 agenda. Vote was unanimous in favor, motion passed 4 -0.

COMMUNITY COMMENTS

No comments.

LOCAL SERVICE PLAN ~ Paul Andrews

Paul Andrews presented and reviewed the Local Service Plan with the board. He also shared the 2016-2017 High Desert Educational Service Outcome Highlights.

SISTERS PARK AND RECREATION DISTRICT (SPRD) – LOCAL OPTION ~ Bob Keefer

SPRD presented their local option levy that they will file for the May 2018 election. Curt informed SPRD that Sisters School District can participate by being key community communicators and helping get their information out to people.

BUSINESS/FINANCE ~ Sherry Joseph ~ Tab H

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance. Sherry distributed the audited financial statements for 2016-2017. The audit this year took much longer that it should have. She informed the board that the district will be going out for a RFP for a new auditor.

SUPERINTENDENT REPORT

Enrollment Report ~

The district increased in enrollment by one student. Curt feels that the district is moving forward with the Sisters Educational Online (SEO) program.

46 Curt reported on his attendance at the Winter COSA conference. He reported there were some positive
47 aspects for the Oregon PERS programs.

48
49 Local Option ~

50 Curt presented the board with the verbiage for the ballot measure for renewal of local option. The district
51 plans to file the ballot measure by the first part of March. Jay Wilkins presented the board with the outline
52 of the Local Option campaign and 2017-2018 Tax Rates for Educational Funding.

53
54 Bond Update ~

55 Brett and Curt gave an overview of the scope of the SMS project and allocations of bond expenditures.

56
57 **Jay Wilkins moved and Stephen King seconded the board approved the 2.9 million expenditure for**
58 **the SMS construction upgrade project. Vote was unanimous in favor, motion carried 4-0.**

59
60 **ADMINISTRATORS REPORTS**

61 SHS ~ Joe Hosang

62 Joe Hosang shared with the board the Accreditation PowerPoint presentation. Curt explained who serves
63 on the accreditation team and what the process is.

64
65 SMS ~ Tara Reis

66 The SSD Chess teams competed at a tournament this weekend and K-5 team won 1st place. She also
67 shared the various individuals that placed in the tournament. 7th grade retreat was last Friday and very
68 successful. SSF is supporting another artist in residency in the school. February 15th will be the school
69 wide Olympic Games. Deb Riehle and Tiffany Tisdell, teachers at SMS, presented the SMS Response to
70 Instruction and Intervention (RTI). They have seen significant improvement in students reading levels
71 and all the teachers are working together to support literacy.

72
73 SES ~ Becky Stoughton

74 Becky Stoughton reported the SES finished 2nd round of DIBELS testing. SES will hold targeted
75 conferences next week. February 9th will be the next SPTC Family Night and it will be a science event.
76 Laura Campbell will start the Take the Flight art project that students will participate in. The art pieces
77 will be displayed on the fence. Sisters Kiwanis is providing funds for a Buddy Bench at SES.
78 Roundhouse and SPTC is also contributing funds for the bench. SES Leadership group has grown to over
79 20 students. Becky would like to invite these students to a board meeting and have them present what they
80 have learned this past year serving in the leadership group. The Resource Center hosted a family
81 informational night for the district's Hispanic family. Becky publicly thanked the counselors for all their
82 work and especially thanked Wendy Von Seggem, SES counselor. Becky announced the SES Chess
83 tournament winners from SES.

84
85 SEO/Transitions ~ Mark Stewart, Josh Nordell, and Dan Saraceno

86 Mark Stewart commended the Care and Connect team and counseling department for their excellent
87 recent community presentation on suicide prevention. Josh Nordell shared the positive influence and
88 experience that the Transitions program gives students and their families. Dan Saraceno also shared the
89 different aspects of job training and future job placement in which the Transitions program supports. They

90 are excited about the partnership with the district which employs seven students in the work program and
91 has allowed the district to qualify for grants that provide job coaches for some of our students.

92
93 Curt reported that the district has begun work on updating its mission/vision and is also working on some
94 strategic planning. The strategic planning committee consists of 16 various stakeholders from the
95 community and staff. Amanda Clark and Nicki Gregg serve on the committee and they both shared their
96 excitement and take away from the first meeting. The district will hold several focus group meetings in
97 March to get community involvement and feedback which is critical to the process.

98
99 **BOARD BUSINESS**

100 Stephen, Curt and Jay have been working on the marketing plan.
101 Stephen and Curt are continuing to work on the lease agreement between the district and SPRD, as well as
102 a preschool agreement. They will create two lease agreements; one for the building and one for the land.
103 SPRD is creating a preschool board and the SES principal will serve on that board.

104
105 Stephen King reported that Sisters School Foundation has changed the way they invested their funds
106 which did very well last year. They are hoping to be able to grant more monies this year into the schools.
107 SSF also changed their bi-laws. Treasure Lewis will serve as the new Sisters School Foundation
108 president. The foundation is working with Curt to reallocate how they disburse their funds to the school
109 for grant requests.

110
111 The Budget Committee vacancies have been posted and are being advertised.

112
113 **CONSENT AGENDA:**

- 114 ➤ January 10, 2018 Regular Board Meeting Minutes

115
116 **Jay Wilkins moved and Jeff Smith seconded the Board approve the above Consent Agenda. Vote**
117 **was unanimous in favor, motion carried 5-0. Jeff Smith was present for the end of the meeting.**

118
119 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
03/07/2018	Regular School Board	5:00pm	DO

120
121
122
123 **ADJOURNMENT**

124 The meeting was adjourned at 7:10 p.m.

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126
127 _____
Amanda Clark, Vice -Chair

Melanie Petterson, Board Secretary

Sisters School District

"Home of the Outlaws"



Board of Directors Work Session 10:00am
Sisters School District Administration Building
March 02, 2018

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Stephen King, Nicki Gregg

Superintendent: Curtiss Scholl

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 10:07 and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGEND

Additions – Board Communication to Community/Parents/Staff

Additions – Future Agenda ~ Work Session Ideas

Amanda Clark moved and Jay Wilkin seconded the Board approve the March 02, 2018 agenda. Vote was unanimous in favor, motion passed 5 -0.

COMMUNITY COMMENTS

No comments.

BOARD BUSINESS

School Safety ~

Amanda Clark questioned what is being done within the schools to make our kids feel that they are safe at school. Nicki Gregg would like staff to have debriefing/follow up after any safety drill conducting in the schools. The school district does follow the I Love You Guys protocol. Central Oregon has a regional Threat Assessment Team in place to help with student safety concern. The district hosted a Care and Connect parent meeting which covered mental health and how to connect with students/children. The district has improved lighting around the buildings and parking lots. Security cameras and electric security locks have been installed as well. Curt feels that investing in human capital is where the efforts need to be made.

Stephen shared some ideas and concerns he had in regards to school safety. He would like to make sure that we have a process in place for identifying students that pose a threat to students and staff. He would like to see all students participate in mental health surveys. He feels that the daily schedule should not be publicized and should be variable. He has a concern about the open campus for lunch at the high school. It was also suggested that visitor's bags possibly be checked at all schools and events. He would like the district to strictly enforce volunteer sign in policies. He would like to see the district improve their perimeter fences, making them more securely. He suggested the idea of metal detectors possibly being placed in all schools and students be issued classroom keycards. Abutments or a barrier in front of school entrances to stop vehicles was another idea he shared. And he feels the district should consider deputizing

46 volunteer staff members who can be specially trained in safety. Stephen questioned how the district takes
47 action to make sure safety measures are in place and how they are enforced. Jay suggested that a task
48 force be created to take on this project. Curt shared that mental health statewide suffers from shortfall in
49 funding as it does in the district. The board discussed different safety measures that the district has in
50 place now and what other options and areas can be improved upon. Nicki is concerned about the
51 entrances to the middle and high school. She wants to know what can be done temporarily to secure those
52 entries. Curt will reach out to someone to come and perform a risk assessment for the district. Jay would
53 like the board to give Curt the go ahead to spend bond monies to implement immediate steps to enhance
54 safety and security via law enforcement and mental health programs.

55
56 **Bond Update ~**

57 Curt gave an overview of the bond monies and where the projects are at. He informed the board that he
58 will keep a closer lens on the financials; projections vs. actuals. The board would like a complete and
59 accurate accounting of the bond monies spent that have been spent. Jay has been working closely with
60 Sherry, Curt and Brett to have accurate accounting of the expenditures. Curt thanked Jay for all his hard
61 work in keeping the Bond Facilities Oversight Committee and the board current in regards to the bond
62 projects and their expenses.

63
64 **Superintendent Evaluation ~**

65 Amanda Clark shared with the board an example of a superintendent evaluation that she feels would be a
66 good template for the board to use in Curt's evaluation process. She also shared a document that Jay
67 created which is a tool to help with the evaluation process and aligns with the superintendent and school
68 board goals for 2017-2018. Amanda and Jeff will meet with certified and classified staff to start the
69 evaluation process. She presented the board with a superintendent evaluation process. The final
70 evaluation narrative and summary will be shared publicly and then added to Curt's personnel file.
71 Amanda proposed to have a separate Executive Session to review staff survey and information regarding
72 the evaluation prior to meeting with Curt. She would like everyone to give feedback on the documents
73 and process she presented.

74
75 **Communication to Community/Parents/Staffs ~**

76 Jeff reminded the board that Curt is the voice of the district and he should be the one that communicates
77 with media and community. Jeff also suggested that the board chair should address any communication
78 that is directed to the board. Going forward he will make sure he communicates to the board when he
79 responds to parents, staff or community members.

80
81 **Future Agenda Items ~**

82 Jay would like to revisit the board agenda content and the flow. Stephen would like to see an annual
83 calendar which includes the discussion content. He would also like to have a review of the TAG program.
84 He would like to have a discussion on how to speed up processes on implementing board actions. Nicki
85 would like to hear from the administrators not only about the positive happenings at the schools but the
86 negative issues as well.

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90

91 **ANNOUNCEMENTS**

92

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
94 03/07/2018	Regular Board Meeting	5:00pm	DO

95

96 **ADJOURNMENT**

97 The meeting was adjourned at 12:14pm.

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99

100 _____
Jeff Smith, Chair

Melanie Petterson, Board Secretary

101

DRAFT

Sisters School District

"Home of the Outlaws"



Board of Directors Board Meeting 5:00pm
Sisters School District Administration Building
March 7, 2018

MEETING MINUTES

ATTENDEES:

Board: Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King, Jeff Smith

Superintendent: Curtiss Scholl

Administrators: Mark Stewart and Michele Hammer

Supervisors: Sherry Joseph, Ryan Stock, Todd Pilch

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Addition ~ Consent Agenda – Resignation of Alex Ludwig and Becky Stoughton

Addition ~ Operations – Disposal Form

Jay Wilkins moved and Amanda Clark seconded the Board approve the March 7, 2018 agenda. Vote was unanimous in favor, motion passed 5 -0.

COMMUNITY COMMENTS

No comments.

BUSINESS/FINANCE ~ Sherry Joseph ~ Tab H

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance.

SUPERINTENDENT REPORT

Enrollment Report ~

Curt reported that the enrollment has increased. The enrollment has increased by 10 students, five of which are Heart of Oregon students.

Bond Update ~

There have been several bond facilities oversight committee meetings. The district is hoping to break ground next week on the remodel project at Sisters Middle School. Jay will give a report for the Bond Facilities Oversight Committee.

Curt has been conducting many walkthroughs in the buildings. Several people attended the Superintendent's Coffee that was held on February 14th. The district will be holding two community/parent focus groups, as well as meeting with staff and students, to receive input as part of the update process for the vision/mission work. Curt also met with the High Desert Educational Service District to have more communication about the services they will provide in the Local Service Plan. He

46 has been labor management meetings with both Certified and Classified unions. The City of Sisters
47 hosted a CPA (?) meeting in which Curt attended. The city has received a grant to have a team come in
48 and conduct a fire assessment of the city. Curt also attended an EDCO meeting and has been involved
49 with that program. He also attended the Sisters Park and Recreation District board meeting and informed
50 them about our upcoming Local Option Levy renewal that will be on the May 15 ballot. Curt was invited
51 to be on the interview team for the new SPRD Director. Curt wrote a grant to the Miller Foundation for an
52 AVID grant. The total award to Sisters Middle School was \$34,975 which will be paid out over three
53 years. SMS will be sending a group of 11-12 staff to the AVID conference in San Diego. The district
54 received a \$7,500 scholarship for Curt to be trained as a district director for AVID. He also attended an
55 Active Threat meeting that was put on by the Deschutes County Sheriff's Office. Curt is inviting Nathan
56 Garaby, Deschutes County Sheriff's Office, to give a presentation to the district office staff and the board
57 about safety. This morning was the all district staff meetings which held subject breakout groups; how to
58 better help each other, students and the vision moving forward in that subject. Curt has reached out to
59 Michael Dorn, director of Safe Haven, who the district would like to hire to conduct a safety assessment.
60 The district, in addition to physical safety, is taking steps to conduct more threat assessments. The district
61 uses the I Love You Guys protocol internally. Care and Connect with Kids is another protocol the district
62 uses. Through ESD the district has resources to utilize for threat assessment. Sisters School District is
63 very fortunate to have counselors in every building. Mental health concern will be discussed as the
64 district moves forward in their budget process. In their work session, the board discussed protocol versus
65 the culture of Sisters and what that looks like. Safety will be an ongoing dialogue in board work session.

66
67 Local Option ~

68 The ballot measure was filed with Deschutes County on March 5th. The PAC is now ready to move
69 forward with their campaign.

70
71
72 **ADMINISTRATORS REPORTS**

73 SHS ~ Joe Hosang - Not in attendance.

74
75 SMS ~ Tara Reis - Not in attendance. Michele Hammer reported on her behalf.

76 SMS has three students heading to the state chess tournament this weekend, two fifth graders and an
77 eighth grader. Teague Wessel is heading to the state Geography Bee Competition. Battle of the Books
78 will be held this weekend at Sisters Middle School. There will be over 50 schools attending the event.
79 ECoS class took their students to Todd Lake for their winter expedition. Brook Jackson is taking the
80 SOUL group to the USFS Winter Snowshoe competition at Mt. Bachelor. The library has temporarily
81 moved up to the lecture room. Some staff attended an Executive Functioning training last December. It
82 was well received and the staff would like to share the information with parents. SMS will host an art
83 night sometime in April. State testing will begin in April for SMS. Curt praised the SMS staff for their
84 support during the bond projects and transitions in leadership.

85
86 SES ~ Becky Stoughton

87 Becky Stoughton is attending a conference in Eugene. Curt reported on her behalf.

88 The recent targeted student conferences went well. Next week Ruth Musgrave will be a guest author at
89 SES and SMS. SES 4th graders have been having Chinese interaction at the SHS Culinary Arts room. The
90 students learned how to cook Chinese food with Miss Diana. Jump Rope for Hearts has begun at SES, as

91 well as Peanut Butter and Jelly Drive. Last year SES donated over 317 pounds to the local food bank.
92 The second Latino Literacy class is being held tonight at SES. The annual Sisters Science Fair will be
93 held at SHS on March 17th.

94
95 SEO/Transitions ~ Mark Stewart
96 Mark reported on Heart of Oregon students. Over the years the enrollment for Heart of Oregon has been
97 110. Right now they are servicing 50 students. The success rates for these students, either receiving a
98 diploma or certification, returning to their resident schools, or going into another program is 90%. 83%
99 of the 90% were or were going to be dropout students within their districts. 2016-2017 school year there
100 were 18 high school diplomas and 5 GEDs. In 2017-2018 there have been four students who received
101 their GED and two students are on track to receive their diplomas.

102
103

104 **BOARD BUSINESS**

105 Organizational Committee Reports

106

107 Bond Oversight Committee ~ Jay Wilkins

108 Jay Wilkins shared the updated bond projects projections vs. actuals document.

109

110 Mission/Vision Committee ~ Amanda Clark

111 The Focus Group schedule was shared with board and meetings will be advertised via phone invitations,
112 email broadcasts and in The Nugget.

113

114 Budget Committee ~

115 There were three open vacancies for the budget committee. The district only received two applicants.

116 The board will review the applications and make a decision. The board will communicate any concerns
117 they have to Mel or Curt.

118

119 Operations ~ Ryan Stock

120 Ryan presented the board with a disposal form requesting to dispose of 338 student desks and 404 student
121 chairs. Stephen King would like to see if there is an option to recycle. Ryan will reach out to different
122 organizations to see if they would like the items and possibly want to refurbish them.

123

124 **Jay Wilkins moved and Amanda Clark seconded the Board approve the disposal of old student**
125 **desks and chairs. Vote was unanimous in favor, motion passed 5-0.**

126

127 **CONSENT AGENDA:**

- 128 ➤ February 7, 2018 Regular Board Meeting Minutes
- 129 ➤ Certified Contract Renewal
- 130 ➤ Local Service Plan
- 131 ➤ New Hire, Leigh Anne Durham, SES .5 FTE Music Teacher
- 132 ➤ Resignation of Alex Ludwig, SMS Teacher
- 133 ➤ Resignation of Becky Stoughton, SES Principal

134

135 **Amanda Clark moved and Nicki Gregg seconded the Board approve the above Consent Agenda.**
136 **Vote was unanimous in favor, motion carried 5-0.**

137
138 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
140 04/11/2018	Regular School Board	5:00pm	DO

141
142 **ADJOURNMENT**

143 The meeting was adjourned at 5:53 p.m.

144
145
146 _____
Jeff Smith, Board Chair

Melanie Petterson, Board Secretary

DRAFT

Sisters School District

“Home of the Outlaws”



Board of Directors Board Meeting 5:00pm
Sisters School District Administration Building
April 11, 2018

MEETING MINUTES

ATTENDEES:

Board: Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King, Jeff Smith

Superintendent: Curtiss Scholl

Administrators: Joe Hosang, Mark Stewart and Michele Hammer

Supervisors: Sherry Joseph and Ryan Stock

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

No revisions.

Jay Wilkins moved and Amanda Clark seconded the Board approve the April 11, 2018 agenda. Vote was unanimous in favor, motion passed 5 -0.

COMMUNITY COMMENTS

No comments.

BUSINESS/FINANCE ~ Sherry Joseph ~ Tab H

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance.

Sherry shared Resolution #17-18-02 – SSD 2018A TANS with the board. Jay Wilkins asked why the TANS request increased from the previous year’s request. She explained that the district is requesting \$2,000,000 for the TANS this year due to the anticipation of higher payroll costs and less funds to begin the new school year. Stephen King requested that in the future a summary of the reasons for borrowing the money, requested amount, interest rate, etc., of the TANS be included with the TANS resolution. The district will be using a new auditor, Pauly Rogers, from the Portland area.

Amanda Clark moved and Jay Wilkins seconded the Board approve Resolution #17-18-02 – SSD 2018A TANS, Tab H. Vote was unanimous in favor, motion passed 5-0.

SUPERINTENDENT REPORT

Enrollment Report ~ Tab D

The enrollment has increased and is the highest it has been in the last few years. The budget for next year will be built off of a 1060 student enrollment; this is based off a two year trend. The district is pleased with the growth that has happened. Open Enrollment did not pass in the short session of legislation. Curt feels that it will be readdressed in the long session and that the open enrollment situation will not hurt the

46 district. Stephen questioned if the district is going to put into place a marketing plan to attract outside
47 students. He is concerned that other districts will go aggressively after our students and feels the district
48 should be aggressive in marketing to attract students from other districts. Curt said this is something that
49 the district can look at as they move forward with budgeting and their reengagement strategic plan. The
50 Local Service Plan, through High Desert Educational Service District, gives the district options to utilize
51 some communication strategies. The district continues to work at reengaging with homeschool families
52 as well as resident students that have sought outside educational options.
53

54 The district will be sending out a message to SES families regarding Principal Becky Stoughton's leave of
55 absence. Curt has met with staff and plans have been put into place due to Becky's absence.
56

57 Bond Update ~

58 The stadium is close to being finished. The SMS remodel has started and is underway. There have been
59 some positives in the remodel process that has saved some time and offers small cost savings. The high
60 school has been equipped with more security upgrades and the entry should be completed within the next
61 couple of weeks. Brett invited the board to have walk throughs of SMS and see the changes that are being
62 made. Mel will set up different times for the board to attend a walk through with Brett.
63

64 Local Option ~

65 Amanda Clark, Curt Scholl and some SHS students attended a meeting with the Bend Bulletin. They
66 gave a history of the Local Option as well as sharing how LO plays a significant role in the district's
67 budget. There have been several letters of support for LO in The Nugget. Amanda shared with the board
68 a mailer that will be sent out to district voters. She also shared the FAQ that the LO PAC created and is
69 available on the website. The LO website is up and ready to go, renewforsisters.org. There will be several
70 speaking engagements around the city to help educate people about LO. Jay encouraged everyone, if
71 interested, to go onto the website and add their name to the supporters list.
72

73 Vision/Mission ~

74 The district spent two days and held 12 focus groups to receive feedback for the mission/vision work.
75 There were approximately 200+ responses to the five questions that were presented to the groups. Jerry
76 Colona is compiling the responses into a document. He will also include the responses from the online
77 survey that was sent out to parents and staff. The mission/vision committee will meet to review the
78 responses at the April 24th meeting.
79

80 Curt reported that he did reach out to a safety consultant for pricing on conducting a threat assessment for
81 the district. Unfortunately the consultant is booked out for over a year and the quote was approximately
82 \$9,000 – \$10,000. Curt reached out to Bend LaPine to see if they would share the threat assessment that
83 they had conducted in their district with us and what the assessment recommended for protocols. Bend
84 did agree to share that information. The consultant recommended the process that has been adopted
85 regionally in Central Oregon. He said is it one of the best processes in the national, it is very strong.
86
87
88
89
90

91 **ADMINISTRATORS REPORTS**

92 SHS ~ Joe Hosang

93 Sisters High School received the Polar Plunge Award for the most money raised for this event. Joe gave
94 praise to the SPED department for their efforts to raise the funds and participate in the event. He shared
95 how valuable Interim Day is for high school students. This year's Interim Day took about 60% of the
96 freshman on a field trip to OSU/Cascades and Central Oregon Community College. Close to 70% of
97 sophomores attended Challenge Day held at SHS. 70% of juniors tested that day. Joe expressed his
98 concern as to why so many juniors opted out of the testing. And seniors went to Portland for an overnight
99 field trip where they visited businesses that were created by Sisters alumni, about 50% attended.
100 Unfortunately attendance was low during Interim Day. Joe feels that the low attendance was due to
101 scheduling, there were many conflicts with sports. Interim Day date is planned around when the district
102 can schedule and piggyback with another district for Challenge Day to help share the expense. Nicki
103 Gregg was a volunteer for Challenge Day and feels strongly that the Challenge Day program is very
104 beneficial for students. They are hoping to schedule Interim Day next year for March 7th.

105
106 SMS ~ Tara Reis - Not in attendance. Michele Hammer reported on her behalf.

107 Michele Hammer says the SMS leadership team is making sure everything is in place for the remainder of
108 the school year. Unfortunately SMS had to turn down a \$3,800 grant for 6th graders to attend an overnight
109 trip to OMSI due to lack of bus drivers. 5th grade will be attending the Bend Science Station this week.
110 8th grade students will be traveling to Ashland on May 2-3 to attend a Shakespeare play. They will go by
111 way of University of Oregon and stop there for a scavenger hunt. They will also have a formal tour of
112 Southern Oregon University. 6th grade outdoor school is coming together and will be held in May. 7th
113 grade retreat will be a field trip to Smith Rock in mid-May. The ECoS coast trip is coming up the middle
114 of May. Michele and Charlie are working on the 8th parent night to be held at the high school. 8th and 5th
115 graders started state testing today. SMS will be conducting block testing in language arts and math for 6th
116 and 7th graders, that testing will take place the end of April, first of May. SMS is starting to work on the
117 schedule for next year. Missoula Children's Theater is rehearsing at SMS and will perform this Saturday,
118 5:30pm, at SHS. There are over 60 students participating in the performance.

119
120 Curt addressed the busing issue and the shortage of drivers. He stated that the district has actually used
121 5,000 more gallons of fuel this year on expedient learning than in the past. The district would like to do
122 more trips but unfortunately there is a shortage of drivers. Ryan explained to the board the extensive
123 training and licensing process it takes to become a certified bus driver. The district also has two drivers
124 that are on Family Medical Leave and have been for an extended period of time. The district has hired
125 two more sub drivers.

126
127 SES ~ Becky Stoughton – Not in attendance. Curt reported on her behalf.

128 Curt has been able to be in the building and he shared how refreshing it was to see students happy to be
129 back at school after the long spring break.

130
131 Sisters Educational Options (SEO) ~ Mark Stewart and Neil Fendall

132 Mark Stewart and Neil Fendall presented the board with the Sisters Educational Options plan and process.
133 From the start of 1st semester to mid-2nd semester SEO has increased from 118 students taking 215
134 courses to now 181 students taking 361 courses. SEO has also gone from providing families three
135 curriculum options to now providing over a dozen. SEO curriculum is not just online, there are a lot of

136 text based options that are offered. They are working to build trust and relationships with outlying
137 families that live in district but have gone elsewhere for education. They are also working with staff to
138 help educate them more about the SEO program and what it can offer students. The best marketing tool
139 that SEO has is by word of mouth from current enrolled families. They will continue to help and outreach
140 to keep students in district that may possibly be looking for education outside of the district. The
141 reoccurring theme that Neil has heard from families that have left the district is that they never intended to
142 leave; they just felt they didn't have any other choice. SEO has enrolled over 10 home schooled students
143 that have returned to the district. Mark complimented Neil on his efforts to create and customize
144 curriculum for students so they feel they have an option to stay in Sisters schools. Mark feels that in two
145 to three years that there will be a significant growth in the program.

146
147 **BOARD BUSINESS**

148 Organizational Committee Reports

149

150 Bond Oversight Committee ~ Jay Wilkins

151 Nothing to report, Curt and Brett covered the highlights.

152

153 Mission/Vision Committee ~ Amanda Clark

154 Amanda and Nicki were both able to attend the focus groups. Amanda especially enjoyed the students.

155 Nicki was disappointed that some of the groups weren't better attended.

156

157 Stephen questioned how work session items get added to the agenda for a board meeting. Curt suggested
158 that moving forward, in any work sessions it should be clarified which items needs to be added to the
159 agenda for action.

160

161 The board will hold an Executive Session to start the superintendent evaluation process within the next
162 few weeks. Mel will coordinate this meeting for board members.

163

164 **CONSENT AGENDA:**

165 ➤ March 2, 2018 Board Work Session Meeting Minutes

166 ➤ March 7, 2018 Regular Board Meeting Minutes

167 **Amanda Clark moved and Jay Wilkins seconded the Board approve the above Consent Agenda.**
168 **Vote was unanimous in favor, motion carried 5-0.**

169

170 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
04/18/2018	Official Budget Meeting	5:00pm	DO
04/30/2018	Safety Presentation for DO staff and board	9:00am	DO
05/02/2018	Regular School Board Meeting	5:00pm	DO

175

176 **ADJOURNMENT**

177 The meeting was adjourned at 6:32p.m.

178

179

180 _____
Jeff Smith, Board Chair

Melanie Petterson, Board Secretary

Sisters School District

“Home of the Outlaws”



Budget Committee Meeting
 Sisters School District Administration Building
 April 18, 2018 5:00pm

MEETING MINUTES

ATTENDEES:

Board and Budget Committee: Amanda Clark, Stephen King, Jeff Smith, Regan Roberts, Eric Bilderback, Nicole Gregg, Peggy Houge, Jay Wilkins, Amy Terebesi

Superintendent: Curt Scholl

Supervisor: Sherry Joseph

CALL TO ORDER

The meeting was called to order by Board chair Jeff Smith at 5:00 p.m. who led the Pledge of Allegiance.

WELCOME AND OVERVIEW

Jeff Smith welcomed the Budget Committee and had members make brief introductions. He explained the budget approval process.

DISCUSS AND ELECT CHAIR AND VICE-CHAIR

Jeff Smith nominated Regan Roberts for Budget Chair and Amanda Clark seconded, all were in favor. Amanda Clark nominated Peggy Houge for Vice Chair and Jay Wilkins seconded, all were in favor.

SUPERINTENDENT’S BUDGET MESSAGE – Curt Scholl

Curt gave an overview of his superintendent’s message as well as the state’s budget process.

OVERVIEW OF BUDGET DOCUMENT

Sherry Joseph reviewed the budget document with the committee. The committee discussed the impact if Local Options didn’t fund.

BUDGET COMMITTEE MEMBERS REQUEST FOR INFORMATION

Regan asked that committee members send all questions to her via email by next Wednesday, April 25th. She will then relay the questions to Sherry and Curt prior to the May 2nd meeting.

ADJOURNMENT

At 6:15 p.m. the Budget Committee meeting recessed until May 2nd at 5:00 p.m. in the District Office conference room.

 Regan Roberts, Budget Committee Chairman

 Melanie Petterson, School Board Secretary

Sisters School District

“Home of the Outlaws”



Budget Committee Meeting
 Sisters School District Administration Building
 May 02, 2018 5:00pm

MEETING MINUTES

ATTENDEES:

Board and Budget Committee: Don Hedrick, Amanda Clark, Jeff Smith, Stephen King, Regan Roberts, Peggy Root, Nicki Gregg, Eric Bilderback, Amy Terebesi, Jay Wilkins

Superintendent: Curt Scholl

Supervisors: Sherry Joseph

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Committee Chair Reagan Roberts at 5:00 p.m. who led the Pledge of Allegiance.

AGENDA REVISIONS

Addition – Superintendent review of revised budget.

APPROVE AGENDA

Amanda Clark moved and Jay Wilkins seconded the committee approve the May 2, 2018 agenda. Vote was unanimous in favor, motion carried.

APPROVE MEETING MINUTES

Jay Wilkins moved and Regan Roberts seconded to approve the April 18, 2018 Budget Meeting minutes. Vote was unanimous in favor, motion carried.

SUPERINTENDENT OVERVIEW

Curt and Sherry presented the committee with a revised budget. The budget is based on the assumption that the Local Option would pass.

QUESTIONS AND ANSWERS ABOUT BUDGET

Curt and Sherry addressed questions from the Budget Committee regarding the revised budget. In the future, the budget committee would like to see notes in the budget when employee positions are funded through different accounts.

OPPORTUNITY FOR COMMUNITY MEMBERS TO COMMENT

No comment.

MOTION TO APPROVE SSD BUDGET

Regan Roberts moved and Stephen King seconded to approve the Sisters School District budget for 2018-2019 fiscal year in the amount of \$26,402,763.00. Vote was unanimous, motion carried.

48 **MOTION TO APPROVE TAXES**

49 **Regan Roberts moved and Stephen King seconded to approve taxes for the 2018-2019 fiscal year at**
50 **the rate of 4.0997 per \$1,000 of assessed value for operating purpose, .75 per \$1,000 in local option**
51 **taxes (pending voter approval) and in the amount of \$2,834,068.00 for payment of bond principal**
52 **and interest. Vote was unanimous, motion carried.**

53
54 **ADJOURNMENT**

55 The Budget Committee meeting adjourned at 5:45pm.

56
57 _____
58 Regan Roberts, Chairman

Melanie Petterson, School Board Secretary

Sisters School District

"Home of the Outlaws"



Board of Directors Board Meeting 5:00pm
Sisters School District Administration Building
May 02, 2018

MEETING MINUTES

ATTENDEES:

Board: Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King, Jeff Smith

Superintendent: Curtiss Scholl

Administrators: Joe Hosang

Supervisors: Sherry Joseph, Todd Pilch and Ryan Stock

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 6:02 p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Addition – Consent Agenda ~Tina Fiedler Resignation

Revision – Change next meeting board date

Amanda Clark moved and Stephen King seconded the Board approve the May 2, 2018 agenda with the noted revisions. Vote was unanimous in favor, motion passed 5 -0.

COMMUNITY COMMENTS

No comments.

BUSINESS/FINANCE ~ Sherry Joseph ~ Tab H

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance.

SUPERINTENDENT REPORT

Enrollment Report ~ Tab D

The district has lost two students but enrollment continues to stay higher than years past.

Bond Update ~

Stadium is now complete. The SHS vestibule is still under construction. SMS is under heavy construction.

Local Option ~

Curt has attended some community meetings and conveyed information about the Local Option, clarifying that it is a renewal tax not a new one. Jay Wilkins says that the social media messages has all been positive and in support of the local option. Board members have heard positive feedback as well. There will be rallies held at the schools next week.

46 Vision/Mission ~
47 The committee held another vision/mission meeting last week. Curt feels that the meetings continue to be
48 productive and there is good work being done. The next meeting will be the 14th day of May.

49
50 Curt announced that the district has hired Alison Banglein as the new middle school principal.

51
52 Curt has met with the new SPRD Director, Todd Garrett, and is building the relationship/partnership
53 between the two organizations.

54
55 2017-2018 Student School Calendar ~
56

57 **Amanda Clark moved and Jeff Smith seconded the board approve the revised 2017-2018 Student**
58 **School Calendar which extends the school year by one day which is a make-up snow day. The last**
59 **date of school will be June 14th. Vote was unanimous in favor, motion carried 5-0.**

60
61 Stephen King questioned if the busing issue has been resolved. Curt said that the district has hired some
62 sub drivers and the district has had to look at chartering buses to meet the sports and field trip requests.
63 The district is also looking at training more employees for a type 20 bus.

64
65 **ADMINISTRATORS REPORTS**

66 SHS ~ Joe Hosang
67 SHS will host the Sky Em league district track meet next week. Joe Hosang gave praises for the new
68 stadium and concessions area. He invited the board to SHS graduation. The seniors will host participate
69 in the annual SES graduation walk through the halls. He presented the board with a slideshow of
70 happenings at SHS. The SHS Jazz Band performed at the Central Oregon Choir Festival and
71 outperformed and outscored other schools at the festival. Sports Medicine class traveled to OSU to visit
72 their athletic training facilities. Selected SHS students attended the Fred Hutchinson Center, in Seattle,
73 for cancer research. Students in Tony Cosby's class built a guitar that will be donated to My Own Two
74 Hands. Senator Walden visited Gail Greaney's class. It was part of a government in action project. Four
75 SHS students participated in a March for Our Lives gathering Bend. IEE has various local projects going
76 on around the community. Biology students are doing a study of native birds in field. 14 Art students
77 from SHS are in the top 50 students in the nation who are participating in VANS Custom Culture
78 Competition. Chemistry students will be holding a balloon launch at the airport tomorrow. 9th grade
79 Honors English students will be attending the Ashland Shakespeare Festival.

80
81 SMS ~ Michele Hammer was not in attendance, Curt reported on her behalf.
82 SMS is in the middle of state testing and progressing well. Eighth graders are in Ashland for a couple of
83 days. They will be seeing a play as well as touring a couple of college campuses. 7th grade will have
84 their spring retreat at Smith Rock on May 10th. There will be a SMS Art Show on the 14th. RTI has 1005
85 data from first semester. Deb and Tiffany would like to come and report on that data. 6th grade Outdoor
86 School begins on May 16th. 8th graders will have their retreat at Suttle Lake on Friday, June 8th.

87
88 SES ~ Miley Card and Gretchen Lane
89 SES Kindergarten and 3rd grade participated in a steelhead release. SES Garden Club is back, up and
90 running. The SES Garden Club Fair will be held June 2nd. SES continues to have Walk Wednesdays and

91 has added Blacktop Yoga. 3rd and 4th graders started state testing last Wednesday. Last Friday SES
92 helped celebrate Arbor Day. Kindergarten Roundup was held last Monday, April 30th. They had 39
93 students attend. Running Club started today. SPTC redecorated the staff lounge which looks amazing.
94 Karen Williams will help students showcase their art work in a grade level art show. SES will participate
95 in the art installation on the other half of the fence that runs along highway. They will also have kickoff
96 celebration for My Own Two Hands. Students will also take another aerial photo. This year they will be
97 in the shape of a coyote. 3rd and 4th grade participated in the Seed-to-Table program throughout the year.
98 All SES students are able to attend a field trip to Bend Science Station. 2nd grade will take a field trip to
99 Smith Rock and the Metolius. 1st grade students will participate in the annual Rotary Book Program.
100 Each student receives a new book from Rotary. The 4th grade field trip will take place the end of May.
101 Spring conferences are coming up and will be student led conferences.

102
103 Special Programs ~ Mark Stewart was not in attendance. He was helping with the district middle school
104 track meet.

105
106 **BOARD BUSINESS**
107

108 **Amanda Clark and Jeff Smith seconded the Board approve moving the June 6th board meeting and**
109 **Budget Hearing to June 5th. Vote was unanimous in favor, motion carried 5-0.**

110
111 **ORGANIZATIONAL COMMITTEE REPORTS**

112 Bond Oversight Committee ~ Amanda Clark Jay Wilkins
113 Amanda is impressed with the process of the SMS reconstruction. She is pleased with all the work that
114 has gone into the planning process.

115
116 **CONSENT AGENDA:**

- 117 ➤ April 11, 2018 Regular Board Meeting Minutes
118 ➤ Tina Fielder, SES Teacher, Resignation Letter
119

120 **Amanda Clark moved and Nicki Gregg seconded the Board approve the above Consent Agenda.**
121 **Vote was unanimous in favor, motion carried 5-0.**

122
123 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
06/05/2018	Regular School Board Meeting	5:00pm	DO

126
127 **ADJOURNMENT**

128 The meeting was adjourned at 6:53p.m.

129
130
131 _____
Jeff Smith, Board Chair

Melanie Petterson, Board Secretary



Sisters School District

“Home of the Outlaws”

Board of Directors Board Meeting 5:00pm
Sisters School District Administration Building
June 05, 2018

MEETING MINUTES

ATTENDEES:

Board: Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King, Jeff Smith

Superintendent: Curtiss Scholl

Administrators: Joe Hosang, Mark Stewart, Michele Hammer

Supervisors: Sherry Joseph and Todd Pilch

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:03 p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

- Addition – Collective Bargaining Agreement
- Addition – Classified Memorandum of Agreement
- Addition – Alison Baglien, New Hire, SMS Principal
- Addition – Joan Warburg, New Hire, SES Principal
- Addition – Lindsay Burden, Resignation, SMS Teacher
- Addition – Karen Heigel, Resignation, SMS Teacher
- Revision – Dan Saraceno, Retirement, not resignation

Jay Wilkins moved and Amanda Clark seconded the Board approve the June 5, 2018 agenda with the noted revisions. Vote was unanimous in favor, motion passed 5 -0.

PUBLIC HEARING FOR 2017-2018 BUDGET

Jeff Smith declared the public hearing open

COMMUNITY COMMENTS

No community comments.

Jeff Smith declared the public hearing closed.

Jay Wilkins moved and Amanda Clark seconded the Board approve Resolution #FY17-18-03 Resolution to Adopt the Budget, Make Appropriations, Categorize and Levy Taxes Fiscal year 2018-2019. Vote was unanimous in favor, motion passed 5-0.

Shawn Swisher reviewed the Certified Collective Bargaining Agreement with the board. This contract will serve as a one year contract.

45 **Amanda Clark moved and Jay Wilkins seconded the Board approve the 2018-2019 Certified**
46 **Collective Bargaining Agreement. Vote was unanimous in favor, 5-0 motion passed**

47
48 Shawn Swisher reviewed the Classified Memorandum of Agreement with the board. This contract will
49 serve as a one year contract.

50 **Amanda Clark moved and Nicki Gregg seconded the Board approve the 2018-2019 Classified**
51 **Collective Bargaining Memorandum of Agreement. Vote was unanimous in favor, motion**
52 **passed 5-0.**

53
54
55 **BUSINESS/FINANCE** ~ Sherry Joseph ~ Tab H

56 Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund
57 Balance. She also presented a resolution to approve appropriation transfers.
58

59 **Jay Wilkins moved and Amanda Clark seconded the Board approve Resolution – Appropriation**
60 **Transfers #17-18-04. Vote was unanimous in favor, motion passed 5-0.**

61
62
63 **SUPERINTENDENT REPORT**

64 New Principal Introductions ~

65 Curt introduced and welcomed Alison Baglien, SMS Principal, and Joan Warburg, SES Principal, to the
66 district.
67

68 Enrollment Report ~ Tab D

69 Enrollment is up by two students. Enrollment is 1099.
70

71 Bond Update ~ Jay Wilkins

72 The Bond Oversight Committee met last week. Jay gave an update on all the bond projects that are taking
73 place in the district and where the monies have been spent and remaining funds are being allocated. The
74 committee has asked Curt and Brett to present to board ideas for where the remaining funds should be
75 used. They will present their project ideas to the board at the August meeting. The committee would also
76 like a recommitment to revising/refreshing the district facilities plan.
77

78 Vision/Mission ~

79 There will be another vision/mission meeting on Tuesday, June 12th. The committee has a rough draft of
80 the mission statement. It has been a very positive process.
81
82

83 **ADMINISTRATORS REPORTS**

84 SES ~ Miley Card and Gretchen Lane

85 SES is hosting a book fair this week, Monday thru Wednesday. On Wednesday the 4th graders will visit
86 the middle school. Friday is the annual rodeo assembly. Next week 4th graders will play staff in a
87 basketball game. Kindergarten will hold its Kindergarten Promotion on Wednesday, June 13th, at 6pm in
88 the evening. SES staff is excited to have Joan Warburg as the new SES principal.
89

90 SMS ~ Michele Hammer
91 6th grade Outdoor School was very successful as well as the 8th grade trip to Ashland. 5th graders will host
92 their annual trip to the Metolius this week. They will also have their annual rocket launch on Friday. 8th
93 grade awards ceremony will be tomorrow morning, Wednesday, June 6th in the commons. 8th promotion
94 will be held on Monday, June 11, 5:30pm.

95
96 Special Programs ~ Mark Stewart
97 Josh Nordell was named Coach of the Year for Unified Sports in the state of Oregon. Sisters was one of
98 the first to have a Unified program that worked with OSAA. The Transitions Program has purchased two
99 new lawnmowers and some other lawn equipment for the students. The equipment was purchased
100 through a grant from Vocational Rehabilitation. Transition students are now taking care of Reed Stadium
101 grounds. Sisters Transitions Program was awarded a YTP grant of \$19,000 for the summer and fall
102 programs. The grant pays for transition students to be paid for internship with local businesses. The
103 director of Hayden Homes met with Bill Willitts and the Sisters Outlaw Unified Independent Living
104 (SOUIL) board to discuss the future of 8-10 independent living units that would be located across from
105 Reed Stadium. The land would be donated for the units and Hayden Homes would provide all the
106 materials. Youth Build will construct the units, free of charge. The units will provide independent living
107 facilities for Sisters young adults with disabilities. The Unified Golf tournament is being hosted by Sisters
108 Unified Sports at Glaze Meadow in Black Butte Ranch on June 14th.

109
110 SHS ~ Joe Hosang
111 Matt Bradley is stepping down as the Leadership Advisor. Joe Hosang invited the board to graduation on
112 Thursday, June 7th. Sisters GRO disbursed \$250,000 in scholarships to seniors this year. SHS has goals
113 next year to keep freshman more on track. Several SHS teachers will be attending AVID Summer
114 Institute. Joe feels that the 2017-2018 SHS school year ended strong.

115
116 **ORGANIZATIONAL COMMITTEE REPORTS**
117 The Facility Oversight Committee would like the district to review, refresh and recommit to the long term
118 facilities plan. They would like the revised plan presented to the board for re-adoption.

119
120 The Mission/Vision Committee continues to work hard on the mission/vision documents. Amanda feels
121 that the group is creating a great product for the district and community.

122
123 **BOARD BUSINESS**
124 The July 11th Organizational Board meeting will be moved from 5:00pm to 3:00pm.

125
126
127 **CONSENT AGENDA:**
128 ➤ April 19, 2018 Special Board Meeting Minutes
129 ➤ May 2, 2018 Budget Meeting Minutes
130 ➤ May 2, 2018 Regular Board Meeting Minutes
131 ➤ Resignation, Wendy Von Seggern, SES Counselor
132 ➤ Resignation, Taylor McCord, SES Teacher
133 ➤ Retirement, Dan Saraceno
134 ➤ New Hire, Alison Baglien, SMS Principal

- 135 ➤ New Hire, Joan Warburg, SES Principal
- 136 ➤ Resignation, Lindsay Burden, SMS Teacher
- 137 ➤ Resignation, Karen Heigel, SMS Teacher

138

139 **Amanda Clark moved and Jay Wilkins seconded the Board approve the above Consent Agenda.**
 140 **Vote was unanimous in favor, motion carried 5-0.**

141

142 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
144 07/11/2018	Organizational Board Meeting	3:00pm	DO
145 07/20-7/22/18	OSBA Summer Conference		Bend

146

147 **ADJOURNMENT**

148 The meeting was adjourned at 6:18p.m.

149

150

151

Jeff Smith, Board Chair

Melanie Petterson, Board Secretary



Sisters School District

“Home of the Outlaws”

Board of Directors Organizational Board Meeting
Sisters School District Administration Building
July 11, 2018 3:00 p.m.

MEETING MINUTES

ATTENDEES:

Board: Stephen King, Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg

Superintendent: Curt Scholl

Supervisors: Sherry Joseph

CALL TO ORDER / FLAG SALUTE

Curt Scholl called the meeting to order at 3:00 p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Additions – Consent Agenda – New Hire, Keith Fiest, SMS Math

Amanda Clark moved and Jay Wilkins seconded that the board adopt the July 11, 2018 agenda. Vote was unanimous in favor, motion passed 5-0.

COMMUNITY COMMENTS

No comments.

ELECTION OF OFFICERS

Stephen King nominated Jeff Smith to serve as Board Chair and Jay Wilkins seconded the nomination. Jeff Smith accepted the nomination. Vote was unanimous in favor, motion passed 5-0.

Jeff Smith nominated Jay Wilkins to serve as Vice Chair and Amanda Clark seconded the nomination. Jay Wilkins accepted the nomination. Vote was unanimous in favor, motion passed 5-0.

APPOINTMENT OF STANDING COMMITTEES

Board Committee Organization

- Facility and Master Planning – Jay Wilkins and Amanda Clark
- Bargaining – Jeff Smith and Amanda Clark
- Sisters School Foundation – Jeff Smith
- Student Calendar Committee – Nicki Gregg
- Mission/Vision – Nicki Gregg and Amanda Clark

Stephen King would like to see a metrics for tracking students’ continual improvement. He would like to see more student data and the district’s progress in student achievement. Nicki Gregg would like to see student data as well. Jeff Smith suggested that the board create goals at the August meeting. Curt

Scholl suggested in the August work session that the board discuss if there were other committees that the board would like to create or organize.

APPROVE BOARD MEETING CALENDAR

Amanda Clark moved and Jay Wilkins seconded the Board approve the 2018-2019 School Board Meeting schedule, Tab A. Vote was unanimous in favor, motion passed 5-0.

ANNUAL ORGANIZATIONAL APPOINTMENTS

Clerk	Curt Scholl
Business Manager	Sherry Joseph
Budget Officer	Curt Scholl
Official Auditor	Pauly Rogers & Co. PC
Depository of School Funds	Bank of the Cascades/First Interstate Local Government Investment Pool, BOTC Investment Pool
Business Insurance Broker	Mike McGowan, PayneWest Insurance
Bond Counsel	Ann Sherman, Hawkins, Delafield & Wood, LLP
Authorized Representative for Application for Federal Funds	Sherry Joseph, Curt Scholl
Authorized Representative to Engage in Contracts	Board Chair, Vice-Chair, Designated Board Rep., Curt Scholl or Sherry Joseph
Contract Review Board	Board will serve as Contract Review Board
Official Legal Representative	John Witty and Greg Colvin, Attorneys, HDESD

Amanda Clark moved and Nicki Gregg King seconded that the Board approve annual organizational appointments as presented. The vote was unanimous in favor, motion carried 5-0.

ANNUAL RE-ADOPTION OF BOARD POLICY DFA – INVESTMENT OF FUNDS - (Tab M)

Jay Wilkins moved and Amanda Clark seconded that the Board readopt policy DFA – Investment of Funds with the year changes noted in the heading. The vote was in favor, motion carried 5-0.

Sherry distributed the 2018-2019 Sisters School District Adopted Budget.

BUSINESS/FINANCES

Approve 2018-2019 Student Pay-to-Play Fees (Tab G-1)
Approve 2018-2019 Mileage Rates (Tab G-1)
Approve 2018-2019 Per Diem Rates (Tab G-1)
Approve 2018-2019 Nutrition Services Prices (Tab G-1)
Approve 2018-2019 Substitute Teacher Salary Rate (Tab G-2)

Amanda Clark moved and Nicki Gregg seconded that the Board approve the 2018-2019 Student Pay-to-Play Fees, 2018-2019 Mileage Rates, 2018-2019 Per Diem Rates, 2018-2019 Nutrition Services Prices, Tab G-2. The vote was unanimous in favor, motion carried 5-0.

Amanda Clark moved and Jay Wilkins seconded that the Board approve the 2018-2019 Substitute Teacher Salary Rate, Tab G-2. The vote was unanimous in favor, motion carried 4-0. Nicki Gregg abstained from the vote.

SUPERINTENDENT REPORT

Curt reported that district has been busy hiring new staff and he stated that this is the best hiring of staff he's ever been involved with. He is very impressed and excited about all of the new hires. Both principals have started and are working through some of the summer and will be back in office full time the first part of August. He also touched on the COSA conference he attended in June.

BOARD BUSINESS

Jay Wilkins moved and Amanda Clark seconded the Board approve Superintendent Scholl's renewal and continual contract with the district. The vote was unanimous in favor, motion carried 5-0.

CONSENT AGENDA: (Tab K)

- June 5, 2018 Special/Executive Session Board Meeting Minutes Tab K
- June 5, 2018 Budget Hearing/Regular Board Meeting Minutes Tab K
- June 7, 2018 Special/Executive Session Board Meeting Minutes Tab K
- Resignation, O'Keefe, David RN, SES Tab J
- Retirement, Kanzig, Charlie SHS Counselor Tab J
- Resignation, Cantrell, Kori SES Teacher Tab J
- Resignation, Striegel, Sara SES Teacher Tab J
- New Hire, Croisant, Cameron, SES Teacher Tab J
- New Hire, Martinez, Mary Jo, SES Counselor Tab J
- New Hire, Miller, Sara, SES .5 FTE Music Teacher Tab J
- New Hire, Kelly, Jonathan, SMS Math Teacher Tab J
- New Hire, Niebergall, Brittaney SES Teacher Tab J
- New Hire, Fiest, Keith SMS PE Teacher Tab J

Amanda Clarke moved and Jay Wilkins seconded the Board approve the consent agenda. The vote was unanimous in favor, motion carried 5-0.

ANNOUNCEMENTS

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
08/06/18	Regular School Board Meeting	3:00pm	District Office

ADJOURNMENT

The meeting was adjourned at 4:18 p.m.

Jeff Smith, Chairman

Melanie Petterson, Secretary

Sisters School District

“Home of the Outlaws”



Board of Directors Regular Board Meeting 3:00pm
Sisters School District Administration Building
August 6, 2018

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King

Superintendent: Curtiss Scholl

Administrators: Sherry Joseph

Supervisors:

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 3:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Addition – New Hire, Stephanie Kind, SMS LA teacher.

Amanda Clark moved and Jeff Smith seconded the Board approve the August 6, 2018 agenda. Vote was unanimous in favor, motion passed 5 -0.

COMMUNITY COMMENTS

No comments.

SUPERINTENDENT REPORT

Bond Update ~

SMS remodel continues to move forward. The board will be given a tour of the middle school following the board meeting today. The facilities bond committee continues to look at the option of a new transportation center. The board did approve \$1.5 million for a new transportation center last school year. Transportation would also possibly house central storage for the district. Brett will continue to research firm costs for this capital improvement. He also has a site plan for the project that he can share with the board. Nicki Gregg asked what will happen with the old bus barn if a new facility would be used. Curt said that it may be used short term as storage or will be repurposed for district use.

Curt met with Forest Service and Wild Haven, a nature conservatory, would like to donate a small piece of land and small structure to the Sisters School District. The area is surrounded by forest service land.

The district took 10 middle school teachers to the AVID Summer Conference in San Diego. The conference focused on the Growth Mindset method and inclusive practices. Amanda asked if expanding AVID into the elementary school is a possibility. Curt said that he has reached out to the regional coordinator in regards to introducing the program at SES.

Jay Wilkins presented the board the City’s draft of the Sisters Country vision/mission work.

46 Board Meeting Schedule ~
47 The board reviewed additional dates for future board meetings, as well as work sessions.
48

49 **BOARD BUSINESS**

50 OSBA Conference ~ Nicki Gregg and Jeff Smith attended the OSBA Summer Conference. Nicki is
51 excited for the work that the board can do together. She is also excited about Kristen Miles coming to
52 facilitate the OSBA training for the board at the end of the month. She also shared some of her favorite
53 parts of the conference. Jeff Smith shared how the school lunch program loses so much money each year.
54 Jeff shared that Lowe School District actually makes money from their food service program. Nicki had
55 the information for Curt to look at their program. Jeff also shared information that was shared on Trauma
56 Informed Instruction. He reported that OSBA is investing \$1.5 million to investigate what kind of
57 reforms would improve the flow of revenue for education that the public will support.
58

59 Meeting Agenda Format ~

60 Jay Wilkins would like to see the meeting time used more efficiently. Curt suggested that he give more
61 guidance to the principals on their monthly reporting to the board. Amanda suggested that the principals
62 give any upcoming events or dates to Mel to put on the agenda. She also suggested that each principal
63 would take a month and rotate giving a report on their buildings. Nicki would like to know what the
64 teachers are doing and suggested having different departments report to the board. Amanda would like to
65 see newsletters from each building. This information could be sent out to the public as well.
66

67 **CONSENT AGENDA:**

- 68 ➤ July 11, 2018 Organizational Board Meeting Minutes
- 69 ➤ New Hire, Stephanie Kind
- 70

71 **Jay Wilkins moved and Amanda Clark seconded the Board approve the Consent Agenda. Vote was**
72 **unanimous in favor, motion carried 5 -0.**

73
74 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
77 09/12/18	Regular School Board Meeting	5:00pm	District Office

78
79 **ADJOURNMENT**

80 The meeting was adjourned at 4:19 p.m.

81
82 _____
83 Jeff Smith, Chair
84 _____
Melanie Petterson, Board Secretary

Sisters School District

“Home of the Outlaws”



Board of Directors Work 1:00pm
 Sisters School District Administration Building
 August 27, 2018

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Nicki Gregg, Jay Wilkins, Stephen King

Absent: Amanda Clark

Superintendent: Curtiss Scholl

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 1:04pm and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGEND

No revisions.

Jay Wilkins moved and Jeff Smith seconded the Board approve the August 27, 2018 agenda. Vote was unanimous in favor, motion passed 3-0. Nicki Gregg was not present yet.

COMMUNITY COMMENTS

No comments.

BOARD BUSINESS

OSBA Training ~

Kristen Miles with OSBA gave a presentation and training on board roles and responsibilities. She will also work with the board to review their goals for 2018-2019 school year.

Goals ~

Curt presented his 2018-2019 superintendent goals. The board discussed potential goals and what they would like to see on the goals list. Curt will take the suggestions and ideas and revise the goals. He will share with the board.

ANNOUNCEMENTS

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
09/12/2018	Regular Board Meeting	5:00pm	DO

ADJOURNMENT

The meeting was adjourned at 5:07p.m.

 Jeff Smith, Chair

 Melanie Petterson, Board Secretary

Sisters School District

"Home of the Outlaws"



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
September 12, 2018

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King

Superintendent: Curtiss Scholl

Administrators: Joe Hosang, Alison Baglien, Joan Warburg, Mark Stewart

Supervisors: Sherry Joseph and Todd Pilch

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

No revisions.

Amanda Clark moved and Jay Wilkins seconded the Board approve the September 12, 2018 agenda. Vote was unanimous in favor, motion passed 5 -0.

COMMUNITY COMMENTS

No comments.

BUSINESS/FINANCE ~ Sherry Joseph ~ Tab H

Sherry presented the board with the Resolution #18-19-01 Resolution: Appropriation Transfers.

Jay Wilkins moved and Amanda Clark seconded the Board approve Resolution #18-19-01 Appropriation Transfers. Vote was unanimous in favor, motion passed 5-0.

She also presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance.

SUPERINTENDENT REPORT

Enrollment Report ~

Curt Scholl reviewed the enrollment report. He explained to the board that the enrollment count may change as the district approaches the 10 day drop period. However, enrollment is above the 2018-2019 projection.

Bond Update ~

Sisters Middle School will be finished soon. The project has turned out very well and the district is very pleased with the final outcome. Brett Hudson gave a presentation of the proposed new transportation building which would be constructed behind the Sisters Park and Recreation building. Curt has spoken with the SPRD board and notified them of the placement of the new transportation building. The building

46 would be a prefab building which will help reduce and control costs. Curt asked for the approval of the
47 board to move forward with the new building.
48

49 **Jay Wilkins moved and Amanda Clark seconded the board approve \$1.5 million for the new**
50 **proposed drawing/construction of the transportation building. Vote was in favor, motion passed-**
51 **5-0.**

52
53
54 Mission/Vision Update ~

55 The mission/vision committee met once during the summer. The next meeting will be held in October.
56 The projected timeline to finish the product will be in December. The work that has been done is very
57 positive and productive.
58

59 **ADMINISTRATOR REPORTS**

60 SHS ~ Joseph Hosang

61 Joe Hosang shared a Welcome Back slide presentation. He identified the Sisters High School mission. He
62 also shared the high school team's goals for the students for the school year. Joe explained that Freshman
63 are now participating in Freshman 101. Freshman 101 is about buildings skills, creating relationships,
64 creating connections, doing homework, etc.
65

66 SMS ~ Alison Baglien

67 Alison Baglien shared this year's goals for Sisters Middle School. Alison complimented all the new staff
68 and how well they are doing. She has seen an improved sense of pride from the students for their school.
69 She has been very impressed with all of the volunteers and the outreach from the community. She will be
70 hosting a Coffee and Conversation for parents to attend.
71

72 SES ~ Joan Warburg

73 Joan Warburg shared her slide presentation with the board. She introduced all of the new team members
74 at Sisters Elementary School. She shared the 2018-2019 focus areas for the elementary school. SES is
75 working hard to involve community and build relationships with families and students.
76

77 Special Programs ~

78 Mark Stewart shared that the goals for special programs. He shared that the Transition program was on
79 the front page of the Bend Bulletin last week. The transitions program story and its goals were shared in
80 this publication.
81

82 **BOARD BUSINESS**

83 Work session schedule – 2/20/19 – Reschedule
84

85 **CONSENT AGENDA:**

- 86 ➤ August 6, 2018 Regular Board Meeting Minutes
 - 87 ➤ August 27, 2018 Board Work Session Meeting Minutes
- 88

89 **Amanda Clark moved and Nicki Gregg seconded the Board approve the Consent Agenda. Vote**
90 **was unanimous in favor, motion carried 5 -0.**

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ANNOUNCEMENTS

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
09/17/18	School Board Work Session	3:30pm	District Office
10/03/18	Regular School Board Meeting	5:00pm	DO
10/04/18	OSBA Regional Fall Meeting	5:00pm	

ADJOURNMENT

The meeting was adjourned at 6:53p.m.

Jeff Smith, Chair

Melanie Petterson, Board Secretary

Sisters School District

“Home of the Outlaws”



Board of Directors Work 3:30pm
 Sisters School District Administration Building
 September 17, 2018

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Nicki Gregg, Jay Wilkins, Stephen King, Amanda Clark

Superintendent: Curtiss Scholl

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 3:30pm and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGEND

No revisions.

Jay Wilkins moved and Amanda Clark seconded the Board approve the September 17, 2018 agenda. Vote was unanimous in favor, motion passed 4-0. Nicki Gregg was not yet in attendance.

COMMUNITY COMMENTS

No comments.

BOARD BUSINESS

Goals ~

Curt presented a draft of the 2018-2019 superintendent goals. He will revise some of the goals and bring back to the board. He also provided the mission/vision work that the committee has been doing.

ANNOUNCEMENTS

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
10/3/2018	Regular Board Meeting	5:00pm	DO
10/4/2018	OSBA Fall Regional Meeting	5:30pm	HDESD

ADJOURNMENT

The meeting was adjourned at 5:34p.m.

 Jeff Smith, Chair

 Melanie Petterson, Board Secretary

Sisters School District

"Home of the Outlaws"



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
October 03, 2018

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg

Absent: Stephen King

Superintendent: Curtiss Scholl

Administrators: Joe Hosang, Alison Baglien, Joan Warburg

Absent: Mark Stewart

Supervisors: Sherry Joseph and Ryan Stock

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

Add – Reschedule Nov. 28th Executive Session

Jay Wilkins moved and Nicki Gregg seconded the Board approve the October 3, 2018 agenda with the noted changes. Vote was unanimous in favor, motion passed 3-0. Amanda Clark was not in attendance yet.

COMMUNITY COMMENTS

No comments.

BUSINESS/FINANCE ~ Sherry Joseph ~ Tab H

She also presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance. She also reported that the auditors were here last week and wrapped the final audit. They were pleased with how the audit went and will have the final report to the district by the end of the year.

SUPERINTENDENT REPORT

Enrollment Report ~ Tab D

District enrollment is 16 students above the 2018-2019 projection. The district is researching why some families left the district. It will be an ongoing effort to track any families when they leave the district and understand why they left.

Curt will be writing a letter of support for a Safe Routes to School grant that the City of Sisters is applying for to build a roundabout close to the elementary school.

Bond Update ~

Brett is working with contractors to wrap up the work at the middle school. He has been working with the city to obtain land permits to move forward with the new transportation facility.

46 Mission/Vision Update ~ The next mission/vision meeting will be held on Tuesday, October 23rd.
47

48 **ADMINISTRATOR REPORTS**

49 SHS ~ Joseph Hosang

50 Freshman on Track meeting was held. IEE classes just returned from their excursion in the Sisters
51 mountains. They were all extremely successful trips. The state district report cards will be sent out the
52 end of October. Joe will share the results of the report card at the next meeting.
53

54 SMS ~ Alison Baglien

55 Alison shared that there were many students absent in the month of September. She is going to address
56 this in her October parent newsletter. She shared that the 5th grade classes are incorporating their Oregon
57 Trail project into making ornaments for the national Christmas tree which is being transported from
58 Oregon to the White House in DC. ECoS had their first expedition of the year and it was a success. The
59 SMS Open House was well attended and Alison received great parent response.
60

61 SES ~ Joan Warburg

62 SES completed a completed their DIBELS. WONDERS will train the SES teachers on State In-Service
63 day. All SES classes have been attending a Seed-to-Table field trip. SPTC is hosting a Un-Fundraiser for
64 SES, so far it has raised \$1,000. Jeff Smith complimented Joan about the great SES newsletter that was
65 sent out to families.
66

67 Special Programs ~ Mark Stewart is attending the SPED Conference in Eugene, OR, he did not report.
68

69 **BOARD BUSINESS**

70 1st reading of policies.

71 The board will reschedule the 11/28 Executive Session. Mel will find a date that works for everyone.
72

73 **CONSENT AGENDA:**

- 74 ➤ September 12, 2018 Regular Board Meeting Minutes
75 ➤ September 17, 2018 Board Work Session Meeting Minutes
76

77 **Amanda Clark moved and Jay Wilkins seconded the Board approve the Consent Agenda. Vote was**
78 **unanimous in favor, motion carried 4 -0.**

80 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
83 10/04/18	OSBA Regional Fall Meeting	5:00pm	HDESD
84 11/07/18	Regular Board Meeting	5:00pm	DO

86 **ADJOURNMENT**

87 The meeting was adjourned at 5:34p.m.
88
89

90 _____
Jeff Smith, Chair

Melanie Petterson, Board Secretary

Sisters School District

"Home of the Outlaws"



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
November 7, 2018

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King

Superintendent: Curtiss Scholl

Administrators: Joe Hosang and Mark Stewart

Absent: Alison Baglien and Joan Warburg

Supervisors: Sherry Joseph, Todd Pilch, Ryan Stock

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:00p.m. and invited Earl Schroeder led the flag salute.

Earl Schroeder, Sisters VFW member, instructed the group in proper flag etiquette. The Sisters VFW, in partnership with Sisters School District, posted a new flag in the Sisters School District Office board room.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

No revisions.

Amanda Clark moved and Jay Wilkins seconded the Board approve the November 7, 2018 agenda. Vote was unanimous in favor, motion passed 5-0.

COMMUNITY COMMENTS

No comments.

BUSINESS/FINANCE ~ Curt Scholl ~ Tab H

Sherry was not in attendance. Curt presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance. Curt also shared a proposed resolution to purchase two new, 14-passenger buses.

Amanda Clark moved and Jay Wilkins seconded the Board approve Resolution #18-19-02 Bus Purchase and Finance Agreement. Vote was unanimous in favor, motion passed 5-0.

SUPERINTENDENT REPORT

Enrollment Report ~ Tab D

Curt reported that the district typically experiences a trend of decline in enrollment but then starts to increase in January.

46 Bond Update ~
47 Construction is still being completed at Sisters Middle School. The district is still looking at purchasing
48 additional furniture to help support the function of the school. Brett is working with contractors to finish
49 all projects at the middle school. There are a few smaller projects that will be finished during the holiday
50 breaks when students aren't present in the building. Ryan and Brett continue to work on the design of the
51 transportation building.

52
53 Mission/Vision Update ~
54 The committee continues to work on the mission/vision document. They hope to roll out a draft to staff
55 sometime in January and get feedback from them. Their goal is to have a draft to share with the
56 community in March and a final draft will be presented to the board sometime in April or May. Stephen
57 King would like to have more input from the board and administrators regarding the mission/vision work.
58
59 Curt has been attending the City of Sisters mission/vision meetings and reported on their work-to-date.
60

61 Superintendent Goals ~
62 Curt shared his updated goals with the board.

63 **Jay Wilkins moved and Amanda Clark seconded the Board to approve the 2018 – 2019**
64 **Superintendent Goals. Vote was unanimous in favor, motion passed 5-0.**

65
66 **ADMINISTRATOR REPORTS**

67 SHS ~ Joseph Hosang
68 Joe reported on the community art project that the SHS Advanced Art class participated in. He also
69 celebrated the 4th place win at state for the girls cross country team. And he shared that the girls
70 volleyball team won 3rd at state. He gave an update on the emotional wellness program and training that
71 is happening at SHS and SMS.

72
73 SMS ~ Alison Baglien was attending a meeting and not in attendance. SMS Science department shared a
74 presentation of their program.

75
76 SES ~ Joan Warburg was attending a conference and not in attendance. Curt reported on her behalf.
77 SES is working on social/emotional learning. A staff member present information to the staff on Yoga
78 Calm and how they can put that into practice. The staff had professional development on the Wonder
79 curriculum and is moving forward with that project. SES continues to work on improving their student
80 report cards and hopes to finalize that soon. They have also finished their first rounds of DIBELS testing.

81
82 Special Programs ~ Mark Stewart
83 Mark presented and reviewed the TAG program for the district. He also provided some handout
84 information that outlined the universal characteristics of gifted learners.

85
86 **BOARD BUSINESS**

87 2nd reading of policies.
88 **Amanda Clark moved and Nicki Gregg seconded motion to move the 2nd policy reading of policies**
89 **GCDA/GDDA, GBN/JBA, JBA/GBN, IGBA, IGBAH, IKA, and JHFF. Vote was unanimous in**
90 **favor, motion passed 5-0.**

91 Curt shared the Oregon Department of Education district report. He celebrated all the successes,
92 improvements and the overall rating of the district.

93
94 OSBA Fall Regional Meeting ~ Amanda Clark and Jeff Smith attended the fall regional meeting.
95 Amanda shared the information that they learned at the regional meeting.

96
97 OSBA ~

98 **Jay Wilkins moved and Amanda Clark seconded the Board approve a vote for Patti Norris for the**
99 **OSBA Board. The vote was 4-0, motion passed. Stephen King was not in the room at the time of**
100 **the vote.**

101
102 **Jay Wilkins moved and Amanda Clark seconded the Board approve the resolution to adopt the**
103 **OSBA 2018-2019 Legislative Priorities and Policies. The vote was unanimous, motion passed 5-0.**

104
105 **Jay Wilkins moved and Amanda Clark seconded the Board approve the resolution to amend**
106 **Oregon School Boards Association’s Bylaws. The vote was 4-0, motion passed. Jeff Smith**
107 **abstained.**

108
109 **CONSENT AGENDA:**

- 110 ➤ October 3, 2018 Regular Board Meeting Minutes
- 111 ➤ Resignation, Midge Rose
- 112 ➤ Resignation, Carol Packard

113
114 **Jay Wilkins moved and Amanda Clark seconded the Board approve the Consent Agenda. Vote**
115 **was unanimous in favor, motion carried 5-0.**

116
117 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
119 11/08-10	OSBA Fall Conference		Portland
120 11/14	Executive Session	1:00pm	DO

121
122
123 **ADJOURNMENT**

124 The meeting was adjourned at 7:16p.m.

125
126
127 _____
Jeff Smith, Chair

Melanie Petterson, Board Secretary

Sisters School District

"Home of the Outlaws"



Board of Directors Regular Board Meeting 5:00pm
Sisters School District Administration Building
December 12, 2018

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Nicki Gregg, Stephen King

Superintendent: Curtiss Scholl

Administrators: Joe Hosang, Mark Stewart, Alison Baglien and Joan Warburg

Supervisors: Sherry Joseph, Todd Pilch, Ryan Stock

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 5:00p.m. and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGENDA

No revisions.

Jay Wilkins moved and Jeff Smith seconded the Board approve the December 12, 2018 agenda. Vote was unanimous in favor, motion passed 5-0.

COMMUNITY COMMENTS

No comments.

BIOLOGY CLASS PRESENTATION

Rima Givot's Biology class presented the TCCA Ecology Study 2018 to the board.

BUSINESS/FINANCE ~ Curt Scholl ~ Tab H

Sherry presented the board with the General Fund Statement of Revenues, Expenditures and Ending Fund Balance. Stephen King questioned what it meant to have 16% remaining balance based on projection. Sherry explained what that meant.

She shared a proposal for Resolution #18-19-03 for a supplemental budget.

Amanda Clark and Jay Wilkin seconded the Board approve Resolution #18-19-03, 2018-2019 Supplemental Budget. Vote was unanimous in favor, motion passed 5-0.

SUPERINTENDENT REPORT

Enrollment Report ~ Tab D

Curt reported that the district was up two new students in enrollment. He is hoping that the enrollment trend continues to go up after the first of the year as it has in the past during this time of year.

Bond Update ~

46 Brett Hudson continues to wrap up phase one and two. He is also working on moving forward with the
47 new transportation building. The county has signed off on permits. Jay Wilkins reported on behalf of the
48 Bond Facilities Committee. He said that the committee has kept on top of the financials, making sure the
49 monies were spent where they were allocated. Stephen King suggested that the committee provide a
50 community summary regarding the bond projects. Curt feels that the projects and monies were
51 collectively managed very well. Stephen also asked how the district can thank the committee for their
52 service to the district.

53
54

55 **ADMINISTRATOR REPORTS**

56 SHS ~ Joseph Hosang

57 Joe Hosang reviewed the high school goals of 100% graduate in three years, % of freshman on track,
58 SHS emotional/wellness meetings with parents, and creating more outreach. He shared that SHS is
59 creating an internship program, through a partnership with EDCO. After the SIS data clean up, the
60 graduation rate is now at 92%.

61

62 SMS ~ Alison Baglien

63 Alison Baglien reviewed and shared the goals of SMS. One of the goals is to help reduce student anxiety
64 and stress. The school has formed small counseling groups that will begin after the first of the year. SMS
65 is working to create more ways to have community engagement.

66

67 SES ~ Joan Warburg

68 Joan Warburg reported on the SES goals. They are focusing and working on social/emotional learning -
69 make sure all students feel safe. SES has aligned the report card so it is consistent throughout the school.
70 SES is working hard to connect students to community and families to their school.

71

72 Special Programs ~ Mark Stewart

73 Mark Stewart reported on the work of the two nurses in the district. He praised them for all that they do
74 and complemented them as the “unsung heroes” of the district. Mark also shared that Susie Werts is doing
75 an interdisciplinary project on wolves with her teachers.

76

77 **BOARD BUSINESS**

78 **Jay Wilkins moved and Amanda Clark seconded motion to approve the revised policies**
79 **GCDA/GDDA. Vote was unanimous in favor, motion passed 5-0.**

80

81 **Jay Wilkins moved and Amanda Clark seconded motion to approve the revised policies GBN/JBA.**
82 **Vote was unanimous in favor, motion passed 5-0.**

83

84 **Jay Wilkins moved and Amanda Clark seconded motion to approve the revised policy JBA/GBN**
85 **Vote was unanimous in favor, motion passed 5-0.**

86

87 **Jay Wilkins moved and Amanda Clark seconded motion to approve the revised policy IGBA. Vote**
88 **was unanimous in favor, motion passed 5-0.**

89 **Jay Wilkins moved and Amanda Clark seconded motion to approve the revised policy IGBAH.**
90 **Vote was unanimous in favor, motion passed 5-0.**

92 **Jay Wilkins moved and Amanda Clark seconded motion to approve the revised policy IKA. Vote**
93 **was unanimous in favor, motion passed 5-0.**

95 **Jay Wilkins moved and Amanda Clark seconded motion to approve the revised policies JHFF.**
96 **Vote was unanimous in favor, motion passed 5-0.**

- 98 **CONSENT AGENDA:**
99 ➤ November 7, 2018 Regular Board Meeting Minutes
100 ➤ November 14, 2018 Special Session Meeting Minutes
101

102 **Jay Wilkins moved and seconded the Board approve the Consent Agenda as noted. Vote was**
103 **unanimous in favor, motion carried 5-0.**

104
105 **ANNOUNCEMENTS**

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
01/09/19	Regular Board Meeting	5:00pm	DO

106
107
108
109
110 **ADJOURNMENT**
111 The meeting was adjourned at 6:41 p.m.

112
113
114 _____
Jeff Smith, Chair
Melanie Petterson, Board Secretary