

Sisters School District

"Home of the Outlaws"



Board of Directors Work Session 10:00am
Sisters School District Administration Building
March 02, 2018

MEETING MINUTES

ATTENDEES:

Board: Jeff Smith, Amanda Clark, Jay Wilkins, Stephen King, Nicki Gregg

Superintendent: Curtiss Scholl

CALL TO ORDER / FLAG SALUTE

Jeff Smith called the meeting to order at 10:07 and led the flag salute.

ADDITIONS, DELETION, AMENDMENTS TO THE AGENDA/ ADOPTION OF AGEND

Additions – Board Communication to Community/Parents/Staff

Additions – Future Agenda ~ Work Session Ideas

Amanda Clark moved and Jay Wilkin seconded the Board approve the March 02, 2018 agenda. Vote was unanimous in favor, motion passed 5 -0.

COMMUNITY COMMENTS

No comments.

BOARD BUSINESS

School Safety ~

Amanda Clark questioned what is being done within the schools to make our kids feel that they are safe at school. Nicki Gregg would like staff to have debriefing/follow up after any safety drill conducting in the schools. The school district does follow the I Love You Guys protocol. Central Oregon has a regional Threat Assessment Team in place to help with student safety concern. The district hosted a Care and Connect parent meeting which covered mental health and how to connect with students/children. The district has improved lighting around the buildings and parking lots. Security cameras and electric security locks have been installed as well. Curt feels that investing in human capital is where the efforts need to be made.

Stephen shared some ideas and concerns he had in regards to school safety. He would like to make sure that we have a process in place for identifying students that pose a threat to students and staff. He would like to see all students participate in mental health surveys. He feels that the daily schedule should not be publicized and should be variable. He has a concern about the open campus for lunch at the high school. It was also suggested that visitor's bags possibly be checked at all schools and events. He would like the district to strictly enforce volunteer sign in policies. He would like to see the district improve their perimeter fences, making them more securely. He suggested the idea of metal detectors possibly being placed in all schools and students be issued classroom keycards. Abutments or a barrier in front of school entrances to stop vehicles was another idea he shared. And he feels the district should consider deputizing

46 volunteer staff members who can be specially trained in safety. Stephen questioned how the district takes
47 action to make sure safety measures are in place and how they are enforced. Jay suggested that a task
48 force be created to take on this project. Curt shared that mental health statewide suffers from shortfall in
49 funding as it does in the district. The board discussed different safety measures that the district has in
50 place now and what other options and areas can be improved upon. Nicki is concerned about the
51 entrances to the middle and high school. She wants to know what can be done temporarily to secure those
52 entries. Curt will reach out to someone to come and perform a risk assessment for the district. Jay would
53 like the board to give Curt the go ahead to spend bond monies to implement immediate steps to enhance
54 safety and security via law enforcement and mental health programs.

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56 **Bond Update ~**

57 Curt gave an overview of the bond monies and where the projects are at. He informed the board that he
58 will keep a closer lens on the financials; projections vs. actuals. The board would like a complete and
59 accurate accounting of the bond monies spent that have been spent. Jay has been working closely with
60 Sherry, Curt and Brett to have accurate accounting of the expenditures. Curt thanked Jay for all his hard
61 work in keeping the Bond Facilities Oversight Committee and the board current in regards to the bond
62 projects and their expenses.

63
64 **Superintendent Evaluation ~**

65 Amanda Clark shared with the board an example of a superintendent evaluation that she feels would be a
66 good template for the board to use in Curt's evaluation process. She also shared a document that Jay
67 created which is a tool to help with the evaluation process and aligns with the superintendent and school
68 board goals for 2017-2018. Amanda and Jeff will meet with certified and classified staff to start the
69 evaluation process. She presented the board with a superintendent evaluation process. The final
70 evaluation narrative and summary will be shared publicly and then added to Curt's personnel file.
71 Amanda proposed to have a separate Executive Session to review staff survey and information regarding
72 the evaluation prior to meeting with Curt. She would like everyone to give feedback on the documents
73 and process she presented.

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75 **Communication to Community/Parents/Staffs ~**

76 Jeff reminded the board that Curt is the voice of the district and he should be the one that communicates
77 with media and community. Jeff also suggested that the board chair should address any communication
78 that is directed to the board. Going forward he will make sure he communicates to the board when he
79 responds to parents, staff or community members.

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81 **Future Agenda Items ~**

82 Jay would like to revisit the board agenda content and the flow. Stephen would like to see an annual
83 calendar which includes the discussion content. He would also like to have a review of the TAG program.
84 He would like to have a discussion on how to speed up processes on implementing board actions. Nicki
85 would like to hear from the administrators not only about the positive happenings at the schools but the
86 negative issues as well.

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91 **ANNOUNCEMENTS**

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<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
94 03/07/2018	Regular Board Meeting	5:00pm	DO

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96 **ADJOURNMENT**

97 The meeting was adjourned at 12:14pm.

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Jeff Smith, Chair

Melanie Petterson, Board Secretary

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