MEETING MINUTES

ATTENDEES:
Board: Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham, Andrew Gorayeb
Absent: All present
Superintendent: Jim Golden
Administrators: Joseph Hosang, Barbara Kamrath, Mark Stewart
Supervisors: Leland Bliss, Angi Gardinier, Todd Pilch, Sandy Tartaglia
Absent: All Present
Student Rep: Nicky Blumm
Co-Curricular: Tim Roth
Press: John Griffith, The Nugget

CALL TO ORDER / FLAG SALUTE
Don Hedrick called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO AGENDA
Revisions – Wellness Policy removed from agenda and to be rescheduled on a future agenda.

ADOPTION OF AGENDA
Andrew Gorayeb moved and Cheryl Stewart seconded the Board approve the Jan. 9, 2013
Agenda with the noted revision. The vote was unanimous in favor 5-0, the motion carried.

COMMUNITY COMMENTS/INPUT
Roger Detweiler, 17539 Paladin Dr., Bend, OR 97701 approached the board on behalf of the Hispanic
Coalition of Sisters to express appreciation for the English Language Learners Extended program that has
been implemented by the district. Roger recognized the efforts of ELL Instructor, Stephanie Jensen and
Paraprofessional, Chris Davenport in developing and implementing the program.

BOARD REPORTS AND DISCUSSION
Local Option Update
Kay Grady presented the Explanatory Statement to the board for approval. The Explanatory Statement is
a requirement for ballot Measure 9-88 which was approved in December. This statement is to be a non-
partisan statement designed strictly to inform/educate the voter. The Secretary of State is very specific in
how wording is presented in the document. Jim Golden vetted the information to the Secretary of State
for approval and received it.
Cheryl Stewart suggested the board read the document in entirety as a group to better understand and clarify the verbiage. Kay read the statement aloud. Andrew Gorayeb verbally clarified the tax argument for local option. Cheryl questioned whether date perimeters should be included in the dialogue of statement.

Approval of Explanatory for Measure 9-88: Renew Local Option Levy for School Operation, Five-year Term ~ Tab C

Jim Golden recommended that paragraph 2, line 2 word “or” be added after school days and “and” be stricken and replaced with “or” after teachers. Also, suggested that paragraph 4, line 1 be changed to read: Sisters Schools are focused on excellence. During 2011-2012: ……continue with bulleted points.

Justin made a recommendation to strike the word “raised” from paragraph 1, line 3 as well as strike the words “guitar” and “ukulele building” and replace with “luthier program, one of three in the nation”.

Motion was amended and restated. Kay Grady moved and Andrew Gorayeb seconded that the Board, after review and corrections as noted in above text and final draft, approve the language of the Explanatory Statement for the County Voter’s Pamphlet which will be filed with Deschutes County Clerk. The vote was unanimous in favor.

Kay Grady publicly thanked all the people who have given their time on behalf of Local Option, with special regards to Winter Lewis for his commitment. Kay extended the invitation to the board to attend the launch meeting for Local Option, Thursday, Jan. 10th, 6:30pm, Sisters Coffee House. Brian Cash will be going live with the website, www.sisterslocaloption.org, 1/10/2013. Sisters Local Option also has its own Facebook page.

Ten Friends

Don Hedrick and Andrew Gorayeb attended the Ten Friends fundraising event in December. Don commended Rand Runco and others for their efforts and endeavors in making this event a success. It was well attended and surpassed the projected fundraising amount.

Four Open Board Positions – May Election

Four positions for Sisters School Board will be up for election on May 21, 2013. Candidacy filing begins February 9th and continues through March 21st. Candidate pamphlets are available online as well as through the Deschutes County Clerk’s office in Bend, Oregon.

SUPERINTENDENT REPORT

Enrollment ~ Tab D-1

Jim Golden presented to the board the enrollment numbers (Tab D-1). Enrollment trend is still lower than last year but has steadily increased since the beginning of the school year and supersedes projected growth for 2012-2013.
**Scheduling / School Calendar**

Jim Golden, Joe Hosang, Mark Stewart and a small group of selected teachers are collaborating to amass alternative schedules for next year. There will be a collective meeting held Jan. 18th that will include selected teachers, Tim Roth, and Jayel Hayden (HR director from HDESD), who will compile schedules for the 2013-2014 school year. Revised scheduling will fill three purposes: 1) improve student achievement, (2) create common planning time for teachers to implement new Oregon reforms, and (3) improve teachers general planning time. Jim would like to eliminate “dumb weeks and days” for families and have as many full weeks/days as possible. Teachers have voiced many times in work sessions that they do not have adequate prep time for their classes; Jim hopes to alleviate that problem with the new proposed schedules which he intends to present to the board mid-March to coordinate with the April calendaring meeting. Cheryl Stewart would like to see a projected two – three year calendar for parents. Calendar is not a negotiated item but the amount work/enrollment days are negotiable. Transportation department will be included in this process.

**Technology Needs ~ Tab D-2**

Todd Pilch presented a PowerPoint proposal to the board addressing SSD technology needs, including an upgrading to the infrastructure in hopes of placing additional technology in the hands of our students. The goal is to create a 1 to 1 student-to-computer ratio for SMS and SHS, increase mobile computing devices available to teachers and provide professional development/training for staff to learn how to utilize new technology. Todd offered projected costs for replacing current/outdated technology in all buildings as well as purchasing additional equipment for staff and students. Overall projected costs were presented; total projected cost is $410,350.00. SSD is looking at extending their wireless coverage for large gathering places. Jim and Todd discussed prior to meeting how to fund the ongoing expense of this project. The $70 per year (4 year lease) could also operate as lease-to-purchase program. SSD would provide scholarships for financially strapped students. Students would receive 24/7 use of their device. Another option would be to have students bring their own devices. Todd presented a timeline for instituting this technology. Andrew Gorayeb suggested that SSD make Chromebooks available to students/families for outright personal purchase as well as have a rental option. Andrew questioned if SSD will look to grant monies for technology purchase. The only money available to make these purchases is through the Lundgren Mill fund. Justin Durham voiced a concern that the public doesn’t misconstrue that Local Option is not to fund this type of requested purchase over time. The use of online materials will replace textbooks, which in recent time have been a budget cut item. Cheryl Stewart questioned whether this plan will meet the needs of our teachers and students. Cheryl suggested that a pilot program be initiated with a particular class to make sure this is the direction the district would like to move. Jim Golden stated that SHS is already proving this method via several classes. Nicky Blumm stated that it has been very advantageous for students to utilize technology in a classroom setting. Andrew Gorayeb brought it to the board’s attention that the “old technology” burns more electricity and volunteered to help cost out this expense versus the cost savings of new technology. Kay Grady rose the question what the insurance and maintenance cost would be on these items. Todd doesn’t feel the cost is justified to purchase additional insurance outside of manufacturer’s warranty. Jim Golden suggested that particular board members should meet and discuss outside this meeting to answer questions about the technology program needs. Cheryl would like the staff to give input if this is where they would like to see the technology go as far as educating the students.
POLICIES

Wellness Policy – First Reading – Rescheduled to later board meeting/agenda.

FACILITIES

Central Oregon Biomass Workshop
Leland Bliss and Don Hedrick attended an all day Biomass Workshop on December 12th. SSD is ahead of the game in biomass. The conference was informative and geared more towards clients interested in potential use of biomass.

High School “Fix:
Andrew Gorayeb had a conversation with the architect of SHS and shared his concerns with the warranty issues SHS has experienced. These conversations spurred the contractor of SHS into contacting Leland Bliss and do a walkthrough of the building to take note of the issues. The meeting was positive and the contractor will be in contact with Leland to correct various construction issues.

BUSINESS / FINANCE

Revenue & Expenditure Report – Tab H
Sandy reviewed the General Fund Report. SSD is on track and operating within budget appropriations. Sandy reported the current ending fund balance as of December 31 is $5.1 million. SSD, Redmond, Crook County, Culver, HDESD are making a joint banking RFP (request for proposal) effort looking into other banking institutions who might offer better rates and terms. The RFP went out last week to approximately ten different institutions. SSD is currently with the Bank of the Cascades. Sandy gave an overview/explanation of the Sisters Charter School relationship (and separation) with SSD pertaining to an article recently posted in the Bend Bulletin. Don Hedrick noted that Glenn Laskin and Chris Jones were the key discoverers who notified Oregon Department of Education of the questionable transactions that were being requested. Both Glenn Laskin and Jeff Smith testified against the charter school in front of the Oregon legislature. Sisters School District School Board was in the forefront of exposing the charter school to criminal charges.

CONSENT AGENDA

December 4, 2012 Regular Board Minutes ~ Tab K
December 19, 2012 Board Work Session Minutes ~ Tab K

Cheryl Stewart moved and Andrew Gorayeb seconded the Board approve the Dec. 4, 2012 Regular Board Meeting Minutes and the Dec. 19, 2012 Board Work Session Minutes. The vote was unanimous in favor 5-0; the motion carried.

ANNOUNCEMENTS

• Board Work Session Meeting ~ Jan. 23, 2013 @ 5:30 pm, Sisters High School lecture room
• Regular Board Meeting ~ Feb. 6, 2013 @ 7 pm
• Board Work Session Meeting ~ Feb. 20, 2013 @ 3:30 pm
**ADJOURNMENT**

The meeting was adjourned at 8:26 p.m.

_________________________  ___________________________
Don Hedrick, Chairman      Melanie Petterson, Secretary
## MEETING MINUTES

**ATTENDEES:**
- **Board:** Don Hedrick, Cheryl Stewart, Kay G Grady, Justin Durham, Andrew Gorayeb
- **Absent:** All present
- **Superintendent:** Jim Golden
- **Administrators:** Barb Kamrath
- **Supervisors:** Leland Bliss
- **Absent:** Angi Gardinier, Todd Pilch, Sandy Tartaglia
- **Student Rep:**
- **Co-Curricular:**
- **Press:**

### CALL TO ORDER / FLAG SALUTE

Don Hedrick called the meeting to order at 2:00 pm and led the Pledge of Allegiance.

### ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO AGENDA

None

### ADOPTION OF AGENDA

Cheryl Stewart moved and Andrew Gorayeb seconded the Board approve the Jan. 17, 2013 Agenda. The vote was unanimous in favor 5-0, the motion carried.

### FACILITIES

**Declaration of Emergency for repairs at SES**

Leland confirmed that ORS 279A.010 states emergency work is not a public improvement and why this meeting is to declare an emergency for repairs at SES. Ordinarily the work being done at SES would be considered a public improvement which would also be subject to prevailing wage rates. However, ORS 279B.080 allows SSD flexibility of the public procurement laws in the case of an emergency. SSD still has to choose some type of criteria to select the contractor who will be completing the work. This has to be addressed and discussed by the board and included in the minutes. Leland stressed the importance of the timeliness of selecting this method. He then reported to the board the happenings of the incident.

Sunday, Jan. 13, 2013, approximately between the hours of 9:30am – 12:00pm C Wing experienced two pipes that froze and burst. Water ran through Mrs. Ritchie’s room from the ceiling and light fixtures and continued to flow south into the computer lab. It also ran through the walls into the adjacent classroom as well as into the C wing hallway. On Monday, Jan. 14th, another break occurred in the commons while Leland and plumbers were inspecting the original pipe break. At the same time, another break occurred in the Special Ed room. Andrew Gorayeb questioned if these particulars breaks could have been easily identified prior to the water damage. Leland confirmed that they could not have been indentified prior to the pipe bursting, they were inaccessible areas. Justin Durham questioned if there were preventive measures that we could have taken to prevent this. Leland said that preventive measures such as leaving
water flowing in faucets and opening cabinet doors to expose pipes to heat and airflow were taken.

Leland presented to the board numerous pictures of the source of the break, water damage, and wall damage. There was no damage to the computer lab. Most of the damage was to the floors and some walls. Andrew suggested that it might be advantageous to create an access door in the ceiling utilizing the existing hole that was creating in the ceiling to give the water an escape to drain. Jim reiterated the fact that he wants the damage repaired correctly and immediately so that there is absolutely no possibility of mold ever becoming an issue. Four classrooms were affected. The areas above the classrooms were more than adequately insulated and pipes were adequately insulated just lacked “dead air” space for airflow to keep pipes from freezing. Leland did point out that none of the elbows (point of break) had insulation on them. All of the breaks occurred at the weakest of the pipe, the bend. The board’s procurement policy states that small procurements are under $5,000. The insurance company recommended that Leland contact a restoration company to come in and begin the process immediately. Knowing that information, Leland immediately took action to have a restoration company begin work on Monday. He is finding that there are issues with inadequate drying of walls in the halls and may have to have all the drywall, even up to three feet high, replaced. Cabinets in both Ms. Ritchie’s and Special Ed will both have to be completely replaced. Hall carpet in C wing will have to be replaced; both Ms. Ritchie’s room and Mrs. Stengel’s room will have to have all the carpet replaced as well. Andrew suggested that we take advantage of the exposed walls and make improvements at this time. The plumber did suggest that the exposed pipes be moved further to the interior of the building to alleviate any future problems. Since repairs will be over $5,000 the board will have to approve the selection of the contractor. Spectrum Building and Restoration is the contractor that responded to the emergency and they know the background of the building. This is a local contractor that was referred to Leland by the independent insurance claims agent. The company is very reputable. Leland has not worked with Spectrum before this time. Other school districts have used this company and OSBA was pleased that SSD was considering contracting Spectrum for the repair work. Their initial response was within ½ hour after Leland placed the call into them on Monday. At this time Leland has been given a rough estimate of $50,000 but he feels it will be over that amount but under $100,000. He stated again that the board has to select the contractor on competitive criteria. Andrew suggested that the general contractor that is chosen gives local, Sisters, subcontractors the opportunity to bid on the restoration job. Kay Grady also suggested that we build into the bid monies to help teachers replace their classroom items that were destroyed, compensation time for reorganizing and reentry into the classrooms. Barb Kamrath reported that the teachers are making complete inventory of the items that were destroyed and lost. Leland is hoping to have the teachers/classrooms back to working order by February 4th. Cheryl wants Leland to make sure that he is looking at all aspects of improvements and consider if there is anything in the future plans of SES that we can integrate into this restoration at this time. She also wants to know if the same footage should be utilized and restored as was before or should they look at other reconstruction options. Barb did comment that the rooms should be reconstructed as were prior to the damage. Jim and Leland did address the issue of OSHA standards. Corey Stengel with Oregon OSHA has been and will be involved in the data testing of environmental concerns.

Don Hedrick moved and Andrew Gorayeb seconded the Board to approve the motion to declare an emergency at the SES due to flooding on Sunday, Jan. 13th, 2013, and for the Board to select a contractor, Spectrum Builders and Restoration, with a reputation for thoroughness who came recommended from an independent insurance adjuster and to strongly encourage them to utilize Sisters based subcontractors. The vote was unanimous in favor 5-0, the motion carried.
ANNOUNCEMENTS

• Board Work Session Meeting ~ Jan. 23, 2013 @ 5:30 pm
• Regular Board Meeting ~ Feb. 6, 2013 @ 7 pm
• Board Work Session Meeting ~ Feb. 20, 2013 @ 3:30 pm

ADJOURNMENT

The meeting was adjourned at 2:30 p.m.

Don Hedrick, Chairman
Melanie Petterson, School Board Secretary
Board of Directors Work Session
Sisters High School Lecture Room
January 23, 2013 5:30 p.m.

MEETING MINUTES

ATTENDEES:

Board: Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham, Andrew Gorayeb

Absent: Kay Grady and Justin Durham

Superintendent: Jim Golden

Administrators: Joseph Hosang, Barbara Kamrath, Mark Stewart

Supervisors: Sandy Tartaglia, Leland Bliss, Angi Gardinier, Todd Pilch

Absent: Sandy Tartaglia and Angi Gardinier

Student Rep: Nicky Blumm

Co-Curricular: Tim Roth

Press: The Nugget

CALL TO ORDER / FLAG SALUTE

Don Hedrick called the meeting to order at 5:30 pm and led the Pledge of Allegiance.

ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO THE AGENDA

None.

ADOPTION OF AGENDA

Andrew Gorayeb moved and Cheryl Stewart seconded the Board approve the Jan. 23, 2013 Agenda. The vote was unanimous in favor 3-0, the motion carried.

Don Hedrick, Board Chairman, did ask that all community comments be held until after each of the presentations.

Shannon Fouts presented the Board with a framed picture of Sisters High School as a thank you from the Associated Student Government for the Board members dedicated service.

SCHOOL SAFETY

Jim Golden introduced the guest speakers; Captain Tim Edwards, Lieutenant Scott Shelton, and Deputy Don Pray. Jim announced to the group that tonight’s meeting was not about the 2nd amendment but strictly the safety of Sisters School District and surrounding area students. Jim relayed that student safety is always a priority and foremost to SSD. Practice drill lockdowns are conducted twice a year as well as fire drills throughout the year. SSD is part of the Tri-County Emergency Response Crisis Response Team and is in constant contact with local authorities as well as fire department in regards to activities going on in the surrounding areas. SSD makes sure that local authorities are very familiar with the schools and their floor plans. Jim makes his presence known in the elementary school every day, usually in the mornings. Jim expressed how fortunate SSD is to have a school based health center and is in partnership
with local mental health counselors. Kids are the greatest communicators to school administrators in regards to keeping them informed of possible threats. Parents and students are asked to follow up with school administration if they feel unsafe in their educational environment.

Captain Tim Edwards ~ Lieutenant Scott Sheldon ~ Deputy Don Pray

Newtown is in everyone’s mind in regards to school safety; however, it was Columbine that was the major shift in the way schools and emergency response teams work together to insure safety in schools. Media plays such a big part in allowing ourselves to live in fear of the safety of our children. Lieutenant Sheldon is very well versed and thorough in the safety program he’s participated in at all the area schools. He addressed the Safe School Alliance Assessment. Students have been removed out of school if they have violent behavior and referred on a fast track to mental health. Best method of safety and least expensive resource is having more bodies to help patrol schools. SSD has some of the best security systems in school; SRO, lockdown doors, etc. Students make it hard to keep schools completely safe due to them not being responsible for things such as closing doors, exiting through side doors, etc. Officer Pray reiterated that it takes everyone’s effort to maintain safety in the schools. He stated students at SHS expressed that they do feel safe in their school. He wants students to start seeing police as more of a helper and a resource than a threat. Positive mentoring is what’s really going to help keep kids safe. Students are the best resources for passing on information to parents, educators, administrations and authorities.

COMMUNITY COMMENTS/INPUT

Major concerns of the audience in regards to student safety:

- How often does Deputy Don patrol the schools?
  - Officer Pray does not have a routine schedule for visiting SSD schools. He does visit the high school on a daily basis and tries to visit the middle and elementary schools at least every other day.
- Would there be any modifications to schools in regards to safety?
  - Jim Golden and Office Pray are discussing putting up signage that will read “Weapons Free” zone.
  - Jim stated that if the budget increases, he will work to have more “eyes” in the schools for school safety and also look into increasing SRO time in the schools.
- If we had a serious incident, who would respond and what would the response time be?
  - All authorities on the “squad grid” will respond. Response time would be five or ten minutes. Authorities will make immediate entry and go to sound of the gun fires. There is a patrol deputy who is assigned to Sisters as well as Deputy Don Pray.
- Do SRO’s carry a weapon?
  - Yes they do
- SMART volunteer commented that he sees Deputy Pray in the schools on almost a daily basis and commended him on his efforts to keep our schools safe.

PROFICIENCY BASED GRADING

Joe Hosang~ Mark Stewart~ Barb Kamrath ~ Tab E

Joe Hosang presented a PowerPoint to the audience. He stated that there are three elements to grading: 1) product, 2) process and 3) progress. The biggest problem for administrators is the grading system. There
are all sorts of variables into grading. Grading will never be an objective science. Children need to be accountable in a different way. He addressed the question, how do we make grading easy for our students and parents to understand? SSD chose to focus on one key component; academic and non-academic grades. Teachers are making assessments on academic and work habits. SHS is piloting grading systems by educational departments. Learning targets are specific for each of the educational categories. The hope is to have parents and students go to teachers and ask for help. Parents should hear from teachers where and why their student needs to improve and in what work areas. SHS is working towards a standard based report card. SHS is working towards a progress report on their grading; filtering what they do and don’t like. SHS team has been asked to present this idea of a new grading system at a conference in the Beaverton area sometime this spring.

Mark Stewart informed the audience that SMS did separate the grading and created SMS Grading Rubrics for Proficiency. They have also created learning targets so students know what is expected of them. Mark feels that because of this system a student now better understands where their grades comes from and how to achieve their grades. Remediation is a key focus for students and is being provided in student’s proficiency schedules. This type of system is making administrators slow down and make sure students are achieving mastery. The goal at SMS is for all students to demonstrate proficiency in all areas.

Barb Kamrath addressed the group and stated that SES has started to look at learning targets. SES is having children take more responsibility for their learning. The learning target is what the child is working towards. In the past, learning targets were the teachers telling the students what they would be able to do and now the learning target is the student saying “I can do two digits addition”. Next step is to separate the behavior from the academic part of grading. SES is also looking at the possibility of changing the current report card.

A proficiency based grading system will help students do well in college. Jim relayed how in the “old days” nice kids would get good grades but when they went into the college world they often couldn’t make it and apply their skills. SSD wants to make sure graduates are proficient and understand and know what they are being taught. SSD’s goal is to make students proficient so they will do well in college and the real world arena. This type of proficiency means the students can do the work and they understand how to apply it.

ANNOUNCEMENTS
- Regular Board Meeting ~ Feb. 6, 2013 @ 7 pm, District Office Conference Room
- Board Work Session Meeting ~ Feb. 20, 2013 @ 3:30 pm, District Office Conference Room
- Regular Board Meeting ~ March 6, 2013 @ 7 pm, District Office Conference Room

ADJOURNMENT
The meeting was adjourned at 7:33p.m.

__________________________________________________________
Don Hedrick, Chairman                  Melanie Petterson, Secretary
MEETING MINUTES

ATTENDEES:
Board: Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham, Andrew Gorayeb
Absent: Cheryl Stewart
Superintendent: Jim Golden
Administrators: Joseph Hosang, Barbara Kamrath, Mark Stewart
Supervisors: Leland Bliss, Angi Gardinier, Todd Pilch, Sandy Tartaglia
Absent: Todd Pilch
Student Rep: Nicky Blumm
Co-Curricular: Tim Roth
Press: John Griffith, The Nugget

CALL TO ORDER / FLAG SALUTE
Don Hedrick called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO AGENDA
None.

ADOPTION OF AGENDA
Kay Grady moved and Andrew Gorayeb seconded the Board approve the Feb. 6, 2013 Agenda.
The vote was unanimous in favor 4-0, the motion carried.

COMMUNITY COMMENTS/INPUT
Dave Marlow addressed the board in regards to the proposed, revised grading system which was
presented at the January 23, 2013 Board work session. His concern was how this change in grading will
improve the education of our students, what the impact on admissions to colleges will be and why the
current grading system isn’t adequate enough for our students. He feels the system SSD is utilizing now
is a great information tool for parents and teachers but only if teachers keep the online information current
which he feels teachers do not. Mr. Marlow also addressed public safety concerning the signs that will be
posted on the school property. He doesn’t feel signs will be effective in regards to our students’ safety.
He also expressed concern about criminal background check policies and the costs that the district incurs
for this process.

2013-2014 HIGH DESERT EDUCATION SERVICE DISTRICT LOCAL SERVICE PLAN
PRESENTATION ~ Tab G
John Rexford presented the 20130-2014 Local Service Plan Presentation. John voiced his appreciation
for the appointment of Carol Moorhead to HDESD Board of Directors and her service as Sisters area
representative. John referred the Board to the handout that was included in their packets and explained
that the Service Plan was a platform of all the services that HDESD offers to Sisters and other area schools. In a month, John will meet with Jim Golden to go over the budget and what services Sisters would like allocated into that budget. John reiterated how hard it is in the educational arena to meet the education needs of the children due to shorten school years, class sizes, etc. That’s why these shared services are so vital to school districts to help meet some of those needs. He then opened the floor for questions. Kay Grady questioned the Core Service Area: School Improvement Services, Alternative Learning Option. What falls under that umbrella, do we have students in SSD participating in this program and if so, how is it funded? SSD’s only alternative school option is the Sisters Educational Options which is our online schools. HDESD provides a fragment of an FTE for someone to review documentation for the program. Kay also asked about the Career and Technical Education; who receives money from the Carl Perkins grant and does Sisters School District qualify to receive monies from this grant? Sisters does receive money from this grant; Culinary Arts and Woodworking Arts, both improved/approved CTE programs. Andrew Gorayeb applauded HDESD for the great value in the product that they supply to Sisters School District at a very low cost.

BOARD REPORTS AND DISCUSSION

Local Option Update~

Local Option is going out to the voters on 3/12. Today’s Nugget had numerous positive responses in favor of Local Option and word is getting out into the community of its critical need to pass. An educational mailer will be reaching residents within the next two days. The February 12th Super Connector will primarily educate and inform the community to get out and vote. Prior to the school board meeting this evening, Jim Golden and Don Hedrick attended the VFW meeting to educate the members about Local Option. VFW members were very complimentary of SHS students work on the Veterans Day assembly. Next week, Jim Golden, Kay Grady and several teachers will meet with City Council and address them in the same fashion as the VFW; educating them about Local Option.

ESD Budget Committee Vacancies ~ Tab C

Don Hedrick moved and Andrew Gorayeb seconded the Board to approve the appointment of Jim Golden to continue to serve on the HDSED Budget Committee. The vote was unanimous in favor 4-0, the motion carried.

Budget Committee Vacancies ~ Tab C-1

Don Hedrick informed the board that there will be two budget committee vacancies for this year. Melanie Petterson, School Board Secretary, will advertise the positions in The Nugget as well as on the SSD webpage. Applications will be due March 4th and will be available at the District Office or online. Applications will be reviewed/interview at the March 6th Board meeting and appointments will be made on the 20th of March. The first official budget meeting is May 1, 2013.

Board Meeting Topics ~ Tab C-2, C-3

Andrew Gorayeb presented the Board with the co-curricular topics the board would like to review at the May 1st board meeting. These are the items that the board would like Tim Roth to review and have an open discussion with Board. Andrew would like to add equipment/condition to the co-curricular agenda.

Jim Golden announced that he has a conflict with the April 17th board work session. Board agreed to move the board work session to Thursday, April 18 so Jim can be in attendance.
**SUPERINTENDENT REPORT**

*Enrollment ~ Tab D-1*

Jim Golden presented the enrollment numbers to the Board. Enrollment is stabilized and the decline in enrollment has stopped.

*Graduation Rate ~*

Graduation rate for Sisters students is 95.62%. 2013 is the last year that our graduation rate will reflect the Sisters Charter Schools programs. Jim’s goal is to have 99% graduation rate. The graduation rate that is stated on all our materials is understated.

*Local Option/Weather Conditions ~ Tab D-2*

Jim Golden shared with the Board a publication in regards to Local Option that he posted on the website and School Loop for parents. Kay Grady questioned when the new Sisters School District website will be up and running. Jim will follow up with HDESD on a launch date for the new website.

**PERSONNEL ~ Tab J, J-1, J-2**

Jim Golden recommended the Board hire Becky Aylor, Temporary, 1.0 FTE, SMS LA/Leadership teacher and Luke Gunnarson, Temporary, 1.0 FTE, SHS LA teacher. He also recommended the Board approve Lori Small’s retirement and thanked her for her 30 years of service.

Don Hedrick moved and Andrew Gorayeb seconded that the Board approve the recommendation of Jim Golden to hire of Becky Aylor and Luke Gunnarson and accept the retirement of Lori Small. The vote was unanimous in favor 4-0, motion carried.

**FACILITIES**

*Sisters Elementary School ~*

Leland Bliss addressed the Board and reported both materials and air samples were sent out to be tested. Moisture and air results came back normal. If all results come back normal then contractors can proceed with the work to complete the renovation of SES damaged building. The hall and two classrooms will receive new carpet. Oregon OSHA has come in as a second set of eyes to look over the work that has been done. Leland is very pleased with the contractor that SSD is using. Leland has reiterated to general contractor to utilize local contractors.

Don Hedrick complimented Leland and Jim for the new facilities furniture in the conference room. The furniture was purchased through fire money.

**BUSINESS / FINANCE**

*Revenue & Expenditure Report ~ Tab H, H-1*

SSD is at about of 50% of expenditure, revenue is about 80% and SSD is within their appropriation amounts. $4.5million in general funds to carry SSD through the rest of the 2012-2013 school year. Sandy also included a handout of SSDs diversified accounts, as well as a projection report of the long term debt service. Sandy said that out of the eight RFPs that were sent out, only four have been received back. She will meet next week with other school business managers to review the RFPs that have been received. This part of a collaborated “shared services” effort to help reduce costs to schools. Jim Golden
referred the board to the FF&CO (Full Faith and Credit Obligations bonds). He and Sandy will look into the future refinancing of the FF&COs.

**FIRST READING OF POLICIES ~ Tab L**

Don Hedrick recommended that Board members read the policies and compile their list of questions and concerns for discussion at next board meeting. Jim pointed out that some of the additions/changes to policies are required by law. Whereas OSBA occasionally gives verbiage, the Board may choose its own terminology for their policies.

**CONSENT AGENDA ~ Tab K**

- January 9, 2013 Regular Board Minutes
- January 17, 2013 Special Session Board Meeting Minutes
- January 23, 2013 Board Work Session Minutes

Andrew Gorayeb moved and Justin Durham seconded the Board approve the Jan. 9, 2013 Regular Board Meeting Minutes and the Jan. 17, 2013 Special Session Board Meeting Minutes. The vote was unanimous in favor 4-0; the motion carried.

**ANNOUNCEMENTS**

- Board Work Session Meeting ~ Feb. 20, 2013 @ 3:30 pm
- Regular Board Meeting ~ March 6, 2013 @ 7:00 pm
- Board Work Session Meeting ~ March 20, 2013 @ 3:30 pm

**ADJOURNMENT**

The meeting was adjourned at 7:54 p.m.

Don Hedrick, Chairman

Melanie Petterson, Secretary
MEETING MINUTES

ATTENDEES:
Board: Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham, Andrew Gorayeb
Absent: All present
Superintendent: Jim Golden
Administrators: Joseph Hosang, Barbara Kamrath, Mark Stewart
Supervisors:
Absent: Sandy Tartaglia, Leland Bliss, Angi Gardinier, Todd Pilch
Student Rep: Absent
Co-Curricular: Tim Roth
Press: The Nugget

CALL TO ORDER / FLAG SALUTE
Don Hedrick called the meeting to order at 3:30 pm and led the Pledge of Allegiance.

ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO THE AGENDA
Add – Schedule Executive Session for Superintendent evaluation.

ADOPTION OF AGENDA
Cheryl Stewart moved and Justin Durham seconded the Board approve the February 20, 2013 Amended Agenda. The vote was unanimous in 5-0 favor, the motion carried.

UPPER DESCHUTES WATERSHED COUNCIL ~ Tab F
Kolleen Yake, Education Director with Upper Deschutes Watershed Council, which hosts numerous restoration programs throughout Central Oregon, provided the board with handouts and a brochure regarding their education program. Kolleen shared the project that SMS took part in last year. Students from SMS were taken to Whychus Creek to work in restoration and observation field work. They helped create a field guide booklet which will be utilized as a future teaching tool with students. The program provides a unique combination of writing, science and art. This spring, UDWC will be working with Sisters High School IEE program and Forest Service to help create interpretive signs for Whychus Creek. They are excited to have students play a very key role in this project. Students will present their project at the May 13th Watershed Summit in Bend. Jim Golden will broadcast this date to teachers. Kay Grady wanted to know if UDWC had a relationship with Land Trust and Wolftree projects. UDWC works very closely with both organizations. Kay also asked how UDWC was funded. Kolleen said that they were 85% grant funded and contributions through smaller family foundations throughout Central Oregon. They also have a few fundraising events for private donations.
ADMISSIONS OF NONRESIDENT STUDENTS
Jim Golden educated the Board in regards to the open enrollment policy throughout Central Oregon. Jim recommended that SSD not limit the number of students or modify last year’s Board accepted policy to allow all students into the Sisters School District.

Andrew Gorayeb and Kay Grady seconded the Board approve that SSD continue to allow any numbers of students to enter into enrollment into the Sisters School District. The vote was unanimous in 5-0 favor, the motion carried.

SCIENCE DEPARTMENTS
Elementary School ~ Tab B
Sarah Elliot, Julie Holden, Katie Parson and Tina Fiedler
What We Do –
Provide 30-40 min. instruction 3 X per week. Split between science/social studies/health.
Teach 5 to 6 units per year.
Connect field trips/outdoor experiences to curriculum.
Provide hands-on learning opportunities when possible.
Differentiate instruction for blended classes.
Rotate curriculum on a 2 year cycle.
Provide outside guest speakers whenever possible.
Successes –
Science Club Discovery Lab
OMSI Assemblies
Creative scheduling and curriculum planning with limited time and resources.
Science Fair – 120 3rd and 4th graders will participate in this year.
Invention Convention
What We Want to Do –
Obtain materials that support our units of study.
Engage in professional development to enrich our science knowledge base.
More opportunities to engage in exploration of our local natural resources.
Constraints –
Time/Schedule – sharing blocks of science w/social studies, health and art curriculum.
We need time to create curriculum tied to standards.
Our schedule/ability grouping limits integration of science with core subject.
Assessment –
Laying the foundation for the 5th grade Science OAKS assessment by introducing concepts, based on the State Standards, beginning in Kindergarten.
Pre-assess prior knowledge.
Use science logs and journals to document and assess learning and understand throughout the inquiry process.
Andrew Gorayeb asked what materials teachers would need to help them with their science program.
Katie Parson said a science reference set would be a great asset. Julie Holden also said that materials and money to conduct some of these experiments would be helpful. Tina Fielder shared that time is always the biggest constraint. Jim Golden did say that they are looking at creating more blocks of prep time in the
schedules for next year. Kay Grady asked if the teachers utilize the science kits available through HDESD. Julie says it is very hard difficult to get a hold of the kits because they are used throughout all of the HDESD area. Bob Collins has seen the kits from HDESD and says that they are out of date and not very useful. Bob Collins said that the Science Club would like to help with the expenses for their science projects. Cal Allen spoke with Bradbury Museum and they offered to open their curriculum and make their educational library/educators available through online to Sisters School District.

Middle School/High School ~ Tab B-1

Rob Jensen, Carol Packard, Tanya Young, Mike Geisen, Rima Givot, Scott Dugan, and Rob Corrigan

Vertical Alignment

**Content Standards (Life, Physical, Earth/Space)**
- 8\textsuperscript{th} to 9\textsuperscript{th} grade transition/Science Processes - primary focus on 8\textsuperscript{th} grade to fill the gaps
- Chemistry, Physics, and all upper grade elective sciences may be jeopardized if those teachers have to be moved to teach core classes.
- 5\textsuperscript{th} graders are getting 45 – 50 minutes of Science on a daily basis.

**Scientific Inquiry** – pushing to teach Science through hands on experience, lab scope and sequence and appropriate learning progression.

**Engineering** – Project scope and sequence. SMS aligning so they don’t repeat or overlap project.

Each grade level will have engineering projects. A number of Sisters teachers were trained in Project Lead the Way. Intro to Engineering is offered at SHS, and Project Science is an elective offered at SMS.

**Outdoor Experiences** – SSD excels at outdoor experiences. SMS – 6\textsuperscript{th} grade attends Outdoor School. 7\textsuperscript{th} grade has a separate outdoor experience. 8\textsuperscript{th} grade attends three separate days of an 8\textsuperscript{th} Grade Retreat. 9\textsuperscript{th} grade doesn’t have an integrated outdoor piece. 10\textsuperscript{th} grade receives extensive experience in Biology classes. IEE is an excellent outside school resource for SHS students.

Sisters is ahead of all others schools in the county in regards to outside science. SHS is overhauling and coordinating the integration of science progression.

Evidence of Learning

**Proficiency Grading**

Academic vs. Work Habits - grading is split between the two; 70% academic, 30% work habits.

**Assessment Design**

Knowledge, Comprehension, Application, Analysis, Synthesis, Evaluation

**OAKS Scores**

SMS – 88% Meets or Exceeds, higher than comparison schools and Oregon average.

SHS – 80% Meets or Exceeds, again higher than comparison schools and Oregon average.

**Transition Assessments**

Addressing the science transition from 4\textsuperscript{th} grade to 5\textsuperscript{th} grade. Benchmark coming into 5\textsuperscript{th} and give pre-assessments. Same for 7\textsuperscript{th} – 8\textsuperscript{th} grade transitions. 9\textsuperscript{th} grade placement, most students are ending up in Intro to Science classes. Want to assess 8\textsuperscript{th} graders coming into 9\textsuperscript{th} and better utilize the data to place students where needed. Rima Givot reiterated how the teachers need the time piece to create classes.
Helping Struggling Learners

Proficiency period (SMS) - 5th and 6th grade students are able to get help in any classes during this time. This happens on a daily basis. Teachers are making this a valuable time for all students.

Wed. morning (SHS) - 40 mins. per week for students to receive remediation.

Time within schedule - Students need the time to remediate at SHS. Rob Corrigan reinforced that all learners need the block of time to be able to retake test and work with teacher on quizzes/test that they need help with.

Study skills/support - Do not have a study skills support for students outside the IEP program. Teachers would like to fit those services back into the schedule.

SHS mentors – SHS student to come down and mentor at SMS.

SMILE Club – after school program supported by OSU grant. SMILE tries to target non-traditional science students. Students have to meet a certain criteria to be able to attend SMILE club. Through science they are trying to encourage kids to attend college. Lack of transportation effects consistent attendance.

Instruction/Engagement

Engaging teachers – focused on relations and connections with students. Student relationships come first with teachers.

Engaging Pedagogy – Labs, projects, technology, interactivity, simulations, art, music and dance

Engaging Content – Teachers want to make science fun and exciting for students.

Engaging Opportunities – Outdoor education trips, IEE, competitions, greenhouse, planetarium, Sisters Science Club, Science Fair

Engaged Students – Want student be excited about learning.

Need time for peer observation & collaboration; funding for opportunities.

Justin Durham expressed his appreciation for 6th grade outdoor school as he experienced it as a youth and what a great opportunity for 11th grade students to be able to serve at outdoor school and give back that experience. Andrew Gorayeb complimented the Science department as the most cohesive group of educators in the school district. Rima Givot thanked the Science Club for the monies that have funded many of the field trips and teacher educational classes. Both Don and Kay raised the question, “if this is what teachers’ need, why can’t we make our grading technology coordinate with School Loop?” Too many periods and too many electives create problems in scheduling.

SCIENCE CLUB ~ Tab B-2

Bob Collins, Cal Allen and David Hiller

Bob Collins addressed the Science Department and thanked them for their efforts for our students.

Touched on the note of professional development – Science Club would like to bring people here to educate our teachers. Bob was able to visit Julie Holden’s class who had been given a challenge to pose a problem and figure out a solution for it. One student came up with an invention for a prosthetic hand based on her uncle’s loss of his. Bob visited a SMS class. Mike Geisen’s students were observing him demonstrate an experiment which failed. Bob suggested a couple of ideas to make the experiment work, but the class still couldn’t come up with answers. Eventually the problem became the lesson for these students and they did come up with the answer. He complimented Rob Corrigan’s Math Club which grew from 6 students last year to 46 students this year. Bob asked why there aren’t recognitions on the walls for academic achievements of Sisters students. He asked the Board to make an effort to recognize these
students. Bob asked how the Science Club can support the students that love science after they leave high
school. American companies cannot get enough American graduates to fill positions within their
companies so they have to look outside the US for candidates. Bob researched all the potential and “in
demand” careers which can be coordinated to counselors and Aspire. Science Buddies - lists all the
potential careers in science and demand for those professions.
Science Club is using the Science Fair as a career day for high school students. Science Club is trying to
connect students with companies that will create linkage for possible internships. Bob asked the Board to
act as a host and introduce themselves to the students and the people that are coming to be a part of the
fair. Cheryl Stewart stated that the Board and administrators have made a stake to achieve the STEM
focus. STEM Bill is being presented to legislature – wanting to create STEM Hub around the state.

EXECUTIVE SESSION
Superintendent evaluation will be held March 20, 2:30pm during an Executive Session. Melanie will
send out the 2012-2013 Board and Superintendent Objectives to Board Members. Board members will
send Melanie questions that they would like Jim to answer in the evaluation. Melanie will compile the
questions and give to all Board members and Jim. Each Board member will give a self evaluation of the
Board goals as well as Jim’s goals. Don will create the agenda.

ANNOUNCEMENTS
• Budget Committee Interviews ~ March 6, 2013, 6:00pm, District Office Conference Room
• Regular Board Meeting ~ March 6, 2013 @ 7 pm, District Office Conference Room
• Executive Session Meeting ~ March 20, 2013 @ 2:30pm, District Office Conference Room
• Board Work Session Meeting ~ March 20, 2013 @ 3:30 pm, District Office Conference Room

ADJOURNMENT
Don adjourned meeting at 5:33pm.

Don Hedrick, Chairman            Melanie Petterson, Secretary
MEETING MINUTES

ATTENDEES:
Board: Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham, Andrew Gorayeb
Absent: All present

CALL TO ORDER BUDGET COMMITTEE INTERVIEWS/ FLAG SALUTE
Don Hedrick called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

BOARD OF DIRECTORS BUDGET COMMITTEE INTERVIEWS
6:00pm – Patrick Bowe was interviewed by School Board Members.
6:20pm – Amber Dean was interviewed by School Board Members.
6:40pm – Julie York was interviewed via phone conference call by School Board Members.

BOARD OF DIRECTORS SELECTION OF BUDGET COMMITTEE APPLICANTS
Patrick Bowe was unanimously voted to Budget Committee.
Amber Dean was voted to Budget Committee.
Melanie will call all applicants and inform them of the Board’s decision and selection.

ADJOURNMENT
Don Hedrick adjourned meeting at 6:56pm

BOARD OF DIRECTORS REGULAR MEETING

ATTENDEES:
Board: Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham, Andrew Gorayeb
Absent: All present
Superintendent: Jim Golden
Administrators: Joseph Hosang, Barbara Kamrath, Mark Stewart
Supervisors: Leland Bliss, Angi Gardinier, Todd Pilch, Sandy Tartaglia
Absent: Todd Pilch
Student Rep: Nicky Blumm
Co-Curricular: Tim Roth
Press: John Griffith, The Nugget

CALL TO ORDER/FLAG SALUTE
Don Hedrick called the meeting to order at 7:00pm. Pledge of Allegiance was conducted at the Board of Directors Budget Committee Interviews prior to regular Board meeting.
ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO AGENDA

Addition ~ Facilities - ODOT proposal
Additions ~ Recognition of SHS State Champion Swimmer, Mary Stewart
Mr. SHS Contest
SHS Mock Trial Team
Revision ~ Certified Contract Renewal to be moved to 3/20/13 agenda
Revision ~ Goals Update to be moved to 5/1/2013 agenda
Revision ~ Dashboard Update to be moved to 5/1/2013 agenda

ADOPTION OF AGENDA

Kay Grady moved and Andrew Gorayeb seconded the Board approve the revised March 6, 2013 Agenda. The vote was unanimous in favor 5-0, the motion carried.

COMMUNITY COMMENTS/INPUT

None.

RECOGNITION OF STATE CHAMPION SWIMMER

Tim Roth presented Mary Stewart as the State Champion of the 50 yard freestyle in swimming. The Board recognized and congratulated her on this achievement. Cheryl Stewart acknowledged Isolde Hedemark for her excellence in coaching and the efforts she made to implement and continue the swim program in Sisters School District. Cheryl also acknowledged Britney Baldessari, the new swim coach, and her dedication to the team.

BOARD REPORTS AND DISCUSSION

Classified Employee Appreciation Week (March 4-8) ~ Tab C
Don Hedrick presented and read the Classified Employee Appreciation Week Resolution for the Board.
Andrew Gorayeb suggested that all the Board members sign the document before it is distributed to all the classified employees.

Justin Durham moved and Cheryl Stewart seconded the Board adopt the Classified Appreciation Week Resolution. The vote was unanimous in favor 5-0, the motion carried.

Local Option Ballot Measure ~
Kay Grady shared that the Deschutes County Elections website shows the current results of returned ballots at 46.8% of registered voters. A phone party was held last night, Tuesday, March 5, at Sisters Coffee and proved to be a very productive time in contacting those who had not sent in their ballots. There will be two more rallies, Friday and Tuesday mornings, 7:30 – 8:00am. Kay is encouraging folks to communicate that Thursday will be the last day ballots can be mailed; ballots will need to be dropped off at City Hall starting Friday. Leland will change the reader board to reflect the drop off site, day and time. Kay will report at the next board meeting the number of people that stepped up to the plate and worked hard on this campaign.
Mr. SHS Contest ~
Cheryl Stewart commended all the students who participated in Mr. SHS. Students put in a lot of hard work, shared their great talents and raised $5,000 for FAN. It was a well attended event and the community enjoyed the production.

Mock Trial Team ~
Kay Grady acknowledged the Mock Trial team and their win at the regional contest. Kay reminded the Board how fortunate it is for Sisters students to have this type of opportunity for their students. Katie Stewart commented that it was the first time in four or five years that Sisters High School has defeated Summit High School.

Science Fair ~
This was a very well attended event. There were over 75 volunteers who helped make the Science Fair a success. Don Hedrick commented on the productivity of the students, as well as the teachers, for their projects and presentations. Kay Grady commended the teachers for preparing students to engage in conversations about their science projects.

SUPERINTENDENT REPORT

Enrollment ~ Tab D-1
Enrollment is still holding stable. Sister’s realtors have commented that sales of homes are slowly increasing. Sisters School District is receiving more and more inquiries from families wanting to move to Sisters.

Redistricting for Sports ~
Jim reported that OSAA 4A sports districting will stay the same for the 2013-2014 school year. New “redistrict” leagues will be created beginning 2014-2015. Jim and Tim Roth have met and are creating a proposal for an I-5 Corridor and Central Oregon 4A sports league. Kay stated that this will allow students to have more class time and reduce travel time. She also underlined the cost savings to the district if a Central Oregon league was implemented. Jim asked for approval from the Board to proceed forward with this proposal to OSAA in efforts of redistricting Central Oregon schools. Don Hedrick asked Tim Roth his thoughts, whether or not other area athletic directors would accept this proposal. Tim said he thought that most would be divided in their decision. Cheryl Stewart pointed out the three major factors of why the Board should help support this effort; 1) safety 2) cost 3) keep students in class. She strongly encouraged the Board to promote moving forward to create a resolution with this situation. Don Hedrick asked if Central Oregon had any local representatives on the OSAA board. Tim said that there was only one local representative, Craig Walker from Bend High School. Don Hedrick told Jim and Tim that the Board will help in any way they can to move this proposal through.

Interstate Teacher Assessment and Support Consortium, INTASC ~ Interstate School Leaders Licensure Consortium, ISLLC ~
Oregon has adopted INTASC and ISLLC; both are standards that evaluate teachers and administrators. Sisters School District was a pilot program for the SB290 this year, which states that teachers and administrators must be evaluated based upon students performance. Sisters is ahead of most schools in terms of having a rubric that looks at the elements of teaching. Jim referred to the handout. Sisters Board adopted standards for teachers are: 1) Planning and Preparation, 2) Classroom Environment, 3)
March 6, 2013 – Regular School Board Meeting

Instruction, and 4) Professional Responsibilities. This has to be part of both the principal’s and teacher’s evaluation. This document has been worked on by more than 30 staff members during staff retreats. Joe Hosang will update it within the next couple of weeks and will then bring to the Board for review. A final product will be presented to the Board for approval by July 1st. Andrew Gorayeb asked if the document included a set of standards by which administrators are evaluated in regards to their evaluation of their staff. Sisters School District is looking at implementing a common administrator evaluation tool that is being utilized by HDESD and other Central Oregon schools. Jim, Stephanie Jensen and Jayel Hayden will attend ODE SB290 training on Friday, March 8th. Kay Grady questioned if there was a component in the evaluation system for teachers to evaluate their administrator? Jim said yes, there are multiple measures for teachers to participate. She also asked if parents are able to evaluate the teachers and administrators in the process. Jim stated there is nothing stated in the statute regarding parents giving input. Cheryl asked if SSD is conducting performance evaluations on certified and classified staff. Jim stated that all certified and classified staff will be evaluated.

**Strong Schools, Strong State Campaign ~**

Jim addressed the Board with the numbers that the governor has indicated would be proposed to school districts. Jim referred to the handout which depicts the different 2013-2015 State School Fund Levels; $ 6,150,000 (Crisis Budget), $6,550,000, Jim reiterated how critical these numbers are to Sisters School District and what it means to the district’s budget and outcome.

**FACILITIES**

**ODOT ~ Mary Whittaker**

Leland introduced Mary Whittaker from ODOT who is attending the meeting to answer any questions that Board members may have. He addressed the Board in regards to the redeveloping of Cascade Avenue. ODE approached the district for a permanent easement and a temporary easement of the southwest corner of Sisters Elementary School property. ODOT wants to widen the road at the south corner of SES and add a right turning lane. ODE wants to take away the short fence that runs along the highway. The turn will take 60’ of sidewalk. Andrew Gorayeb asked if this would impose on any “functional” property of SES. ODOT will pay the district $14,000 for the easement of property use. Leland needs the Board to approve the easement for the project. Jim Golden voiced that he does support the easement agreement. He feels it will help with safety. Cheryl stated that the new turning approach will alleviate many safety factors for pedestrians and drivers. The sidewalk adjacent to the tennis courts will be taken out, which will eliminate foot traffic crossing at the corner of Locust and Hwy. 20. The easement will make it safer for SES students to cross the road. ODE would like to have their pre-bid meeting in April and upon SSD approval, the project will be sent out to bid in May. Andrew suggested that someone be appointed to review the easement agreement before an approval is given. Don suggested that the facilities committee review the lease agreement.

**Elementary School Update ~**

The three damaged classrooms are now complete and students/teachers are back in their classrooms. Some classroom cabinets still need to be finished and installed.

Andrew Gorayeb complimented Angi Gardinier on her bus driving training. Andrew commented that there are many trees on bus routes that create obstructions for bus drivers and suggested that SSD look into removing them for safety reasons.
BUSINESS/FINANCE
Expenditure/Revenue Report ~Tab H
Sandy changed the format of the Expenditure/Revenue report, utilizing more of a business format. Sandy is working on an Encumbrances and Projections report. SSD is in good shape and Sandy stated the district is right on schedule, within the adopted budget, and the district is about 2/3 through the budget year.

PERSONNEL ~ Tab J-1, J-2, J-3
Jim recommended that the Board approve and accept the retirement of David Hewett and also approve a two year leave of absence for both Charlie and Deidre Kanzig.

Andrew Gorayeb moved and Justin Durham seconded that the Board approve the retirement of David Hewett and a two year leave of absence for Charlie and Deidre Kanzig. The vote was unanimous in favor 5-0, motion carried.

SECOND READING OF POLICIES ~ Tab M
CCG - Licensed Evaluation – Administrators
EEA – Student Transportation Services
EEACC – Student Conduct on School Buses
EEACD – Use of District Activity Vehicles for Student Transportation
GCDA/GDDA-AR-Criminal Records Checks/Fingerprinting
GCDA/GDDA – Criminal Records Checks/Fingerprinting (Version 2)
GCN/GCN – Evaluation of Staff

GCDA/GDDA-AR - Andrew Gorayeb suggested that SPRD reimburse SSD the cost of the background checks for volunteers for club sports. All background checks are run through Sisters School District. Tim Roth clarified that if the club is a representation of Sisters Middle School or Sisters High School then all the background check fees are absorbed by the district. Jim stated that all “school related” club background checks will be done by SSD. Jim directed Tim to write the Board a brief explanation of how background checks are facilitated and through whom. Jim will also have Shirleen write an explanation of what SSD policy is for background checks.

Andrew Gorayeb moved and Justin Durham seconded that the Board approve the seven Board policies with the given corrections. The vote was unanimous in favor 5-0, motion carried.

CONSENT AGENDA ~ Tab K
February 6, 2013 Regular Board Minutes
February 20, 2013 Board Work Session Minutes

Kay Grady moved and Justin Durham seconded the Board approve the Feb. 6, 2013 Regular Board Meeting Minutes and the Feb. 20, 2013 Board Work Session Meeting Minutes. The vote was unanimous in favor 4-0; the motion carried. Cheryl Stewart abstained due to her absence from the meetings.
ANNOUNCEMENTS

• Executive Session – Superintendent Review ~ March 20, 2012 @ 2:30pm
• Board Work Session Meeting ~ March 20, 2013 @ 3:30 pm
• Regular Work Session ~ April 18 @ 7:00 pm
• Official Budget Meeting/Regular Board Meeting ~ May 1, 2013 @ 6:00pm/7:00pm

ADJOURNMENT

The meeting was adjourned at 8:24 p.m.

___________________________________            _______________________________________
Don Hedrick, Chairman                        Melanie Petterson, Secretary
MEETING MINUTES

ATTENDEES:
Board: Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham, Andrew Gorayeb

Absent: All present
Superintendent: Jim Golden
Press:

CALL TO ORDER / FLAG SALUTE
Don Hedrick called the Special Session to order at 1:00 pm.

Don Hedrick declared Board in Executive Session in accordance with ORS 192.660(2)(a).

ADJOURNMENT
The meeting was adjourned at 3:02 pm.

CALL TO ORDER
The Board reconvened to Special Session. Don Hedrick call the Special Session to order at 3:03 pm

PERSONNEL
Certified Contract Renewals ~
Jim Golden recommended that the Board approve the certified contract renewals. However, he stated that the Board should recognize there is still time in the year if an employee does not perform that a non-renewal could take place per the discussion prior in Executive Session.

Andrew Gorayeb moved and Justin Durham seconded the Board approve the certified contract renewals. The vote was unanimous in favor 5-0, the motion carried.

ADJOURNMENT
The meeting was adjourned at 3:16 pm.

Don Hedrick, Board Chair
Melanie Petterson, Board Secretary
MEETING MINUTES

ATTENDEES:

Board: Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham, Andrew Gorayeb

Absent: All present

Superintendent: Jim Golden

Administrators: Joseph Hosang, Barbara Kamrath, Mark Stewart

Supervisors:

Absent: Sandy Tartaglia, Leland Bliss, Angi Gardinier, Todd Pilch

Student Rep: Absent

Co-Curricular: Tim Roth

Press: The Nugget

CALL TO ORDER / FLAG SALUTE

Don Hedrick called the meeting to order at 3:30 pm and led the Pledge of Allegiance.

EXECUTIVE SESSION

Don Hedrick declared in Executive Session in accordance with ORS 192.660(2)(i) for Superintendent mid-year review.


ADJOURNMENT

Don Hedrick adjourned meeting at 3:25pm.

CALL TO ORDER

Don Hedrick reconvened the Board Work Session at 3:30pm.

ADOPTION OF AGENDA

Andrew Gorayeb moved and Kay Grady seconded the Board approve the March 20, 2013 Agenda. The vote was unanimous in 5-0 favor, the motion carried.

Sisters Elementary School teachers presented a “thank you” to the Board for their hard work and efforts in getting Local Option passed. Kay Grady expressed her appreciation for all the work from the teachers that were involved in the campaign.
CULINARY ART

Janice Comfort presented the Board with samples of food from the Culinary Arts department. Janice is currently working on the Culinary Arts renewal agreement which is to be reviewed/renewed by the state in May. The renewal will suffice the district for another five years. She gave a brief overview of her classes that are taught at Sisters High School. Next year, Culinary Art students will be able to obtain their Food Handlers License through COCC for a cost of only $10. Janice would like to see the Culinary Arts participate in the Culinary School in conjunction with the Outlaw Café next year. She expressed the need to have a full time person to work in the Outlaw Café, not the Nutrition Services employees, with the students. Janice has procured over $20,000 in new equipment for the Culinary Arts program through federal funded grants throughout her career with Sisters School District.

FOREIGN LANGUAGE

Janice Quiros said that her Spanish students have had the opportunity to have many natives speakers come and speak in their classrooms. Isolde Hedemark commented that the abundance of exchange students in Sisters High School helps bring their culture into the classrooms and to the students. Foreign language would like to expand into the middle and elementary school. Rosetta Stone has been a very beneficial oral exercise and support for students. The biggest challenge for teachers is finding time to correlate amongst the four foreign language teachers to coordinate teaching standards. An issue that students are faced with is that SHS does not offer higher levels of foreign language classes. Janice stated that in some higher educational institutions, three years of foreign language is a requirement. Rima Givot said that textbooks are becoming outdated and Rosetta Stone requires that each student have licensing to utilize the program, that is a significant expense. David Perkins is teaching 2nd and 3rd year Chinese students together due to class scheduling. Sisters School District is very fortunate that the Chinese government is funding two Chinese teachers (native speakers) to teach Mandarin Chinese next year within the Sisters School District. One of the Mandarin Chinese teachers will be teaching at SES and creating a program at that level. Jim and David have been working to set up a student exchange for this summer in hopes to create an ongoing, yearly student exchange program between China and Sisters. David would like to make Sisters a destination district for foreign language. The foreign language teachers are integrating team teaching and have instituted the proficiency grading system. The SHS foreign language department has been able to take many students out of the United States and expose them to their learned foreign language and culture.

CONSENT AGENDA

Kay Grady moved and Cheryl Stewart seconded the motion to accept the Consent Agenda. Vote was unanimous 4-0. Andrew Gorayeb excused himself early from the meeting.
ANNOUNCEMENTS

• Board Work Session ~ April 18, 2013 @ 3:30pm, District Office Conference Room
• Official Budget Meeting ~ May 1, 2013 @ 6:00pm, District Office Conference Room
• Regular Board Meeting ~ May 1, 2013 @ 7:00 pm, District Office Conference Room

ADJOURNMENT

Don adjourned meeting at 4:26 pm.

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Don Hedrick, Chairman              Melanie Petterson, Secretary
MEETING MINUTES

ATTENDEES:

Board:  Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham, Andrew Gorayeb

Absent:  All present

Superintendent:  Jim Golden

Administrators:  Joseph Hosang, Barbara Kamrath, Mark Stewart

Supervisors:  Sandy Tartaglia, Leland Bliss, Angi Gardinier, Todd Pilch

Absent:  Sandy Tartaglia, Leland Bliss, Angi Gardinier, Todd Pilch

Student Rep:  Absent

Co-Curricular:  Tim Roth

Press:  The Nugget

CALL TO ORDER / FLAG SALUTE

Don Hedrick called the meeting to order at 3:30 pm and led the Pledge of Allegiance.

PRESENTATIONS:

IEE ~ Samra Spear, Glen Herron, Rand Runco

IEE (Interdisciplinary Environmental Expedition) is in its 13th year at Sisters High School. Teachers wanted to integrate English, Biology, and Recreational Sports to offer students different types of educational avenues. The teachers planned the course a year prior to implementing the program. There were many struggles in the beginning trying to integrate teaching modules from multiple disciplines. The team continues to evolve and is always working through the process of improving. The whole outcome of what teachers want, beyond the curriculum content, students to take away from IEE is to help the students feel like they have a sense of place. Teachers want students to feel as if they are colleagues and not students in this program. The outdoor recreation piece has been such an inspiration to the kids; it ties them to a place and is such a positive aspect for them. IEE shared a video a former student created for the class. When students are applying for college and indicate that they have participated in IEE, it helps set them apart from other applicants. IEE students gain great experience in speaking and presentation skills, as well as take an ownership in their education and knowledge. Students have a much more open mind and make very educated decisions. In spring IEE participates in several projects. Classes are divided up into thirds and each group participates in a community service project. IEE feels importantly to give back to community and school. After the project is completed the class presents to high caliber audiences; other adults, students and board members. Megan McConnely, senior and IEE intern, shared her experience of participating in this program. The biggest need for the IEE program is common prep time. There are also many grants out there for the group to apply for but they do not have time nor staff to apply for these grants. IEE prides themselves on being frugal and resourceful.
Leadership ~ unable to attend. No presentation.

Entrepreneurial Leadership ~ Jon Renner
The Entrepreneurial Leadership class is being taught by community members, and parents who have successfully excelled in business endeavors. Bill Willits and Eric Wagner started the program concept and presented it to Jim Golden about a year ago. The class website is on Sisters School District website.

There are eleven students in this class, five core teachers and approximately 35 teaching volunteers. The staff has a wealth of knowledge in the business arena. Their goal is to teach students how to follow their passions for business opportunities. Students are creating their own business plans and will present these to community members. The winning business plan wins a cash prize. Students have participated in field trips to several businesses in the Central Oregon area. The intent is to expose students to a vast array of business opportunities. The class will be offered every year and it is hoped the class will grow.

FBLA – Future Business Leaders of America ~ Morgan Davis
Sisters FBLA class is an independent study class which meets during lunch on Thursdays. FBLA is a student organization which promotes American free enterprise. Students work on performance based projects and compete at state level competitions. The test results are compared to other students across the nation. Students attend conferences and compete against students from other schools with FBLA clubs.

At the recent state competition, eight of the eleven students competing placed in the top seven of their perspective tests and two students took 1st place in their area of testing. Morgan shared work samples from SHS students. Expenses for the class are a huge problem. Registration is very high for the organization to compete at state levels. National competitions are even more costly. Morgan would like to coordinate classes with The Entrepreneurship class.

Discipline ~ Joe Hosang, Mark Stewart, Barb Kamrath
Joe shared his leveled disciplinary process in Sisters School District. He is trying to improve upon and create clearer, better articulated district guidelines for discipline. Joe would like Board input and teacher’s insight to help create this policy. Joe is suggesting that items be removed from each site handbook and compiled together to create one district Student Code of Conduct. He is working on a proposal to implement the new district wide disciplinary model for K-12 by the 2013-2014 school year.

The Board would like to review the handbooks and bring back for further discussion at a later date.

Policy ~
1st reading – Licensed Administrators Policy

Announcements ~
Executive Session - April 30, 2013, 3:00pm

ADJOURNMENT

Don adjourned meeting at 5:34 pm.

______________________________  ________________________________
Don Hedrick, Chairman          Melanie Petterson, Secretary
MEETING MINUTES

ATTENDEES:
Board and Budget Committee: Don Hedrick, Cheryl Stewart, Jeff Smith, Kay Grady, Roger Detweiler, Amber Dean, Pat Bowe, Justin Durham, Carol Moorehead, Andrew Gorayeb
Absent: Andrew Gorayeb, Carol Moorehead
Superintendent: Jim Golden
Supervisors: Sandy Tartaglia, Leland Bliss
Press: None

CALL TO ORDER
The meeting was called to order by board chair Don Hedrick at 6:00 p.m. who led the Pledge of Allegiance.

WELCOME AND OVERVIEW
Don Hedrick welcomed the Budget Committee and had members make brief introductions.

DISCUSS AND ELECT CHAIR AND VICE-CHAIR
Don opened nominations for Committee Chair. Cheryl Stewart nominated Jeff Smith, who accepted the nomination. Kay Grady moved to close nominations for Budget Committee chair and Pat Bowe seconded the motion. There were no other nominations and Jeff Smith was unanimously elected, 8-0.
Jeff called for nominations for Vice-Chair. Cheryl Stewart nominated Roger Detweiler for Vice-Chair, Roger accepted the nomination. Don Hedrick moved to close nominations for Vice Chair. Amber Dean seconded the motion. There were no other nominations, and Roger was unanimously elected, 8-0.

SUPERINTENDENT’S BUDGET MESSAGE – Jim Golden
Jim Golden made brief remarks about the function of the Budget Committee. He presented the committee with handouts; Budget Committee Process and Frequently Asked Questions. Jim read aloud the Superintendent’s Budget Message. He expressed his optimism for the upcoming school years and announced that Sisters’ School District will run a full school year 2013-2014 and not have to release any teachers.

OVERVIEW OF BUDGET DOCUMENT
Sandy Tartaglia described the organization of the budget document. She went over the financial structure and the various budget sections in the binder.

BUDGET COMMITTEE MEMBERS REQUEST FOR INFORMATION
Roger Detweiler questioned if the Local Option levy dollars were included in the proposed budget. Sandy confirmed that the budget did include the Local Option numbers. Cheryl Stewart wanted clarification about the Sequestration (Title I, etc.). Jim said that sequestration will not affect the 2013-2014 budget for Sisters School District. Cheryl would like the Budget Committee to be mindful of the Vision, Mission and
Goals statement as they review the budget. Roger also questioned if the cut school days from previous years had been added back into the budget and school calendar. Jim Golden confirmed that they had been included and added back into the 2013-2014 budget. Jeff Smith suggested that the committee create a mechanism for their questions regarding the budget. In preparation for the next meeting, he requested that committee members direct all their questions regarding the budget to him and he will relay to Jim and Sandy. Cheryl reiterated that the proposed budget is a public document; any public input needs to be addressed at the budget meetings.

**ADJOURNMENT**

At 6:55 p.m. the Budget Committee meeting recessed until May 22 at 6:00 p.m. in the District Office conference room.

____________________________                    __________________________

Jeff Smith, Chairman                    Melanie Petterson, School Board Secretary
BOARD OF DIRECTORS REGULAR MEETING

ATTENDEES:
Board: Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham, Andrew Gorayeb
Absent: None
Superintendent: Jim Golden
Administrators: Joseph Hosang, Barbara Kamrath, Mark Stewart
Supervisors: Leland Bliss, Angi Gardinier, Todd Pilch, Sandy Tartaglia
Absent: Todd Pilch
Student Rep: Keenan O’Hern
Co-Curricular: Tim Roth
Press: John Griffith, The Nugget

CALL TO ORDER/FLAG SALUTE
Don Hedrick called the meeting to order at 7:00pm and let the Pledge of Allegiance.

ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO AGENDA
No revisions.

ADOPTION OF AGENDA

Justin Durham moved and Kay Grady seconded the Board approve the May 1, 2013 Agenda. The vote was unanimous in favor 4-0, the motion carried. Andrew Gorayeb was not in attendance at time of vote.

COMMUNITY COMMENTS/INPUT
Craig Ansel, 68826 Butte Place, Sisters. Mr. Ansel asked if the new Common Core standards, which are required to be implemented in 2014-2015, were going to be posted on the website for the community to see. Don suggested that Mr. Ansel make an appointment with Mr. Golden to discuss his questions.

David Marlow, 70110 Darkhorse, Sisters. Mr. Marlow was disappointed there wasn’t a regular board meeting in April and didn’t feel this was a good time to be cutting meetings. David was concerned about the implementation of the new criteria for evaluation of teachers and administrators. He was pleased the ODOT is adding a right-hand turn lane by the elementary school. He feels that criminal background checks should be paid for by the individual employee or affiliated organization, not the district. The district should continue to pay for all volunteer background checks. David suggested that high school students be given the opportunity to take a writing class requiring them to interview an individual, seventy years or older, and write a biography about them.
HIGH DESERT ESD ~ Rachel Cheney and John Rexford

Rachel and John addressed the Board regarding the new website. HDSED had originally promised to deliver the site by December but was unable to fulfill that commitment. Site was ready to go live in March; however, Todd Pilch felt it wasn’t the best timing to have the website go live. As soon as Todd and Jim feel the district is ready to go live they will inform HDESD. Justin Durham questioned what the maintenance cost would be for keeping the website updated. Updates will be part of the contractual agreement between SSD and HDESD. Jim suggested that members go to the Crook County School District website for comparison. Jim announced the district will be prepared to launch the website May 20th, 2013, after Starry Nights. Kennan O’Hern questioned if parents would have capabilities to email teachers from the website. Rachel confirmed the website would deliver that capability. Jim reiterated the importance of maintaining a technology partnership with HDESD.

OUTLAW BOOSTER CLUB ~ Chris Ambrose and Brett Hudson

Chris Ambrose and Brett Hudson requested support from the Board to initiate an Outlaw Booster Club for Sisters School District. Chris voiced the importance of creating a booster club to help create a better sense of community in Sisters. The Outlaw Booster Club will be registered as a 501(c)3. The booster club will be a supplement to SHS fundraising but will not operate primarily as a fundraising group. The club is intended to benefit all schools and students within the school district. The club’s plan is to raise money through the operations of the concessions. All community members are encouraged and welcomed to participate. This organization is operated under an advisory board. Don Hedrick asked Tim Roth if he is in support of this club. Tim said that the two entities have been meeting and are working to come together through language, vision and goals. He also suggested that we have district lawyers look over the verbiage. Jim thanked Chris and Brett for their work and endeavors to better the Outlaw community. He asked the Outlaw Club if they had considered running the program monies through Sisters School Foundation. Brett said they looked at that option and concluded it was best to operate as a sole entity. He said their largest contribution to Sisters will be to help increase the number of spectators at games and to promote and recognize Sisters students from all co-curricular areas. Justin Durham would like there to be an emphasis on the Outlaw spirit as a whole, not just school district activities. Cheryl suggested Jim, Tim and all site principals participate in the organization. Don Hedrick suggested Jim share the booster club materials with HDESD lawyers and work with the organization to finalize the verbiage and paperwork.

BOARD REPORTS AND DISCUSSION

School Calendar 2013 – 2014

Jim reviewed the calendar with the Board. The proposed calendar includes a two week spring break, two weeks for Christmas, a week for Thanksgiving and 2014 Graduation to be held Wednesday, June 11. Jim also suggested the Board consider changing from the current Wednesday late start to an early release time. There was much discussion in regards to the two week spring break versus a one week break. Jim would like the Board to approve the calendar by May 22nd. Don Hedrick suggested that the Board postpone a final vote and go into the community to get a consensus of what the community would like to see on the school calendar. Kay suggested Jim invite members of the calendar committee to the May 22nd Work Session.
Superintendent Interim Evaluation Report~

Kay Grady moved and Andrew Gorayeb seconded that the Board adopt the Interim Evaluation for Superintendent Golden with the amendments as stated. Vote passed unanimously 5-0.

Building Level Progress Report ~

No report.

Enterprise Zone ~ Eric Porter ~ Principal Planner for City of Sisters

The Enterprise Zone was created as a economic development tool to recruit businesses to Sisters; giving incentives such as reduction in rates, tax breaks, etc. The businesses, in turn for receiving these incentives, are required to make capital improvements. Light industrial and private sectors are examples of the type of business that would qualify for the Enterprise Zone. Retail businesses typically do not qualify for this type of incentive. EDCO must qualify the business as an enterprise zone. The City of Sisters is asking that Sisters School District for a letter of support for this process since it can affect the district’s tax revenue. Jim suggested that Andrew Gorayeb and Justin Durham not participate in the final vote since there is a conflict of interest. Cheryl proposed the Board not move forward with this process until there is more information and understanding of this process. Don Hedrick proposed to move this item to the June 5th Board meeting. The Board thanked Eric for his collaborative efforts on behalf of Sisters.

SUPERINTENDENT REPORT

Enrollment ~ Tab D-1

Enrollment is still holding stable.

5th Year Graduation Possibilities ~

Redmond participates in a 5th year graduation which gives a student the opportunity to attend COCC as their 5th year, or the equivalent of one year of college. Jim recommends that Sisters School District not participate in this program at this time.

2014 Graduation (Rodeo conflict) ~

There will be more discussion on this during the 5/22/13 calendar meeting.

Commemorative Plaque Placement ~

A commemorative plaque acknowledging the work of Starry Nights and the $1million it has raised for Sisters Schools will be placed at the entrance of the SHS auditorium.

Jim informed the Board that Reed Stadium needs a new scoreboard and Leland is in the process of getting bids. Estimated cost is $9,900.

PERSONNEL ~ Tab J

Retirement of Janice Comfort, SHS Culinary Arts Teacher ~

The Board acknowledged Janice’s dedication and the development of the culinary program as a program of excellence at the high school.

Cheryl Stewart moved and Justin Durham seconded that the Board approve the retirement of Janice Comfort. The vote was unanimous in favor 5-0, motion carried.
May 1, 2013 – Regular School Board Meeting

TECHNOLOGY
No report.

FACILITIES

138 ODOT Easement ~ Leland Bliss
The ODOT agreement has been signed and ODOT is moving forward. Sisters School District has received the monies for this easement.

Saturday, April 27, Celebrate Sisters, was a work day for the community. Over 140 people, providing over 400 hours of labor, participated in cleaning up each of the three school sites. There was a great BBQ lunch provided by Melvin’s for all those who participated.

BUSINESS/FINANCE

Expenditure/Revenue Report ~
Sandy provided the Board with a copy of the audit from ODE. She informed the Board of the final RFP (Request for Proposal) decision; the district will keep their banking accounts with Bank of the Cascades.

POLICY ~ Tab M
Licensed Evaluation – Administrators – Instructional Leaders

Andrew Gorayeb moved and Cheryl Stewart seconded that the Board approve the Licensed Evaluation – Administrators Instructional Leaders policy. The vote was unanimous in favor 5-0, motion carried.

CONSENT AGENDA ~ Tab K
March 20, 2013 Regular Board Minutes
April 18, 2013 Board Work Session Minutes

Cheryl Stewart moved and Andrew Gorayeb seconded the Board approve the March 20, 2013 Board Work Session Meeting Minutes and the April 18, 2013 Board Work Session Meeting Minutes. The vote was unanimous in favor 5-0; the motion carried.

ANNOUNCEMENTS

• Official Budget Meeting/2013-2014 School Calendar Discussion ~ May 22, 2013 @ 6:00/7:00pm
• Budget Hearing/Regular Board Meeting ~ June 5, 2013 @ 7:00pm
• Executive Session – Superintendent Final Evaluation ~ June 26, 2013 @ 3:00pm

ADJOURNMENT
The meeting was adjourned at 9:03p.m.

Don Hedrick, Chairman                        Melanie Petterson, Secretary
ATTENDEES:

**Board and Budget Committee**: Don Hedrick, Cheryl Stewart, Jeff Smith, Kay Grady, Roger Detweiler, Amber Dean, Pat Bowe, Justin Durham, Carol Moorehead, Andrew Gorayeb

**Absent**:

**Superintendent**: Jim Golden

**Supervisors**: Sandy Tartaglia, Leland Bliss, Todd Pilch

**Press**: None

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by board chair Don Hedrick at 6:00 p.m. who led the Pledge of Allegiance.

Kay Grady moved and Pat Bowe seconded to approve the revised May 1, 2013 Budget Meeting minutes. The vote was unanimous in favor, 8-0, the motion carried. Carol Moorehead and Andrew Gorayeb abstained from vote due to absence from May 1, 2013 meeting.

REVIEW REVISIONS TO BUDGET DOCUMENT

No revisions.

Jeff Smith asked Jim Golden to give a brief overview of the revenue forecast from the Oregon legislature. Jim said the legislature has guaranteed schools statewide a 6.5 million budget. Jim will be in Salem on Friday, May 24th and hopes to gain more information in regards to the state’s educational budget.

QUESTIONS AND CONCERNS ABOUT BUDGET

- SES Principal – Will that position be filled?
- Computer/hardware – Why budget increase to $100,000 for next year?
- How were transfer students budgeted?
- Administration budget – Will there be additional support staff added?
- Transportation fees for individuals – Where does that come from and why decrease for 2013-2014
- Contribution (revenue) – Where does this money come from?
- Miscellaneous - What is included in this account?
- Textbooks – What is the strategy for going forward with purchasing textbooks?
- Certified reduction FTE at SMS.
- Decrease in administrative costs at SMS.
- Cost associated with all administrators.
- Pay to play revenues – seems under budgeted.
- Speech pathology reduction
• Fundraising revenue - Is it incorporated in the budget?
• Contingency fund of only $200,000 – seems too low.
• Instructional contract services – What are they?
• Consumable materials – seems too low
• District alternative programs

Jim and Sandy addressed all the questions and concerns of the Budget Committee

OPPORTUNITY FOR COMMUNITY MEMBERS TO COMMENT
Roger Detweiler commented how pleased he was with the budget process this year and the level of interest in the budget.

Don Hedrick moved and Andrew Gorayeb seconded to approve the Resolution approving Sisters School District budget for 2013-2014. Vote passed unanimously, 10-0, motion carried.

Jeff thanked each of the committee members for their time and the contributions they made on behalf of the Sisters School District students.

Jeff Smith and Don Hedrick both remarked about former School Board President Chris Jones and her service to the Sisters School District and the community of Sisters.

ADJOURNMENT
At 7: 21p.m. the Budget Committee adjourned.

Jeff Smith, Chairman ________________ Melanie Petterson, School Board Secretary
ATTENDEES:

Board: Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham, Andrew Gorayeb

Absent: All present

Superintendent: Jim Golden

Administrators: Barbara Kamrath, Mark Stewart

Absent: Joseph Hosang

Supervisors: Sandy Tartaglia, Leland Bliss, Angi Gardinier, Todd Pilch

Absent: All present

Student Rep: Absent

Co-Curricular: Absent

Press: The Nugget

CALL TO ORDER / FLAG SALUTE

Don Hedrick called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

PUBLIC COMMENTS

Cody Lagao, 523 Freemont, Sisters. Cody would like to see Sisters School District not only continue their campaign against bullying but broaden its message to the community. She requested permission from the Board to present her senior project and share her ideas of how to better educate students and the community about bullying. Mr. Golden suggested that Cody make an appointment with him to review her ideas and help prepare them for a Board presentation.

TEACH OREGON:

Mr. Golden explained the Teach Oregon Grant, a special grant to help prepare the next generation of Oregon teachers, based on Recruitment and Selection, Clinical Practice, Hiring and Placement, and Mentoring and Induction. The District/University Partnership Commitment must be approved by the Board before June 1, 2013.

2013-2014 CALENDAR:

Don Hedrick opened the floor for discussion from the audience. The calendar was discussed at great length. Many questions and concerns were brought up regarding the first and last day of school, one or two weeks for spring break and changing graduation from weekday to weekend.

Don Hedrick moved and Kay Grady seconded that the Board accept the proposed 2013-2014 school calendar, with the exception of moving graduation to June 6, 2014. Motion failed, 1-4.

Cheryl Stewart moved and Andrew Gorayeb seconded that the Board meet in a week to review a new proposed calendar from the Calendar Committee. Vote was 4-1, motion carried.
The calendar review committee will include all site administrators, two Board members, Theresa Slavkovsky, Suzanne Lind, Tiffany Tisdel, Samra Spear and Clara Hughes.

**ADJOURNMENT**

Don adjourned meeting at 9:32 pm.

______________________________            ________________________________
Don Hedrick, Chairman            Melanie Petterson, Secretary
BOARD OF DIRECTORS REGULAR MEETING

ATTENDEES:
Board: Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham
Absent: Andrew Gorayeb
Superintendent: Jim Golden
Administrators: Barbara Kamrath, Mark Stewart
Absent: Joseph Hosang
Supervisors: Leland Bliss, Todd Pilch, Sandy Tartaglia
Absent: Angi Gardineir
Student Rep: Keenan O’Hern
Co-Curricular: Tim Roth
Press: John Griffith, The Nugget

CALL TO ORDER/FLAG SALUTE
Don Hedrick called the meeting to order at 7:00pm and let the Pledge of Allegiance.

ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO AGENDA
Addition - Board Report – American CD Release

ADOPTION OF AGENDA
Kay Grady moved and Cheryl Stewart seconded the Board approve the June 5, 2013 Agenda with noted above addition. The vote was unanimous in favor 4-0, the motion carried.

RECOGNITION OF CHERYL STEWART’S SCHOOL BOARD SERVICE
Don Hedrick recognized and thanked Cheryl Stewart for her years serving on the Sisters School Board. He presented Cheryl with a plaque.

RECOGNITION OF NICKY BLUMM’S SCHOOL BOARD SERVICE
Kay Grady recognized and thanked Nicky Blumm for his service this year as the Student Representative for the Sisters School Board.

DECLARE PUBLIC HEARING OPEN

June 5, 2013 – Regular School Board Meeting
COMMUNITY COMMENTS/INPUT Don Hedrick opened the floor for comments regarding the proposed budget. No comments. He also invited the audience for any public comments. No comments.

DECLARE PUBLIC HEARING CLOSED

RESOLUTION TO ADOPT BUDGET, MAKE APPROPRIATIONS, CATEGORIZE & LEVY TAXES FOR FISCAL YEAR 2013-2014

Cheryl Stewart moved and Justin Durham seconded to Approve the Resolution to Adopt Budget, Make Appropriations, Categorize and Levy Taxes for Fiscal Year 2013-2014. The vote was unanimous in favor 4-0, the motion carried.

BOARD REPORTS

Community 101~
Don Hedrick reported on the presentation that students made on the 5/21/13 to staff and community members. The students had to secure funding and prepare criteria to perform research on the charities that the class would be granting monies to. The Community 101 class donated money to Circle of Friends, Healing Reins, and another year of Challenge Day for Sisters High School. Cheryl Stewart commented that the Community 101 class emerged due to budget cuts in the district.

Entrepreneur Meeting~
On May 29th, the finalist students from the Entrepreneur class presented their business plans for teachers, volunteers, parents and community members. Copper Gould placed 1st, Joey Morgan 2nd, and Tiffany Millman was 3rd. Don said that the volunteers need to be commended on helping create and move forward with this style class. This was another class that came about due to budget cuts. It was has been a huge success with students and volunteers. Both Don and Kay commented how impressive the students’ presentations were.

Americana CD Release~
Cheryl Stewart reported that on May 31 the American students publicly released the new American CD at The Barn in Sisters. She reported that it was a very “shining moment” for Sisters School District Americana students. She was so impressed with how many students are talented and gifted in singing, song writing and performing.

Enterprise Zone – Letter Support~
Kay Grady met with Eric Porter and Roger Lee to gain a better understanding what would transpire under the Enterprise Zone plan and if it would have any negative impact on the school district. After their discussion Kay felt that there would not be any negative recourse from the Sisters School District giving a letter of support for the Enterprise Zone. Jim Golden volunteered to write the Letter of Support.

Kay Grady moved and Cheryl Stewart seconded, that Sisters School District supports the Enterprise Zone request from the City of Sisters. The vote was unanimous in favor 3-0, the motion carried. Justin Durham abstained due to conflict of interest.
2013-2014 School Calendar ~Tab C

Kay Grady attended the calendar review meeting and she felt that the committee took into consideration all of the ideas and comments that were presented to the Board at the previous Board meeting. Kay would like to see the Board work on a multi-year calendar. The most significant changes were; conferences moved to October, a staff development day was moved to better accommodate students not missing school, graduation was moved from 6/11 to 6/6. Jim Golden brought up the fact that there were comments made at an earlier meeting in regards to middle school promotion and proposed moving it to 6/17. Cheryl suggested that the calendar committee start working on next year calendar at the beginning of this next school year. Kay and Jim will collect a group of parents, Board members, teachers and community members to help create the start and end dates for schools, as well as the Spring Break dates in an effort to post to the school website for community viewing.

Kay Grady moved and Justin Durham seconded that the Board approved the 2013-2014 School Calendar with the addition of changing 8th Grade Promotion to 6/17/13. The vote was unanimous 4-0, motion carried.

SUPERINTENDENT REPORT
Enrollment ~ Tab D-1

Enrollment has been stable and an increase in Kindergarten registration.

Achievement Compact ~

A bill is in the Senate to move the due date of Achievement Compact from July to September. This is a complex document that is created to help utilize community input and discussion for various achievements. Sisters School District student achievement data will not be available until August; the state is still waiting on legislature to approve the budget so it is difficult to align the data and document. If the bill doesn’t pass to move the due date to October then Jim and a committee will bring the Achievement Compact will be brought before Board on 7/3/13 for approval.

Memorials ~

Sisters School Foundation purchased and donated a Starry Nights plaque to Sisters School District recognizing two individuals for their years of service to the foundation. Jim proposed that the plaque as well as a quilt, which was donated by a community member in memory of Chris Jones, both be placed in suitable areas for memorial recognition. There was concern from community members in regards to particular placement of the memorials. Jim noted that the Sisters School District has many memorials in various buildings as well as the grounds. Jim suggested that any time the Board is brought this type of memorial that it is noted in a public announcement so that public comment can be made. Don Hedrick commented that he did not have a problem placing the quilt in the conference room at the district office. Cheryl Stewart was concerned that the Board will need to modify the current policy in place to accommodate the change of public input.

Cheryl Stewart moved Kay Grady seconded to accept the recommendation of Jim Golden to place the Chris Jones memorial quilt in the conference room of the Sisters School District office and also placing the Starry Nights plaque according to Jim’s recommendation. The vote unanimous 4-0, motion carried.
Jim Golden informed the Board that Don Hedrick, Leland Bliss, Jim and Andrew Gorayeb are meeting with the general and roofing contractor who constructed the Sisters High School to discuss the roofing issues that SHS continues to experience.

Co-Curricular- Year End Report ~ Tim Roth

Tim Roth presented a slideshow giving an overview of the Athletics Department and their mission. The department is closely monitoring students, their grades and their participation in the classroom. Tim is working to change the mentality of coaches; my athletes are my athletes no more, ALL athletes are my athletes. He presented the Cohesive Outlaw Program. Coaches, players, and staff created an Outlaws Together Sportsmanship Creed. This is to apply to parents, coaches, community members, and staff. He also presented the Outlaw Black & White Program. The athletic department is striving to build better relationships with teams and community. SPRD collected 99.9% of Pay-to-Play. Tim gave a brief overview of the Pay-to-Play program. He shared that many valley schools and some colleges utilize Sisters for their sports training. Tim would like to engage ALL students in ALL sports; there is a place for everyone. The fundraising effort has to be a complete team effort. An athletic budget was presented to the Board. Jim Golden commented that this is the first time in his 19 years experience he has ever seen an explanation of an athletic budget. Don Hedrick would like to have a recommendation from Tim and Jim as to what they would like to see in regards to Pay-to-Play. Don is also concerned about teams self-transporting and the liabilities around it. Cheryl recommended that the Board review the transportation policies. She also questioned how the monies were divided among the teams from fundraising efforts. Kennan O’Hern commented how this budget and discussion has opened his eyes to the expense of the sports he participates in. Several Board members commented and thanked Tim for all his hard work and efforts in this arena.

TECHNOLOGY
Todd Pilch informed the Board that the Sisters School Board and the district is moving forward with renewing, refreshing and redesigning the SSD website. This website will be serviced by our own technology staff. The technology department is hoping to have the new website online by 9/1/13. Todd will keep the Board updated as the progress rolls out.

BUSINESS/FINANCE
Expenditure/Revenue Report ~ Tab H

The business office is working on closing the year out. Substitute costs were high this year. The district had to hire several long-term subs. Sisters Middle School had some unexpected growth which added to additional costs this year.

PERSONNEL
Resignation of Scott Buchanan ~ Tab J
Resignation of Tim Garland ~ Tab J
Approval of Certified Contracts ~ Tab J
New Hire, Jennifer Trout, Speech Language Pathologist, 1.0 FTE ~ Tab J
Justin Durham moved and Kay Grady seconded that the Board approve the Certified Contract. The vote was unanimous in favor 4-0, motion carried.

Kay Grady moved and Cheryl Stewart seconded that the Board approve the hire of Jennifer Trout. The vote was unanimous in favor 4-0, motion carried.

Cheryl Stewart moved and Kay Grady seconded that the Board accept the resignation of Scott Buchanan and Tim Garland. The vote was unanimous in favor 4-0, motion carried.

**POLICY ~ 1st Reading - Tab L**

IKF- Valedictorian and Salutatorian Diploma Requirements

Jim Golden gave an overview and explanation for adjusting the different diploma requirements.

**CONSENT AGENDA ~ Tab K**

April 30, 2013 Executive Session Meeting Minutes
May 1, 2013 Regular Board Meeting Minutes
May 22, 2013 Budget Committee Minutes
May 22, 2013 Board Work Session Minutes

Justin Durham moved and Cheryl Stewart seconded the Board approve the April 30, 2013 Executive Session Meeting minutes, May 1, 2013 Board Meeting minutes, May 22, 2013 Budget Committee minutes and May 22, 2013, Board Work Session Meeting Minutes. The vote was unanimous in favor 4-0, the motion carried.

**ANNOUNCEMENTS**

- Executive Session – Superintendent Evaluation ~ June 26, 2013@ 3:00pm

**ADJOURNMENT**

The meeting was adjourned at 8:42 p.m.

___________________________________            ______________________________________
Don Hedrick, Chairman             Melanie Petterson, Secretary
May 22, 2013 – School Board Work Session Meeting

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**Sisters School District**

“Home of the Outlaws”

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**Board of Directors Work Session**

Sisters District Office

June 26, 2013 3:00 p.m.

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**MEETING MINUTES**

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**ATTENDEES:**

**Board:** Don Hedrick, Cheryl Stewart, Kay Grady, Justin Durham

**Absent:** Andrew Gorayeb

**Superintendent:** Jim Golden

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**CALL TO ORDER / FLAG SALUTE**

Don Hedrick called the meeting to order at 3:30 pm and led the Pledge of Allegiance.

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**EXECUTIVE SESSION**

Don Hedrick declared in Executive Session in accordance with ORS 192.660(2)(i) for Superintendent yearly review.


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**ADJOURNMENT**

Don Hedrick adjourned meeting at 5:05pm.

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___________________________________  ______________________________________
Don Hedrick, Chairman                     Melanie Petterson, Secretary
July 3, 2013 – Organizational School Board Meeting

**ATTENDEES:**
- **Board:** Don Hedrick, Andrew Gorayeb, Kay Grady, Melvin Herburger
- **Absent:** Justin Durham
- **Superintendent:** Jim Golden
- **Supervisors:** Sandy Tartaglia
- **Press:** John Griffith, *The Nugget*

**CALL TO ORDER / FLAG SALUTE**
Don Hedrick called the meeting to order at 7:00 p.m. and led the flag salute.

**SWEARING IN OF NEW BOARD MEMBER**
Jim Golden swore in the newly appointed School Board member Melvin Herburger.

**ADDITIONS TO THE AGENDA / ADOPTION OF AGENDA**
Addition – OSBA Summer Conference

Kay Grady moved and Melvin Herburger seconded that the July 3, 2013 agenda is adopted with the above noted addition. Vote was unanimous in favor, motion passed 4-0.

**COMMUNITY COMMENTS**
There were no community comments.

**ELECTION OF 2012-13 OFFICERS**
Kay Grady and Melvin Herburger seconded the nomination for Don Hedrick as Board Chair. Vote was unanimous in favor, motion carried 3-0. Melvin Herburger moved and Don Hedrick seconded the nomination of Kay Grady for Vice Chair. Vote was unanimous in favor, motion carried 3-0.

**APPOINTMENT OF STANDING COMMITTEES**
1. Facilities and Master Planning – Don Hedrick and Andrew Gorayeb
2. Bargaining – Andrew Gorayeb and Kay Grady
4. Sisters Schools Foundation – Melvin Herburger
5. Student Achievement – Kay Grady and Justin Durham
BOARD MEETING CALENDAR

Don Hedrick presented the Board with the proposed 2013-2014 School Board meeting schedule. Jim asked that the December 4th meeting be moved to December 11th due to a conference conflict for him. Kay Grady suggested that the Board recognize the third Wednesday as a “hold” meeting day if another meeting for the month is necessary.

Andrew Gorayeb moved and Melvin Herburger seconded that the Board adopted the proposed 2013-2014 Board Meeting Schedule. Vote was unanimously in favor, motion carried 4-0.

Board members made a goal for each Board member to attend two classroom sessions per school year.

Don Hedrick reminded Board members of the OSBA summer conference in Bend.

ANNUAL ORGANIZATIONAL APPOINTMENTS

Clerk Jim Golden
Business Manager Sandy Tartaglia
Budget Officer Jim Golden
Official Auditor Dick Donaca, CPA
Depository of School Funds Bank of the Cascades
Local Government Investment Pool,
BOTC Investment Pool
Business Insurance Broker Mike McGowan, Western States Insurance
Bond Counsel Ann Sherman, Hawkins, Delafield & Wood, LLP
Authorized Representative for Application for Federal Funds Sandy Tartaglia, Jim Golden
Authorized Representative to Engage in Contracts Board Chair, Vice-Chair, Designated Board Rep., Jim Golden or Sandy Tartaglia
Contract Review Board Board will serve as Contract Review Board
Official Legal Representative John Witty, Greg Colvin and Shawn Swisher, Attorneys, HDESD

Andrew Gorayeb moved and Kay Grady seconded that the board approve annual organizational appointments as presented. The vote was unanimous in favor, 4-0. The motion carried.

ANNUAL RE-ADOPTION OF BOARD POLICY DFA – INVESTMENT OF FUNDS - (TAB M)

Don Hedrick stated that she reviewed the policy and there are no changes from last year.

Kay Grady moved and Melvin Herburger seconded that the Board readopt policy DFA – Investment of Funds with the year the changes were made noted in the heading. The vote was unanimous in favor, motion carried 4-0.
Approve 2013-2014 Student Pay-to-Play Fee
Approve 2013-2014 Transportation Fee Schedule
Approve 2013-2014 Mileage Rate (Tab G-3)
Substitute Teacher Salary Rate for 2013-2014 (Tab G-4)

Melvin Herburger moved and Andrew Gorayeb seconded that the Board approve the all the fee schedules and rates as set with no change from last year. The vote was unanimous in favor, motion carried 4-0.

BUSINESS/FINANCE/FACILITIES
1. Distribution of Adopted 2012-13 Budget
Sandy Tartaglia distributed the adopted 2013-2014 budget to all Board members.

FACILITIES
High Lift Purchase ~ A handout from Leland (who was not able to attend) was presented to the Board with a cost breakdown and comparison of three separate high lifts. Melvin Herburger raised the question if it was more economical for the district to continue to rent this type of equipment versus purchasing the unit. There was much discussion regarding cost versus need.

Andrew Gorayeb moved and Kay Grady seconded to purchase the 2009 Bill-Jax 4527 High Lift for $20,500. Vote was unanimous in favor, motion carried 4-0.

ODOT and City of Sisters Sidewalk Easement ~ Melvin Herburger questioned how this easement will better the flow of foot traffic to the elementary school. Andrew Gorayeb diagrammed the proposed easement for the Board.

Melvin Herburger moved and Kay Grady seconded that the School District approve the ODE sidewalk easement. Vote was unanimous in favor, motion carried 4-0.

PERSONNEL (Tab J) – Approve new hires for 2013-2014
- Becky Aylor, 1 FTE, Permanent, 5th grade teacher
- Matthew Bradley, 1 FTE, Permanent, SHS Language Arts Teacher
- Stephanie Burke, 1 FTE, Permanent, SES 3/4 grade teacher
- Marshall Jackson, 1 FTE, Permanent, SMS Director
- Casey Pallister, 1 FTE, Permanent, SMS Social Studies Teacher
- Katie Parson, 1 FTE, Temporary, 3/4 grade teacher
- Deborah Riehle, 1 FTE, Permanent, SMS Math Teacher
- Becky Stoughton, 1 FTE, Permanent, Special Programs Director
- Char Sundstrom, 1 FTE, Temporary, SES Kindergarten Teacher
- Jennifer Trout, 1 FTE, Permanent, Speech Language Path
- Thomas McCrystal, .5 FTE, Permanent, Culinary Arts Teacher

July 3, 2013 – Organizational School Board Meeting
Andrew Gorayeb moved and Kay Grady seconded the Board approve the new hires for 2013-2014 school year. Vote was unanimous in favor, motion carried 4-0.

CONSENT AGENDA: (Tab K)
- June 05, 2013 Regular Board Meeting
- June 26, 2012 Executive Session Meeting Minutes – Superintendent Evaluation

Kay Grady moved and Andrew Gorayeb seconded the Board approve the consent agenda. The vote was unanimous in favor, motion carried 4-0.

ANNOUNCEMENTS

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<th>Location</th>
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</thead>
<tbody>
<tr>
<td>08-14-13</td>
<td>Regular School Board Meeting</td>
<td>6:00 p.m.</td>
<td>District Office</td>
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</tbody>
</table>

ADJOURNMENT

The meeting was adjourned at 7:54 p.m.

_________________________________________ ________________________________
Don Hedrick, Chairman                        Melanie Petterson, Secretary
Sisters School District

“Home of the Outlaws”

MEETING MINUTES

BOARD OF DIRECTORS REGULAR MEETING

ATTENDEES:
- Board: Don Hedrick, Mel Herburger, Kay Grady, Justin Durham, Andrew Gorayeb
- Superintendent: Jim Golden
- Administrators: Joseph Hosang, Mark Stewart
- Supervisors: Leland Bliss, Todd Pilch, Sandy Tartaglia
- Press: John Griffith, The Nugget

CALL TO ORDER/FLAG SALUTE
Don Hedrick called the meeting to order at 6:00pm and led the Pledge of Allegiance.

ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO AGENDA
- Addition – Community Comments.
- Remove – 1st reading - KG-AR ~ Facilities Use policy.
- Remove – Business/Finance report.

ADOPTION OF AGENDA
Andrew Gorayeb moved and Kay Grady seconded the Board approve the August 14, 2013 Agenda. The vote was unanimous in favor 5-0, the motion carried.

COMMUNITY COMMENTS
Angela Lund, 66942 Ponderosa Loop, Bend, OR. Mrs. Lund expressed her concerns regarding the resignation of Lia Morgan, due to her position being cut to part-time. Mrs. Lund feels many of the students had great opportunities with Mrs. Morgan and she helped them perform at higher levels. Mr. and Mrs. Lund worry that Sisters School District is trying to phase out the Band program. Her son wants to major in music and if the District cannot provide a complete Band program, their son will be forced to look at transferring to another district. In response, Mr. Golden reported the District has hired a replacement Band teacher and there is no plan to curtail the band program.

FIRE EDUCATION PROGRAM ~ Roger Johnson
Sisters-Camp Sherman Fire Department is partnering with Sisters High School to offer a Fire Sciences/Emergency Services program elective for students. The program is designed to expose and educate students about the career opportunities in the emergency care services. They also want to educate students about scholarships available in the Sisters/Black Butte area where there are over 15 full-time scholarships available at Central Oregon Community College for Fire Science and Para Medicine majors. The Sisters Fire Department is funding the fire instruction component part of the program. Mrs. Johnson has made a presentation to the entire SHS student body informing them of the upcoming elective class. The class will be offered year round starting this fall.
BOARD REPORTS AND DISCUSSION

Board Goals~
Don asked Board members to review the draft of the proposed Board/Superintendent goals before the September meeting and communicate any changes they would like to see made to the document.

SUPERINTENDENT REPORT

Enrollment ~
No enrollment report. Sisters School District is experiencing a rise in inter-district transfers, mainly from the Redmond area.

School Lunch ~
Jim, Leland and Don have met with a group of parents to discuss healthier lunch options for Sisters Elementary School. Sisters School District wants to provide high quality, nutritious meals to every SES student. SSD will enlist community involvement with the SES lunch program through volunteer food preparation, serving, etc. The ultimate goal is to educate and encourage healthy habits in elementary students and ensure all students eat a healthy lunch. Leland and Amber Dean have been looking at new recipes that integrate more vegetables. The Seed to Table project that Audrey Tehan is coordinating will hopefully supply the SES cafeteria with cold weather vegetables once it gets up and productive.

Radio Station ~
Sisters own KZSO 94.9 is now broadcasting and will be utilized as a community radio station. The signal stretches from Tumalo, to Eagle Crest, and out to Black Butte Ranch. The station will broadcast community events, such as sports, entertainment, emergency alerts and instructions, etc. The station is to be non-political and non-religious and used as a public service. The radio station is located in the Sisters Artworks Building in Sisters. Kay Grady suggested that the radio station link be posted on the District website. The City of Sisters is purchasing signage to be posted at each end of town with the radio station frequency posted on it.

Easement for Quantum ~
Quantum Communications is requesting an easement through Sisters School District property by the high school, behind the football field. Todd and Leland met with Quantum and are hoping to work out an arrangement in which Quantum would supply the District with fiber optic lines to the high school. The District is in the process of negotiating a document to benefit both sides.

Andrew Gorayeb commented that the City has tried to help with facilities maintenance for the school district. Kay Grady praised the City for their cleanup efforts throughout the community.

POLICY

1st Reading ~ GBDA – Mother Friendly Workplace

2nd Reading ~ IKF – Valedictorian and Salutatorian Diploma Requirements

Mel Herburger moved and Andrew Gorayeb seconded the Board approve policy IKF - Valedictorian and Salutatorian Diploma Requirements. The vote was unanimous in favor 5-0, motion carried.
CONSENT AGENDA
Resignation of Lia Morgan, SMS & SHS Band Director ~ Tab J
July 3, 2013 Board Meeting Minutes ~ Tab K

Andrew Gorayeb moved and Kay Grady seconded the Board approve the resignation of Lia Morgan and the July 3, 2013 Board Organizational Meeting Minutes. The vote was unanimous in favor 5-0; the motion carried.

ANNOUNCEMENTS

• Regular Board Meeting ~ Sept. 4, 2013 @ 6:00pm

ADJOURNMENT
The meeting was adjourned at 6:49p.m.

Don Hedrick, Chairman                     Melanie Petterson, Secretary
BOARD OF DIRECTORS REGULAR MEETING

ATTENDEES:

Board: Don Hedrick, Melvin Herburger, Kay Grady, Justin Durham, Andrew Gorayeb
Superintendent: Jim Golden
Administrators: Joseph Hosang, Marshall Jackson, Becky Stoughton
Supervisors: Leland Bliss, Todd Pilch, Sandy Tartaglia, Angi Gardinier
Co-curricular: Tim Roth
Press: John Griffith, The Nugget
Student Representative: Kennan O’Hern

CALL TO ORDER/FLAG SALUTE

Don Hedrick called the meeting to order at 6:00pm and led the Pledge of Allegiance.

ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO AGENDA

No revisions.

ADOPTION OF AGENDA

Kay Grady moved and Justin Durham seconded the Board approve the September 4, 2013 Agenda. The vote was unanimous in favor 5-0, the motion carried.

COMMUNITY COMMENTS

No community comments.

SISTERS HIGH SCHOOL PROGRAMS ~ John Renner

Big History Program –

John presented the Big History program, an online social studies course designated for secondary students, bighistoryproject.com. The entire course work is free and funded by a grant from The Bill and Melinda Gates Foundation. Sisters High School was the first school in Oregon to adopt the program. The course covers a wide range of curriculum; from nuclear physics to contemporary issues in society.

Keenan O’Hern questioned if this is a course that students could initiate outside the classroom. John confirmed that anyone can participate in this course; it does not have to be school based. The link can be found on the new district website.

STEM –

Rob Corrigan attended training on the STEM (Science, Technology, English and Math) program and will be leading the charge on this for the District. John announced that Sisters High School will soon have an industrial quality 3-D printer through support from the Sisters Science Club. SHS is hoping to receive a 3-D scanner soon.
Flight Sciences Class –
This will be a new science credit class. Students at SHS can take a ground school at no charge. Students who participate in the class will become a member of the Young Eagles Flight group. As part of the class students will be given a free flight from volunteer, licensed pilots, in association with Sisters Airport. There must be a least six students to offer the class. The class will encompass geography, geometry, map reading, engineering, physics, and flight training.

CHINESE EXCHANGE UPDATE ~ David Perkins
Sisters High School is in its sixth year of Mandarin Chinese. SHS has 40 students in five levels of Chinese. SHS submitted a proposal to Confucius Institute for two teachers to teach Mandarin Chinese at Sisters Elementary and Sisters High. SHS received a $10,000 grant per teacher. The teachers will arrive towards the end of September, pending visa snafus are worked out. The District will pay housing, health insurance and transportation. At the elementary level, the students will learn Chinese culture including paper cutting, knot tying, songs, and dance. Sisters School District would like to make Sisters School District a Mandarin Chinese destination. Sisters High School’s goal is to have all students graduate as bilingual.

BOARD REPORTS AND DISCUSSION
Board Goals~
Jim Golden recommended that an Appendix C- Technology be added to the Board goals to complete the document. Andrew Gorayeb voiced his concern that the District hasn’t included reserves in the appendixes and would like to see the District work towards that goal. Jim suggested that the words, “including a maintenance reserve” be added to Goal #2 B.

Kay Grady moved and Andrew Gorayeb seconded the Board approve the 2013-2014 Sisters School District Goals with the addition of Appendix C-Technology and added verbiage to Goal #2, B. - The vote was unanimous in favor 5-0, the motion carried.

OSBA Fall Regional Meeting ~
Meeting will be held Thursday, October 24, 5:30pm at High Desert Educational Services District in Redmond. Members will let Mel know whether or not they will be attending.

OSBA Conference ~
Conference will be held in Portland, November 14 – 16th. Members will let Mel know whether or not they are able to attend.

SUPERINTENDENT REPORT
Enrollment ~ Tab D-1
Enrollment is up from projected enrollment. District is still within the budgeted enrollment number.

New Personnel Introduction ~
Marshall Jackson, Sisters Middle School principal, and Becky Stoughton, Special Programs Director, were introduced to the School Board. Jim Golden complimented both Marshall and Becky on their professionalism and ease of transition with the first day of school at SMS. Marshall commented how
fortunate he feels to be part of the Sisters School District. Becky also added how excited and fortunate
she is to be here in Sisters School District.

**BUSINESS/FINANCE**

*Expenditure/Revenue Report ~ Tab H*

Sandy is still trying to closeout 2012-2013 year budget. Andrew would like to see comparisons so see if
there was any cost savings for the district in regards to the mechanical upgrades. Sandy will have the
current year expenditures for next month’s meeting. Jim commented that all districts throughout the state
are on very tight budgets.

**TECHNOLOGY UPDATE ~ Todd Pilch**

Todd Pilch presented the Board with the redesigned District website. The website went live September
3rd. Todd led the Board through the website content and asked the Board to contribute contents as well as
comments.

6th grade students are now utilizing Chromebooks for their curriculum. Kids seem very receptive to the
idea and project. Every 6th grader will have a personal Chromebook which to use during the school day
and throughout the entire year. Mel Herburger asked what curriculum is being taught utilizing the
Chromebook. 6th grade teachers have modified all 6th grade curriculum into an electronic format. Kay
Grady questioned how parents were reacting to the $75 user fee for the Chromebook. Marshall has heard
positive response. Andrew Gorayeb asked if and how the scholarship program is being funded. Jim
communicated that FAN is scholarshiping, as well as other sources. The idea is to “roll up” the
Chromebook project so that eventually all students 6th – 12th will have their own Chromebook. Student’s
school work is kept in iCloud so they can access from home. Kay Grady asked if SMS was considering
hosting a parent night to educate the 6th grade parents about the Chromebook project. This material will
be presented at SMS Open House, 9/12.

The major project this summer for the Technology department was to upgrade the District wireless
network. The new networking will support over 600 devices on the wireless network at one time. Justin
Durham questioned how the District monitors outside sources that access the wireless network. Todd
Pilch stated that the District will eventually upgrade to a unit that will recognize and monitor school
district devices and will allow guests to connect with our wireless services.

**FACILITIES**

*Easement update ~ Leland Bliss*

The area of the easement that Quantum Communications is requesting is on the west side of Sisters
Middle School. The value of the land easement is $14,500, the value of the fiber optic wires annually is
$23,000. In exchange for the easement, the District will receive $165,000 worth of dark fiber optics. The
easement is a narrow trench in which to lay fiber optic wires and will not be visible once the work is done.
This will immensely increase our speed of connections. This will be a $21,000 cost savings for the district
for over a seven year period, not including the $14,500 land easement price.

*SES and ODOT Update ~*

Kay Grady questioned what the time frame is for completion of the new curb. Leland was originally told
that it would take approximately two months to complete the project.
Other Comments ~
Don voiced his concern in regards of how SHS will accommodate so many singleton classes. Joe assured Don that they are working on scheduling and trying to accommodate so students can participate.

POLICY
2nd Reading ~
GBDA – Parent Friendly Workplace
IKF – Valedictorian and Salutatorian Diploma Requirements

Kay Grady moved and Mel Herburger seconded the Board approve policy GBDA – Parent Friendly Workplace and IKF - Valedictorian and Salutatorian Diploma Requirements. The vote was unanimous in favor 5-0, motion carried.

CONSENT AGENDA
• August 14, 2013 Board Meeting minutes

Kay Grady moved and Don Hedrick seconded the Board approve the August 14, 2013 Board Meeting minutes. The vote was unanimous in favor 5-0; the motion carried.

ANNOUNCEMENTS
• Regular Board Meeting ~ Oct. 2, 2013 @ 6:00pm
• 2013 OSBA Fall Regional Meeting ~ Oct. 24, 2013 @ 5:30pm.

ADJOURNMENT
The meeting was adjourned at 7:47p.m.

_________________________            ________________________
Don Hedrick, Chairman            Melanie Petterson, Secretary
MEETING MINUTES

BOARD OF DIRECTORS REGULAR MEETING

ATTENDEES:
Board: Don Hedrick, Melvin Herburger, Kay Grady, Justin Durham
Absent: Andrew Gorayeb
Superintendent: Jim Golden
Administrators: Joseph Hosang, Marshall Jackson, Becky Stoughton
Supervisors: Leland Bliss, Todd Pilch, Angi Gardinier
Absent: Sandy Tartaglia
Co-curricular: Tim Roth
Press: John Griffith, The Nugget

CALL TO ORDER/FLAG SALUTE
Don Hedrick called the meeting to order at 6:00pm and led the Pledge of Allegiance.

ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO AGENDA
No revisions.

ADOPTION OF AGENDA
Kay Grady moved and Justin Durham seconded the Board approve the October 02, 2013 Agenda. The vote was unanimous in favor 4-0, the motion carried.

COMMUNITY COMMENTS
No community comments.

BIOLOGY STUDENTS ~ Rima Givot
Emma Nicklous, Megan Calarco, Elizabeth Ausman, Cody Martin, and Rebecca Gates from Rima Givot’s Biology class presented data to the Board from their Trout Creek Conservation Area studies. The area consists of approximately 160 acres protected through the efforts of Deschutes Land Trust. Leland Bliss asked Rima Givot’s classes to collect the following data from this area: 1) What trees live in the forest and how many are there? 2) What plants live in the forest and how many are there? 3) How big are the trees? 4) What habitat is available, especially for the focal species? Students focused on particular species they are trying to protect; Flammulated Owl, White Headed Woodpecker and Peck’s Penstemon. Each of the students shared how they collected their data and the data results. The students voiced their concern about the possibility of the current trail being paved.

SPRD – INTRODUCTION OF NEW EXECUTIVE DIRECTOR ~ Ann Heath
Ann Heath introduced the new Executive Director for Sisters Park and Recreation, Liam Hughes. Liam has a park and recreation background. He is excited to be here and looks forward to working with the
Board. Ann Heath also thanked and expressed her appreciation to the Board for all of their support and the great partnership that has been created between Sisters School District and SPRD.

SPORTS INDOOR COMPLEX GROUP (SIC) ~

Nick Goertzen and David Vogt presented to the Board their proposal for an indoor recreation and sports facility. SIC, a non-profit organization sees a need for youth to have alternative activities options, especially during the winter months so they are proposing to build a 15,033 ft. sq. indoor facility. The large facility would alleviate the overlapping and scheduling conflicts for gym/field space by having an indoor “play space” for use during inclement weather. SIC would like to partner with Sisters School District by leasing district property adjacent to Reed Stadium and in close proximity to Sisters Middle School. They also propose constructing additional parking, with lighting, by the stadium which will be utilized by both SSD and SIC. Approximate cost of construction for the facility is $600,000. They would like to break as soon as possible and have forecasted that the facility would be ready for operations fall of 2014. Don Hedrick questioned what SIC would like from the Board. SIC is seeking that the Board partner with them or sell them a one acre parcel, west of Sisters Middle School and adjacent to Reed Stadium, of school district property. They would also like the option in the future to purchase the entire five acres parcel from SSD. Kay Grady would like to know the outline of the specifics regarding insurance and safety, concussion management as well as the operations agreement. Mel Herburger was concerned about the egress and ingress to the facility. Don Hedrick suggested that the school district attorneys look over the proposal. Kay Grady suggested board members send any questions to Jim and he can send them on to Nick Goertzen. Nick will send Jim his business plan and proposal.

BOARD REPORTS AND DISCUSSION

Concussion Management Plan ~John Barresse

John Barresse presented the Board with a Concussion Management Protocol for Sisters School District. This protocol is currently being utilized by SSD coaches, who have been trained in concussion management. All parents of athletes will be given the CMP and will be educated and informed of the school district policies regarding concussion management. Jim Golden and Don Hedrick thanked JB for his many hours of service to our students and for keeping athletes safe. Tim Roth complimented JB and Trish on creating this protocol which will now encompass and collect 6-12 grade data on athletes.

Cascade Avenue Update ~

Paul Bertagna presented the Board with ODOT US20 Cascade Improvements construction timeline which detailed the project. ODOT is being mindful of school hours and bus schedules during the construction period. Kay Grady asked if there would be any permanent signals for pedestrian crossings. Paul will check with project management to see if any will be placed.

SUPERINTENDENT REPORT

Enrollment ~ Tab D-1

Enrollment has held steady and is a little above the 2013-2014 projected numbers by about 15 students.

Special Session Report ~

The legislative session made the decision to allot more money for school districts. The decision will add approximately $450,000 more to the budget. The monies will not be distributed until the 2014-2015 school year.
Jim presented the Board with the OSBA Guide to Common Core State Standards. This document serves as a guide to help board members and districts through the transition to the Common Core. Jim also provided the Board with his Projects and Initiatives for the 2013-2014 school year.

**BUSINESS/FINANCE** –

*Expenditure/Revenue Report ~ Tab H*

**FACILITIES**

*SMS Energy Efficiency Update ~ Leland Bliss*

Leland presented a global building use cost analysis for the new boiler at Sisters Middle School and detailed the cost savings of the upgraded boiler.

**Surplus ~**

Sisters High School has a surplus of used drama production dresses. Leland would like to donate the dresses to the Drama department.

Kay Grady moved and Melvin Herburger seconded the Board approve the dresses as surplus. The vote was unanimous in favor 4-0; the motion carried.

**SHS Roofing Project ~**

The general and roofing contractors have both stepped forward to help replace certain portions of the roof at Sisters High School. The initial agreement was to work on only one section of the roof but has been expanded to encompass a larger section. The roofing contractor is completing the work at no cost to the district.

Leland voiced his concern and frustration with the control system at the high school. He has contacted a local contractor who has offered to help the District. Leland stated that the high school is in need of a new control system.

**CONSENT AGENDA**

- September 4, 2013 Board Meeting minutes

Kay Grady moved and Justin Durham seconded the Board approve the September 4, 2013 Board Meeting minutes. The vote was unanimous in favor 4-0; the motion carried.

**ANNOUNCEMENTS**

- 2013 OSBA Fall Regional Meeting ~ Oct. 24, 2013 @ 5:30pm.
- Regular Board Meeting ~ November 6, 2013 @ 6:00pm
- OSBA Annual Convention ~ 11/14-16/13

**ADJOURNMENT**

The meeting was adjourned at 7:35 p.m.

Don Hedrick, Chairman

Melanie Petterson, Secretary
ATTENDEES:

Board: Don Hedrick, Melvin Herburger, Kay Grady, Justin Durham, Andrew Gorayeb
Superintendent: Jim Golden
Administrators: Joseph Hosang, Marshall Jackson, Mark Stewart, Becky Stoughton
Supervisors: Leland Bliss, Angi Gardinier, Sandy Tartaglia
Absent: Todd Pilch
Co-curricular: Tim Roth
Press: John Griffith, The Nugget

CALL TO ORDER/FLAG SALUTE

Don Hedrick called the meeting to order at 6:00pm and led the Pledge of Allegiance.

ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO AGENDA

Revision – Chinese Exchange Students should read Chinese Ambassadors/Teachers
Addition – Board report on Sisters Science Club Seed-to-Table meeting
Addition – OSBA Fall Regional Meeting

ADOPTION OF AGENDA

Andrew Gorayeb moved and Kay Grady seconded the Board approve the November 6, 2013 Agenda. The vote was unanimous in favor 5-0, the motion carried.

COMMUNITY COMMENTS

No community comments.

CHINESE AMBASSADORS ~ David Perkins

David Perkins introduced the Chinese ambassadors, Vivian Xhang and Eva Xu to the Board. Vivian is teaching full time at Sisters High School and Eva is teaching full time at Sisters Elementary School. Both expressed their appreciation to the school district for the opportunity to be in Sisters. They especially thanked Blanche Tadlock for her hospitality and providing them a home. Kay Grady presented the ambassadors with gifts from the Board.

FAN VOLUNTEER APPRECIATION ~ Theresa Slavkovsky and Dawn Cooper

FAN recognized and honored some of their long term volunteers; Wayne and Luanne Danforth and Roger and Dixie Fairfield. Every year Wayne and Luanne drive to Portland to take delivery of discontinued or mismarked coats from Columbia Sportswear. Since 2002, over 6,000 coats have been distributed to needy clients because of their efforts. Roger and Dixie Fairfield have overseen the firewood program since 2005. Over the last eight years Roger and Dixie have cut, split, and delivered approximately 265 cords of wood and warmed over 825 homes. They also help transport clients to appointments.
CIRCLE OF FRIENDS ~ Beth Hanson
Beth Hanson and Julie York presented the Board with new, printed publications about Circle of Friends. Circle of Friends partners adult mentors with young school aged children to offer guidance and companionship until the students graduate from high school. The organization’s mission is to help every child that needs a friend to have a friend. Julie York, a mentor within the organization, is currently working with a 1st grader who attends Sisters Elementary School. Circle of Friends volunteers are currently working with eleven Sisters students. Beth explained the organization is funded through fundraising, donations and grants and that they’re always looking for more adult mentors.

BOARD REPORTS AND DISCUSSION
Indoor Sports Complex ~ Tab C-1
Don Hedrick asked the Board if they had any revisions, additions, or comments in regards to the letter being sent to Mr. Goertzen and Mr. Vogt. Following their presentation to the Board on October 2nd, the Board asked Mr. Goertzen and Mr. Vogt to supply them with their formal proposal and business plan plus respond to additional questions raised by the Board. As of today, the Board has not received that requested information. Per the letter, Andrew Gorayeb agreed that he would like to see a collaborative effort with SPRD and another community group working towards the same goal of creating a community sports complex.

Seed-to-Table
Mel Herberger reported on his attendance at the Sisters Science Club Seed-to-Table presentation. This program teaches students to plant seeds, grow the product and eat the fruits of their labors while integrating their produce into the school lunch programs. Mel is excited that this program will educate students about agriculture. Jim Golden informed the Board that the school district has received a $12,000 grant, along with contributions from Sisters Science Club, which has made it possible for the district to employ Audrey Tehan as the district's Seed-to-Table coordinator.

OSBA Fall Regional Meeting
Don and Kay shared information from the regional OSBA meeting. During the meeting, Kay and Don suggested that OSBA continue to look at: 1) funding full day kindergarten, including the physical facilities, 2) PERS legislation and how it affects current school funding plus future teacher employment, 3) the overabundance of legislation effecting schools.

SUPERINTENDENT REPORT
Enrollment ~ Tab D-1
Enrollment, as compared to projected numbers, is higher and continues to be stable.

Nancy Golden, CEO of Oregon Investment Board, and Rob Saxton, Deputy Superintendent of Public Instruction
The two top educators of Oregon purposefully choose to visit Sisters schools. Both were very impressed with the small class sizes, educators and facilities. They were also impressed with the teachers and students both are being engaged in productive education.

Knowledge Works
Knowledge Works was a seminar which looked at schools and education in the future. It was very informative and helpful in moving forward with the Sisters School District’s education vision. Jim visited David Douglas school district to observe their pre-k and seamless transition of student’s learning into elementary grades and continuation into high school.
BUSINESS/FINANCE –
Expenditure/Revenue Report ~ Tab H
Sisters School District has received over a $1,000,000 in property tax revenue.

Resolution #FY 13-14-01 Appropriation & Budget Adjustment ~ Tab H
Sandy presented the Board with the Resolution. This appropriation resolution to the 2013-2014 budget allows the unanticipated revenue amount of $40,000 to be expended on nursing services as indicated in the MOA between High Desert ESD and Sisters School District.

Kay Grady moved and Justin Durham seconded the Board approve Resolution #FY 13-14-01 Appropriation & Budget Adjustment. The vote was unanimous in favor 5-0; the motion carried.

FACILITIES
Boiler Issue at SHS~ Leland Bliss
A year ago boiler #1 failed at Sisters Middle School. Leland has been negotiating with contractors to honor the boiler warranty. Boiler #2 has now failed. The manufacturer is going to honor the warranty on the failed sections of boiler #2. The only source of heat for the high school right now is the pellet boiler. Leland asked the Board declare this an emergency under ORS.279B. Andrew requests that Leland approach the manufacturer to pay costs accrued for installation of the new sections. Estimated cost is $15,000 for each section. SHS needs four sections replaced. The Board requested that Jim speak with district counsel in regards to approaching the manufacturer for reimbursement of the installation costs of the new boiler sections.

Andrew Gorayeb moved and Mel Herberger seconded the Board declare an emergency under ORS 279B.080 to repair failed boilers. The vote was unanimous in favor 5-0; the motion carried.

Roof Update ~ Leland Bliss
The contractor completed the roof work at SHS over two weeks ago. All construction work looks good.

CONSENT AGENDA
• October 2, 2013 Board Meeting minutes
• New Hires ~
  o Laura Roth, Temporary LA, .25 FTE
  o Haley Ellis, Temporary LA, .25 FTE
  o Sue Steiger, Temporary Band, .6 FTE
  o Hallie Caron, Temporary LA, .5 FTE

Andrew Gorayeb moved and Kay Grady seconded the Board approve the October 2, 2013 Board Meeting minutes and new, temporary hires. The vote was unanimous in favor 5-0; the motion carried.

ANNOUNCEMENTS
• OSBA Annual Convention ~ 11/14-16/13
• Regular Board Meeting ~ December 11, 2013 @ 6:00pm

ADJOURNMENT
The meeting was adjourned at 7:04 p.m.

Don Hedrick, Chairman
Melanie Petterson, Secretary
MEETING MINUTES

ATTENDEES:
Board: Don Hedrick, Melvin Herburger, Kay Grady, Justin Durham, Andrew Gorayeb
Superintendent: Jim Golden
Administrators: Mark Stewart, Becky Stoughton
Absent: Joseph Hosang, Marshall Jackson
Supervisors: Leland Bliss, Todd Pilch, Sandy Tartaglia
Absent: Angi Gardinier
Press: John Griffith, The Nugget

CALL TO ORDER/FLAG SALUTE
Don Hedrick called the meeting to order at 6:00pm and led the Pledge of Allegiance.

ANNOUNCEMENTS, ADDITIONS OR REVISIONS TO AGENDA
No announcements, additions, or revisions.

ADOPTION OF AGENDA

Andrew Gorayeb moved and Melvin Herburger seconded the Board approve the December 11, 2013 Agenda. The vote was unanimous in favor 5-0, the motion carried.

INTRODUCTION OF 2013 4A BOYS SOCCER STATE CHAMPIONS
Introductions and congratulations were given to the Sisters High School soccer team during a special reception held in their honor at the District office prior to the 12/11/13 School Board meeting.

COMMUNITY COMMENTS
No community comments.

SHS BIOLOGY STUDENTS ~ Sam Patton, Spencer Risenmay, Cody Martin, David Keeton
SHS Biology students presented the Board results from their student conducted waste audit. They hope to educate not only SHS students about proper waste recycling but the community as well. The Biology class is hoping to certify SHS as an official Oregon Green School.

BOARD BUSINESS
OSBA Election of Cheri Helt to OSBA Legislative Committee ~

Andrew Gorayeb moved and Justin Durham seconded the Board elect Cheri Helt to the OSBA Legislative Committee. The vote was unanimous in favor 5-0, the motion carried.
OSBA Resolution – Amend Constitution ~

Kay Gray moved and Andrew Gorayeb seconded the Board approve the OSBA Resolution to Amend the OSBA Constitution. The vote was unanimous in favor 5-0, the motion carried.

2014-2015 School Calendar ~

Jim Golden presented a draft of the proposed 2014-2015 school year calendar to the Board. The calendar was a collaborative effort by the District calendar committee which consists of both teachers and community members. Andrew Gorayeb was pleased that the committee addressed all the concerns of the Board in regards to trimester breaks, teacher in-service days and student contact days. The committee will have drafts of the 2015-2016 and 2016-2017 calendars prepared for the January 2014 Board meeting.

Andrew Gorayeb moved and Kay Grady seconded the Board approve the 2014-2015 School Calendar. The vote was unanimous in favor 5-0, the motion carried.

Culinary Arts and Drama Production ~

Don Hedrick attended the drama production of Guys and Dolls and gave much praise to the drama department for their time and talents. Prior to the play, the Culinary Arts department provided samples of main dishes prepared by the program’s students. Frozen entrees of the samples were available for purchase with all proceeds going to the Culinary Arts department.

Budget Committee Vacancy ~

Don Hedrick announced that there is an open position on the District budget committee following the vacancy on 06/30/13, created by Roger Detweiler’s departure. Budget Committee interviews will be held February 5, 2014, 5:00pm prior to the 6:00pm Board meeting.

SUPERINTENDENT REPORT

Enrollment ~ Tab D-1

Enrollment continues to stay stabilize. However, Sisters School District continues to have some slight gains in enrollment.

School Visits – Jefferson County, Bethel and Corbett

Jefferson County – Jim visited Jefferson County, toured the facilities and discussed their successful $28 million facilities bond measure.

Bethel – Jim visited to observe their Seed-to-Table program, Nutrition Services, alternative school and technology programs.

Corbett – A group of SMS and SHS teachers and administrators are visiting Corbett School District today to observe the school’s model of a seamless educational system and bring back ideas to for similar implementation strategies to SSD.

Snow Days

Jim presented optional replacement days, in the event the District needs to use additional snow days.

BUSINESS/FINANCE

Expenditure/Revenue Report ~ Tab H

Sandy stated that revenue and expenditures are higher but the same climb as last year. Facility Use revenue is up to $70,000 this year. Sandy and Todd are working to implement electronic timecards which will be a cost savings to the District. They are hoping to go live with the program February 1, 2014.
FACILITIES

Boiler Issue at SHS—Leland Bliss

Leland has procured Heinz Mechanical, out of Portland, to replace the broken sections of the boiler. The boiler sections will be covered under warranty. However, the labor and shipping are not covered. The parts will ship Friday from Philadelphia. Leland reported that the District has had several issues due to the extreme cold weather and requested the Board declare these issues an emergency.

Andrew Gorayeb moved and Kay Gray seconded the Board declare an emergency under ORS 279B.080 and 279A.010 to make all emergency repairs, due to extreme weather conditions, needed throughout the District. The vote was unanimous in favor 5-0; the

Roof Warranty -
Repair work on the roof has been completed and it seems to be working adequately. Leland contacted the manufacturer regarding roofing materials where they are starting to have cracks and visible defects. It is unlikely the roof will last the projected 20 years.

SHS Air Recirculator –
Recirculator #1 has been repaired and is now functioning properly.

CONSENT AGENDA

• November 6, 2013 Board Meeting minutes

Andrew Gorayeb moved and Justin Durham seconded the Board approve the November 6, 2013 Regular Board Meeting minutes. The vote was unanimous in favor 5-0; the motion carried.

ANNOUNCEMENTS

• 01/08/2014 School Board Meeting 6:00pm District Office
• 01/22/2014 Curriculum Workshop 4:00pm District Office
• 02/05/2014 Budget Committee Interviews 5:00pm District Office
• 02/05/2014 School Board Meeting 6:00pm District Office
• 02/19/2014 Volunteer Recognition Night 6:00pm SHS Lecture/Drama Room

ADJOURNMENT

The meeting was adjourned at 7:07 p.m.

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Don Hedrick, Chairman        Melanie Petterson, Secretary